



Call for Concept Proposals

2017 SPACE MIGRATION

Issue Date: *November 7, 2016*
Submission Deadline: *December 16, 2016*

Summary

The 2017 Space Migration project is a formal space planning initiative focused on the organization of space on campus that will aid the University in reaching its long range goals consistent with the K-State 2025 Visionary Plans and the 2012 Campus Master Plan. It is designed to optimize the opportunities on the Manhattan campus provided by the completion of the 2016 Space Migration project. The reallocation of the spaces being vacated will be decided by our President through this proposal process. Buildings included in the 2017 Space Migration project are: Anderson, Fairchild, Hale, Holton, Leasure, Seaton, & Unger Complex. An annual formal space allocation process will be implemented at the conclusion of the 2017 Space Migration project.

Introduction

Concept proposals are expected to reflect on more than just a need for space and will be evaluated on a set of guiding principles outlined in *Section I: The Vision*. Information on how the concept proposal aligns with the university vision and goals is important and should be included with the application. Reference section *IV. Eligibility* and section *V. How to Submit a Concept Proposal* for information on who is eligible to submit a proposal and the submission process.

The Space Migration project is administered by the university 2017 Space Migration Work Group (SMWG) as well as the President. The Office of Campus Planning and Space Management will provide the staff support to the SMWG. The SMWG will review the concept proposals to determine which applicant(s) best support the university vision and meet the requirements of the Space Migration Guiding Principles. (Reference section *I. Vision* for information on the Guiding Principles). After the initial assessment of concept proposals, a short list of applicants will be developed and asked to submit a final and more detailed proposal for review. At this stage, the SMWG may request that multiple applicants collaborate on a joint proposal to better optimize synergies in keeping with the guiding principles. The SMWG will evaluate the final proposal submissions and make recommendations to the President to determine which mix of applicants will create the diversity and synergies required to fulfill the project objectives. An announcement of the Space Migration projects going forward will be distributed to the campus community by April 17th 2016.

Space Migration Work Group (SMWG)

- Senior Vice President/Provost - April Mason
- Vice President for Administration and Finance - Cindy Bontrager
- President Elect for Faculty Senate – Andrew Bennett
- President of University Support Staff Senate – Carol Marden
- Student Body President – Jessica Van Ranken
- President of Graduate School Council – Tucker Jones

- Ex-Officio Members: Ryan Swanson, Heather Mills

I. The Vision

Guiding Principles have been developed to assist in the decision making process. These principles reflect the University's commitment to openness, integrity, and its core values.

GUIDING PRINCIPLES

Vision Advancement

- K-State 2025 Plans:
<http://www.k-state.edu/2025/>
 - ▶ RSCAD: Create a culture of excellence that results in flourishing, sustainable, and widely recognized research, scholarly and creative activities, and discovery in a variety of disciplines and endeavors that benefit society as a whole.
 - ▶ Undergrad Educational Experience: Build a connected, diverse, empowered, engaged, participatory culture of learning and excellence that promotes undergraduate student success and prepares students for their professional, community, social, and personal lives.
 - ▶ Graduate Scholarly Experience: Advance a culture of excellence that attracts highly talented, diverse graduate students and produces graduates recognized as outstanding in their respective professions.
 - ▶ EEOS: Be a national leader and model for a re-invented and transformed public research land-grant university integrating research, education, and engagement.
 - ▶ Faculty and Staff: Foster a work environment that encourages creativity, excellence, and high morale in faculty and staff, responds to changing needs, embraces diversity, values communication and collaboration, and is respectful, trusting, fair, and collegial for all.
 - ▶ Facilities and Infrastructure: Provide facilities and infrastructure that meet our evolving needs at a competitive level with our benchmark institutions and are an asset to recruit and retain quality students, faculty, researchers, and staff.
 - ▶ Athletics: Strengthen the interconnectivity between intercollegiate athletics and the campus community to prepare our student-athletes for success in school, in sport, and after graduation and benefit our university, community, and state.

Vision Advancement

- 2025 Campus Master Plan:
http://www.k-state.edu/facilities/projects/planning/master_plans/2025_plan/index.html
 - ▶ Improve utilization of existing space and technology.
 - ▶ Optimize program adjacencies in the campus core.
 - ▶ Integrate academic and research activities in shared facilities.
 - ▶ Cultivate spaces for intellectual and social collaboration.

Collaboration

- ▶ Develop synergistic spaces that encourage new models for collaboration, interdisciplinary/multidisciplinary work, and interaction
- ▶ Strategic groupings of programs that facilitate work and services

Multi-Functional

- ▶ Provide multi-functional space for optimum utilization
- ▶ Flexible space

Preservation

- ▶ Classroom space
- ▶ Historic campus buildings
- ▶ Friendly, student-centered campus environment

Cost Effective

- ▶ Utilize current space attributes
- ▶ Quality of space vs. quantity of space
- ▶ Feasibility and fiscal responsibility

Interdisciplinary/Multidisciplinary

- ▶ Co-locating functions and activities

Consolidation

- ▶ Bring departmental units together for ease of communication, collaboration, and interaction

