

Curriculum - Discontinue - Major - v23.24

Program with Import Required

Catalog



Contact person*

Please type in the name, email, and phone of the primary point of contact for questions related to this proposal.

Department*

This is the Departmental Owner of the Plan or Sub-Plan(s) being listed for Discontinuation

Type*

- Program
- Shared Core

Always select "program"

Program/Plan Name:*

Plan or Sub-Plan(s): If you are discontinuing the primary plan it will imply ALL sub-plan(s) are being discontinued.

Term the Anticipated Discontinuation Goes Into Effect:*

Degree Type/Code:*

Program Level:*

HINT: Select "Graduate" for accelerated degree programs {undergraduate/graduate programs}.

Campus Option(s) to be Discontinued:*

- Manhattan Campus-Based (MANHAT)
- Manhattan Online (ONLINE)
- Olathe Campus-Based (OLATHE)
- Olathe Online (ONLOLT)
- Salina Campus-Based (SALINA)
- Salina Online (ONLSAL)

Program Category:*

- Plan
- Sub-Plan(s)

Plan/Sub-Plan(s) KSIS Codes Being Discontinued*

List all of the KSIS Plan and/or Sub-Plan(s) codes that are to be discontinued.

Catalog Description*

This should import based on the chosen field above

Is this an Interdisciplinary Program?*

- Yes
- No

If Yes, List Department/College Collaborators

List of Reasons/Rational for Discontinuation*

- **The degree/major is a low-award program that no longer serves needs of students, faculty, and the mission of the university.
- **The degree/major is part of a restructuring plan that will result in a merger or re-organization of existing programs.
- **The degree/major has student enrollment and student interest, but a range of circumstances – often budgetary or resource allocation issues – compel the program faculty and school/college dean to seek program discontinuation.
- **Other: state reason in box below

As referenced in the University Handbook, Appendix K: Discontinuance of Academic Programs {<https://www.k-state.edu/provost/universityhb/fhvk.html>}

Other Reason/Rational for Discontinuation

Use only if checked the box Other above in the List of Reasons/Rational for Discontinuation

Justification for why the program is being discontinued*

Required Justification for why the Plan/Sub-Plan(s) are being Discontinued: University Handbook, Appendix K: Discontinuance of Academic Programs {<https://www.k-state.edu/provost/universityhb/fhvk.html>}

WARNING: Summarize impact on other units

Indicate how the discontinuation of the plan/sub-plan(s) impacts other units, etc...

If other areas/units or plans are impacted statements should include the date when the head of a unit was contacted, and the response or lack of response

We highly recommend you consider running an Impact Report if the program/plan is a Concurrent or Interdisciplinary program. Additionally, running this report may help you make sure that the program/plan is not listed in another program as a possible option for degree completion.

- Explain the effects this proposal may have on other units

- For courses listed in the program, contact all affected units
- Will this affect enrollments in courses in another college?
- Failure to contact all impacted units and include responses can cause a delay
- Include responses (or lack of response) in the box below or attach copies

Impact Statement*

Transition Plan: Sun-Set Plan*

Indicate the number of students currently enrolled and admitted to the program/plan. Will students be moved to a new option (i.e., Freshman/Sophomore standing will be moved to _____ and Juniors/Seniors will be allowed to finish out in the current code. Students that have applied to graduate but are not enrolled – will they be contacted, etc...

What Term Should Admissions Stop:*

The recruitment cycle for undergraduate and graduate programs actually begins 8-15 months prior to the semester starting. Most admission decisions and registration processes have occurred or are in the final decisions weeks before the semester start. If the next available semester is being chosen you will be required to work with UG or GR Admissions on a transition plan for ALL new admits.

When is the Final Term the Program Will Be Offered or a Degree Can be conferred:*

Baccalaureate and master's programs can be phased out over a maximum of five academic years. A five-year phase-out would allow for any new admits (aka – Freshmen) to finish out the degree they were just admitted to Doctoral programs can be phased out over a maximum of six academic years.

Major/Curriculum Requirements



IMPORTANT: Review Degree Requirements

Review the **Curriculum Plan** functionality below

1. **View Curriculum Courses** displays an alphabetic listing of all courses named in the degree requirements
2. Click **Preview Curriculum** button to view the degree requirements as displayed in the catalog
3. No attachment required if the Preview displays adequate catalog information about the program

If DISCONTINUING A SUB-PLAN:

Use the **Curriculum Plan** functionality below to update the program

Step 1: View Curriculum Schema tab

remove requirements etc....

Curriculum Plan*

This information loads in from the Program/Plan Option at the beginning of the term.

Additional Routing



Does your department have a Department Curriculum Committee?*

Yes No

IMPORTANT: Click **Validate and Launch Proposal**

Question?

If you have any questions on any part of this form please contact your [Curriculog Team Member](#)



Status

Actual Effective Term

Acalog-Undergraduate

Acalog-Graduate

DARS

Implementation Notes