Mood Management

Student Workbook



Adapted from Drexel University Counseling Center Kansas State Counseling and Psychological Services 785-532-6927

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Welcome!

Welcome to Mood Management, a three-session workshop series intended to help increase your understanding of emotions and develop strategies to help you cope when your emotions become distressing and hard to tolerate. The goal is to provide you with skills to recognize and manage symptoms you may be experiencing. We hope you find it helpful.

Many people pursue therapy with the idea that the therapist will be able to "fix" them. While Mood Management is designed to provide specific tools to better manage overwhelming emotions, it is also designed to help *you* get a better idea of how to apply these strategies to *your own* situation. In order to get the most out of Mood Management, it is important to attend all 3 sessions since the material from each week builds on the previous week's topic.

These skills are a form of "mental health hygiene." At the outset, you may question why you need to practice these skills so often. Think of it like dental hygiene—you brush your teeth multiple times a day to prevent the buildup of plaque and ultimately to prevent cavities. Like brushing your teeth, daily skill practice can help you regulate your emotions both on a regular basis and when emotions become overwhelming. The more you practice and use these skills as part of your daily routine, the less tedious they will be.

Even if we brush our teeth meticulously, some of us still get cavities. There is a parallel to Mood Management skills here too, since change is not linear and you may encounter obstacles, setbacks, and/or difficulties while learning and integrating these skills into your life. Try your best not to get discouraged if this happens. You wouldn't stop brushing your teeth if you found out you had a cavity!

Should you wish to focus more in depth on any of your mood-related concerns, you may debrief with a therapist following completion of the Mood Management workshop series to discuss options.

If at any time you notice active suicidal thoughts, please let your Mood Management leader know or contact the Counseling and Psychological Services at 785-532-6927.

Frequently Asked Questions (FAQ)

What is Mood Management?

A three-session workshop series that focuses on mindfulness, emotion regulation and distress tolerance. It is designed to help people who want to gain a deeper understanding of their emotions and develop more tools to manage emotional distress.

Why does the workshop use a three-session model?

Three sessions allows you sufficient time to learn the concepts with time to practice between sessions. Keeping it to three 50-minute sessions allows you to find time in your busy schedule to learn these skills.

What if I need more than 3 weeks to learn the model?

You are not alone. The skills are difficult and take time to build. If you need more resources, we encourage you to follow-up with your referring clinician.

What if I don't feel comfortable in groups?

Many people feel a little anxious about participating in a group. This workshop is structured and curriculum-driven, like a class. **You are not required to speak if you do not feel comfortable doing so.** The facilitators respect each participant's right to share only what they are comfortable sharing and never require you to share sensitive or private information.

What if I have an urgent need to see a counselor during the seminar?

Simply let the workshop leader or Counseling and Psychological Services front desk staff know and they will facilitate you getting the help you need.

Why do I have to do homework?

The focus of this workshop is on building skills to use when you feel emotionally distressed; in order to achieve that goal, regular practice is essential. You will not be required to provide your responses out loud at any time. However, it's important to bring your responses with you each week as you may be asked to look back or elaborate on a prior assignment during the workshop.

What if I didn't do my homework?

We encourage you to come to group regardless. If you forget your workbook, we can provide you a new one. We can also assist you in working on examples when the homework is reviewed.

IN SESSION WORKSHEETS

SESSION 1: Introduction & Mindfulness

Introduction: Workshop Series Goal Setting

General goal:

To increase your understanding of your emotions and develop strategies to help you cope when they become overwhelming.

Specific goals:

Behaviors to Decrease:

- □ Emptiness; carelessness; being out of touch with yourself and with others
- □ Being judgmental of yourself or others
- □ Loneliness or conflicts in relationships
- □ Difficulty with change; difficulty accepting reality
- □ Mood swings; extreme emotions; acting based solely on your mood
- □ Impulsivity; risky behaviors; using drinking or drugs to cope; addiction

Skills to Increase:

- 1. Mindfulness skills
- 2. Emotion regulation skills
- 3. Distress tolerance skills

Introduction to Mindfulness

Goals of Mindfulness Practice

- Reduce suffering, pain, tension and stress
- □ Increase happiness and contentment
- □ Increase control of your mind, memory, and focus
- Experience reality as it is

Mindfulness Definitions

What is mindfulness?

Mindfulness is intentionally directing our awareness of thoughts, feelings and senses to the present moment. In mindfulness, this is done nonjudgmentally and without attachment to the present moment. In other words, we refrain from evaluating or judging the current moment (as good, bad, stupid, etc.) and accept our thoughts, feelings and senses just as they are. We also attend to the awareness of each new moment without clinging to the past or thinking into the future.

How do I learn to practice mindfulness?

Mindfulness skills can be practiced anytime, anywhere and while doing anything. Intentionally paying attention to the moment without judgment or attachment is all that is needed, but it can be harder than it sounds. We will learn the "what" and "how" of practicing mindfulness in more depth during today's session.

Meditation is a form of practicing mindfulness for a set period of time. During mindfulness meditation, we find a comfortable position to stand, sit or lay in and focus the mind on our breath, sensations, thoughts and emotions. There are many ways to practice mindfulness meditation depending on what we focus on.

Contemplative prayer is a spiritual mindfulness practice.

Mindfulness movement includes yoga, martial arts, and dance. Other forms of movement, such as walking, can serve to practice mindfulness as well.

