

F. M. News

K. S. U., Division of Facilities

Newsletter, January 2010



To All Facilities Employees,

2009 is almost over and we are preparing to celebrate the Christmas Season. It is a special time of the year and I know it can be both joyous and stressful but I have over the years started to realize that the Holiday will be what we make of it. Let us be thankful for our family, our health, our opportunity to work at Kansas State University, the men and women of our armed forces, our coworkers, our friends and neighbors, and most importantly the opportunity to live in our great country the United States of America.

And I am very thankful for all of you who go out every workday and do the best you can in supporting Kansas State University.

Have a Great Holiday and a Merry Christmas.
Ed Rice

Changes are a coming!!



When we are no longer able to change a situation, we are challenged to change ourselves. ~Victor Frankl

And change is just what we will have to do come January 2010.

1. Date set for the last mailed pay stub:

Beginning with the pay period ending January 23, 2010 ... paid February 5, 2010, employee Self Service will be the only way to view paycheck/pay advice details. Employees will no longer receive a pay advice via U.S. Postal Service. Pay advice/paycheck details are normally available via Employee Self Service a week prior to pay day. This is for all direct deposit checks.

You will need to know your eID and make sure your K-State email password is active.

If your password is not active, you will need to contact IT Help Desk at 214 Hale Library to have it re-set. Take a photo ID if you go in person. The Helpdesk phone # is 2-7722.

If you need help, check with your supervisor, Terri Wyrik, Renee Leask, Larry Lee, or Lynn Salsbury.

2. K-State voice-mail system is changing:

The K-State voice-mail system is being upgraded on January 8, 2010. Though no voice-mail will be lost, it will require some action for current users.

--All voice-mail accounts will require a new password and the recording of your name.

--Access to any voice-mail messages currently saved in voice-mail accounts will be accessed at a different number after the migration. Those messages will remain available by calling 532-0000 after January 8.

--The number for accessing voice-mail messages left after the January 8 upgrade will remain the same as it is now, 532-2300.

If you would like to set-up your voice-mail on the new system prior to January 8 you may dial 532-0000 on-campus or 785-532-2000 off-campus.

You will be prompted to record a greeting and establish a password. The default password for your mailbox will be 99, followed by the last four digits of the extension. For example, if an extension with voice-mail was 2-1234, the password would be 991234.

For further information, please see the InfoTech Tuesday article or contact Computing and Telecommunications Services at 532-7001.

3. Passwords for eIDs must be changed:

Jan. 1 - Feb. 10, 2010, is the timeframe for changing eID passwords for Spring 2010.

How to change your password?

Sign in to K-State's home page in the grey area at the bottom left side of the page. Put your eID and password in. This will take you to the eProfile page. Follow the directions to change your password. If you have problems, call the Helpdesk at 2-7722.

Who's New?

December 7, 2009

Lawrence D. Rush was hired as a Custodial Specialist. He works for Michael Harris on the Vet Med Custodial night crew.



December 14, 2009



Tara L. Terkildsen was hired as a temporary Custodial Specialist. She is working for Warren Berg on the Custodial day crew.

Sarai Adel was hired as a Custodial Specialist. She is working for Michael Stoddard on the Custodial night Crew.



In the depth of winter, I finally learned that
within me there lay an invincible summer.
Albert Camus

Snowflakes are one of nature's most fragile
things, but just look what they do when they
stick together.
- Verna M. Kelly

January Birthdays



- 1-1 Victoria L'Ecuyer
- 1-3 Barb Larson
- 1- 4 Terri Wyrick, Darrell Betzner
- 1-5 Don Engelken
- 1-11 Kathy Bolling
- 1-21 John Lantz, Stephen Anderson
- 1-23 Jack Carlson
- 1-25 Travis Homeier
- 1- 27 John Woods
- 1-29 John Hewitt

My Piece of the Picture...



Kelli Henderson has been working in Work Control for a year and a half.

As part of her job, she tracks monies and work done on different projects across

campus; processes storeroom purchase orders, and enters work orders for repairs needed on campus.

When asked what she would do if she could implement a positive change in our organization, she wrote, "Positive change is a difficult challenge for most people," however she noted, "I feel that the best positive change we, as a whole could have, is for everyone to have a positive attitude. Not just with one another but with everything. It is a lot easier to handle anything if you look at the positive rather than dwelling on the negative."

Most people don't know Kelli loves peace and quiet! "Generally I am gregarious and tend to visit, however I love to relax and read a good book (Patricia Cornwall preferably) especially if I am in my favorite lawn chair while camping."

Thanks Kelli for filling us in on your piece of the Facilities puzzle.



Salina facilities has their very own "in house" Santa Claus. Pictured above is a photo of Tony Reid (Electrician Senior @ KSU at Salina) playing Santa for the Dean's Christmas party. Others pictured are Jacqueline Wood, Acad

Advising (elf) and Heather Wagoner, Continuing Ed (Mrs. Claus).

Tony is "Mr. Christmas" and has done this for past Christmases, both on the Salina campus and for others. He organized this visit with Santa and even had Drew Smith in the Aviation Dept. announce his landing here at the airport and taxi his sleigh to our hanger.

He also provided gifts to all that attended this party. Tony owns several costumes (these plus the Grinch, snow people, other elves, in children to adult sizes)

When asked where he got his Christmas spirit?

He replied "My mother loved Christmas and spreading the joy and I just carry on the gift she gave me".

Thanks Tony, for all you do!

Thanks to Jim Lytle for the story and picture.

**KDOT launches
KanDrive, a one-stop
shop for roadway
information and
weather along the
road.**



Division of Facilities currently employees over 350 persons, not counting our students, and draws a lot of our work force from within both the cities of Manhattan and Salina. However more than half of our folks travel to work from outside the area; some in excess of 50 miles. Many of Facilities staff start their work day at 5:00 am or after and some night staff do not leave until after midnight. At the Power Plant, Utilities has three shifts that run 24 hours a day.

Kansas weather is always changing and is rather unpredictable. The new KanDrive web site could be helpful to staff both in getting to work and home again, but also when our folks are on vacation and traveling.

KanDrive is a portal of information. The site features include:

- An interactive map of Kansas roads, work zones, traffic incidents and surface-related weather conditions. (<http://511.ksdot.org>)
- Snapshots from more than 30 closed-circuit cameras along I-70 between Topeka and Colorado and along other highways in the state, as well as camera views from the KC Scout system.
- Important messages displayed on roadside dynamic message signs that advise travelers of key weather-related driving issues, traffic accidents, work zones, and AMBER Alerts.
- Links to related helpful transportation resources, including KC Scout; the future Wichita Traffic Management Center (TMC); state, county and city travel maps; links to neighboring states' travel information, Kansas Turnpike information and resources on preparing for winter travel, rest area locations, Scenic Byways and more. Look for it at: <http://www.kandrive.org/>



*A special thanks to everyone
who helped make the
Christmas party a
success!*

HAPPY NEW YEAR



Christmas Party 2009

