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**Using Google Docs to Facilitate Classroom  
Management**



- Use Google Docs to
  - Facilitate collaboration
    - anytime and anywhere
  - Make instant changes and edits to files
  - Leave feedback
- Google Suite:
  - Docs (Word)
  - Slides (PowerPoint)
  - Sheets (Excel)
  - Drawings (MS Paint)
  - and more!



# Activity: Check the chat for two links!

(Alternatively, [click here for the Google Doc](#) and [Google Drawing](#))

Open the links-

Google Doc- Post a picture of your favorite thing and a description

Google Drawing- Double-click in a box and write in an example for the question OR put in a detail (specific example) in the area(s) marked “example”