

# K-State Office of the Registrar Undergraduate Program Templates Business Process Guide

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# **UG Certificate or Minor Template 1:**

Required Courses:			
Program Total Credits:			

Footnotes

# **UG Certificate or Minor Template 2:**

Required Courses:			
<b>Electives:</b>			
Program Total Credits:			

Footnotes

### Bachelor's Degrees Template 1 – Side by Side:

Make sure to reflect your entire Program of Study showing a grand total of credit hours, which should reflect the full 120 or more hours required to complete the UG curriculum.

Current Course	Credit Hours	Proposed Course	Credit Hours	Notes
COMM 106: Public Speaking I	3			No Change
Grand Total	120	Grand Total	120	

## Bachelor's Degrees Template 2 – by Year:

Make sure to reflect your entire Program of Study showing a grand total of credit hours, which should reflect the full 120 or more hours required to complete the UG curriculum.

Freshman			
		Core	Credits
COMM 106	Public Speaking I	X	3
Dimented Electi			
Directed Electives	<u>s:</u>		
		Total Credits:	30-32
Sophomore			
		Core	Credits

Directed Electives:		
2 Wester Bress, 188		
T	4 -1 C 1'4	20.22
	otal Credits:	30-32
Junior	C .	G 1'4
	Core	Credits
Directed Electives:		
T <sub>L</sub>	otal Credits:	30-32
Senior	nui Creuns.	30-32
Schol	Core	Credits
	Core	Credits
Directed Electives:		
Ta	otal Credits:	30-32
Program Total Credits:		127

### Footnotes:

Must satisfy K-State 8 general education requirements.

# Bachelor's Degrees Template 3 – by Semester:

Make sure to reflect your entire Program of Study showing a grand total of credit hours, which should reflect the full 120 or more hours required to complete the UG curriculum.

Freshman			
Semester 1		Core	Credits
COMM 106	Public Speaking I	X	3
		Total Credits:	15
Semester 2		Core	Credits
Jemester 2		Corc	Cicuits
		+	
		m . 1 C . W	4 =
G 1		Total Credits:	15
Sophomore			
Semester 1		Core	Credits
	·	Total Credits:	15
Semester 2		Core	Credits
		Total Credits:	15
Junior		Total Credits:	13
		Como	Cuadita
Semester 1		Core	Credits
		Total Credits:	15
Semester 2		Core	Credits
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Total Credits: 15  Semester 1 Core Credits  Total Credits: 15  Semester 2 Core Credits  Total Credits: 15  Semester 2 Core Credits  Total Credits: 15  Program Total Credits: 15			
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Total Credits: 15			
	Semester 2	Core	Creatts
	To	tal Credits:	15
T TOSTANI TOTAL CIEUTS.	Program Total Credits:		

### Footnotes:

Must satisfy K-State 8 general education requirements.