II. Space Descriptions

Anderson Hall

- 926 NASF*
- Built in 1879
- Available: Fall 2017

Fairchild Hall

- 3857 NASF*
- Built in 1894
- Available: Spring 2018

Hale Library

- 1,923 NASF*
- Built in 1927
- Available: Summer 2017

Unger Complex

- 5620 NASF*
- Acquired 2016
- Available: Spring 2017

Leasure Hall

- 1118 NASF*
- Built in 1908
- Available: Summer 2017

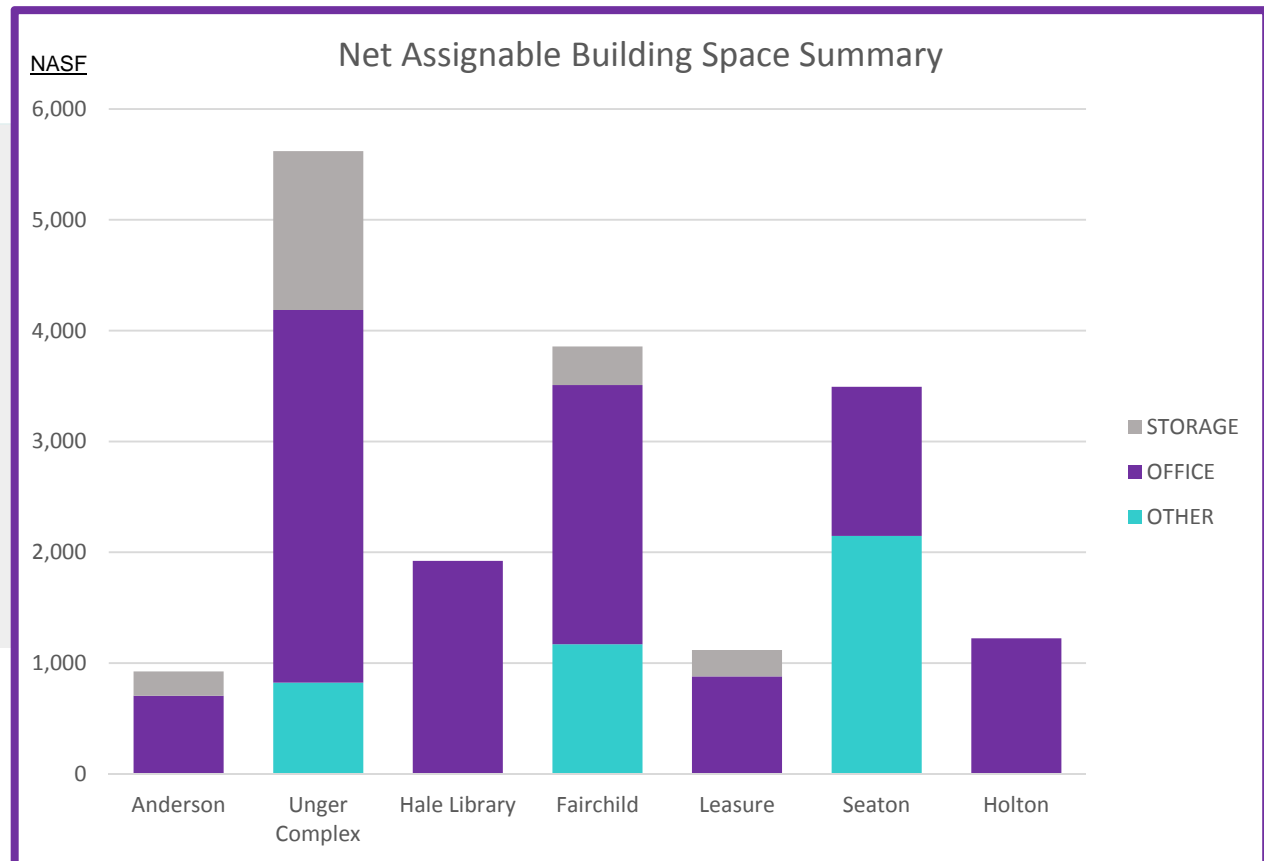
Seaton Hall

- 3493 NASF*
- Built in 1959
- Available Summer 2018

Holton Hall

- 1223 NASF*
- Built in 1900
- Available Spring 2017

*NASF – Net Assignable Square Feet



III. Timetable



SMWG* - Space Migration Work Group

IV. Eligibility

Colleges and major unit leaders (Dean of a College, the Vice President, Provost, or President) will submit all concept proposals to the SMWG. Concept proposals may be developed by faculty, staff, and unit administrators in keeping with the procedures within the College or Major Unit. Concept proposals not submitted from appropriate administrators will not be considered. Student concept proposals should be sponsored by a Dean, Vice President, and/or Provost.

V. How to Submit a Concept Proposal

What to submit:

Applicants should submit the following information to be included in the Space Migration project:

1. [Completed Application Form](#)
2. Single page concept proposal (single sided)
 - Statement of Interest: Briefly describe what space you are interested in and why. Include how your concept proposal will support the vision and guiding principles of the Space Migration project.
 - Outline of Space Requirements: Proposed use, square footage desired, number of occupants and FTE.
 - Feasibility and timing of need.

When to submit: Concept Proposals are due by **5:00pm (CST) Dec 16th 2016**.

We will not be accepting late applications.

Where to submit:

Concept Proposals should be submitted via electronic copy (pdf), hard copy, or both to:

Heather Mills
Assistant Director Space Management
Kansas State University
Division of Facilities
217A Dykstra Hall
Manhattan KS 66506

Email: hlmills@ksu.edu

VI. Communications

To promote transparency, all proposals will be made available on the Campus Planning – Space Management website throughout the duration of the project. All other information, including procedures, concept and proposal forms, and evaluation and rating criteria can be found on the website as well. All project announcements or reminders for events will be provided in K-State today as well as listed on the website.

Several building tours will be held to allow applicants to view each space prior to submitting a concept proposal. Reference the Space Migration website for event dates and details.

Link: <http://www.k-state.edu/facilities/projects/space/migration/>

Questions?

Questions regarding Space Migration or this Call for Concept Proposals should be directed to:

Heather Mills
Assistant Director
Space Management

Email: hmills@ksu.edu

Phone: 785-532-0887