

Professional Communication Workshop for UNTAN Faculty – Spring 2019

Orientation Schedule

Monday, February 25

9:00 a.m. ITC	Greetings!	Mary Wood, Director, English Language Program (ELP)
	Introduction of Program Personnel	Anges Chikan, Special Programs Facilitator
	Overview of Program Schedule	Ketty Reppert, Associate Director of Academics
	Resources and Rules in the ITC	Jenell Williams, ITC Coordinator
9:30 a.m. ITC	Welcome	Dr. Grant Chapman, Associate Provost, Office of International Programs (OIP)

	GB and Observers:	S2-S3:
10:00 a.m.	Information about Optional Professional Opportunities: A. March 5: SPOTLIGHT K-State B. March 7: Global Food Systems Focus Day C. March 22-24: SciComm Conference (\$50 fee)	Take a campus tour to K-State Student Union and get K-State ID
10:30 a.m.	Take a campus tour to K-State Student Union and get K-State ID	
	Walk to Kramer to have lunch	Walk to Kramer to have lunch (Return to ITC by 1:00 p.m.)
1:00 p.m.	(Return to ITC by 1:30 p.m.)	Information about Optional Professional Opportunities: A. March 5: SPOTLIGHT K-State B. March 7: Global Food Systems Focus Day C. March 22-24: SciComm Conference (\$50 fee)

1:30 p.m. ITC	Professional Conduct in U.S. Higher Education	Dr. Leena Chakrabarti Associate Director of Academic Student Services, ELP
3:15 p.m. ITC	Workshop: Educational Culture	Ketty Reppert and ELP instructors
4:15 p.m. Jardine	Introduction to Jardine Housing Complex, in Jardine Tower	Margaret Grady Assistant Community Coordinator
5:00 p.m.	Dinner and free time	Kramer, Jardine, etc.