The "What" and "How" of Mindfulness

What:

- **Observe:** notice the sensations in your body, notice thoughts come into your mind and pass by like clouds in the sky, observe outside of yourself; when you notice your attention drifting, gently bring yourself back to the present moment
- **Describe:** focus on sensations to put words to your experience, label what you are observing, focus on stating facts as opposed to opinions or interpretations
- **Participate:** go with the flow, throw yourself completely into what you are doing or experiencing in the current moment, give your full attention

How:

- Nonjudgmentally: experience without evaluating as good or bad; acknowledge the difference between helpful and harmful or safe and dangerous, but don't judge; if you find yourself judging, don't judge your judging
- **One-mindfully:** pay attention to now, let go of distractions, concentrate and do one thing at a time
- Effectively: act skillfully, respectfully, with your goals in mind, and focus on what works (don't let your emotions get in the way of being effective)

Journal Exercise – Focus on a Single Object:

Instructions: Use the "what" and "how" mindfulness skills to observe and describe an object.

Write about any reactions you had to the "Focus on a Single Object" exercise:

Mindful Moments Exercise:

Instructions: Take a look at some examples of ways you might try practicing the observe, describe and participate skills. Then, come up with 3 additional ways you might practice them yourself.

Observe

- Pay attention to your breathing, nothing else, just breathing in and out.
- Notice the sounds around you. What can you hear right now?
- Notice what you can feel (e.g. the feeling of your clothes, the air on your skin, your body's contact with the floor or the chair you are sitting in).
- Fully immerse yourself when you take a bite while eating. What are the flavors, textures, temperature of what you are eating?
- •
- •

Describe

- Practice describing one of your belongings or an object you found in nature.
- Describe as you observe yourself breathing by repeating "I am inhaling, I am exhaling" while you breathe.
- Describe what a person has done or is doing right now. Be very specific and try to avoid judging, making assumptions, or commenting on things that are not truly observable in that moment.
- Describe your feelings and associated thoughts: "I feel X, and my thoughts are Y."
- •
- •

Participate

- Dance to music.
- Throw yourself into fully listening to what another person is saying.

- Sing along to music you are listening to.
- While walking, focus only on walking.
- •

Homework: Mindfulness Practice

Write about one situation each day that prompted you to practice mindfulness.

Day:	Situation (who,	Check o	ff skills used:	Describe your	Check i	Check if your practice		
what, where,				experience		contributed to the following:		
	when):			using the skills:		-		
Monday			Observe	-		Reduced suffering		
			Describe			Increased happiness		
			Participate			Increased focus		
			Nonjudgmentally			Increased living in		
			One-mindfully			the present		
			Effectively			Other:		
Tuesday			Observe			Reduced suffering		
			Describe			Increased happiness		
			Participate			Increased focus		
			Nonjudgmentally			Increased living in		
			One-mindfully			the present		
			Effectively			Other:		
Wednesday			Observe			Reduced suffering		
			Describe			Increased happiness		
			Participate			Increased focus		
			Nonjudgmentally			Increased living in		
			One-mindfully			the present		
			Effectively			Other:		
Thursday			Observe			Reduced suffering		
			Describe			Increased happiness		
			Participate			Increased focus		
			Nonjudgmentally			Increased living in		
			One-mindfully			the present		
			Effectively			Other:		
Friday			Observe			Reduced suffering		
			Describe			Increased happiness		
			Participate			Increased focus		
			Nonjudgmentally			Increased living in		
			One-mindfully			the present		
			Effectively			Other:		
Saturday			Observe			Reduced suffering		
			Describe			Increased happiness		
			Participate			Increased focus		
			Nonjudgmentally			Increased living in		
			One-mindfully			the present		
			Effectively			Other:		
Sunday			Observe			Reduced suffering		
-			Describe			Increased happiness		
			Participate			Increased focus		
			Nonjudgmentally			Increased living in		
			One-mindfully			the present		
			Effectively			Other:		

SESSION 2: Emotion Regulation

Homework Review

If you practiced the homework, what strategies did you try? What did you observe? If you practiced these strategies more than once, what did you notice across practices?

If you did not practice the homework, what got in the way? If something got in the way, what could you do over the upcoming week to try to reduce this barrier?

Goals of Emotion Regulation

- □ Understand emotions and what they do for you
- □ Increase ability to identify (observe and describe) your emotions
- □ Stop unwanted emotions from starting in the first place
- □ Develop more understanding of unwanted emotions once they start
- □ Increase resilience and your ability to cope with strong emotions
- □ Increase positive emotions
- □ Reduce suffering when painful emotions overwhelm you

□ Other:_____

EMOTIONS COMMUNICATE TO (AND INFLUENCE) OTHERS

- Facial expressions are a hard-wired part of emotions. Facial expressions communicate faster than words and may replace words.
- Our emotions are also communicated to others through language, voice tone, and body language.
- When it is important to communicate to others, or send them a message, it can be very hard for us to change our emotions.
- Whether we intend it or not, our communication of emotions influences others.

EMOTIONS ORGANIZE AND MOTIVATE ACTION

- Emotions motivate our behavior and prepare us for action. The action urge connected to specific emotions is often hard-wired.
- Emotions save time in getting us to act in important situations. This is especially useful when we don't have time to think everything through.
- Strong emotions help us overcome obstacles in our mind and in the environment.

EMOTIONS CAN BE SELF-VALIDATING

- Our emotional reactions to other people and to events can give us information about the situation. Emotions can be signals or alarms that something is happening.
- When this is carried to an extreme, emotions are treated as facts: "If I feel incompetent, I am." "If I get depressed when left alone, I shouldn't be left alone." "If I feel right about something, it is right." "If I'm afraid, it is threatening." "I love him, so he must be OK."

Myths About Emotions

1. There is a right way to feel in every situation. CHALLENGE:_____

Letting others know that I am feeling bad is admitting weakness.CHALLENGE: ______

3. Negative feelings are bad and destructive. CHALLENGE: _____

4. Being emotional means being out of control. CHALLENGE: ______

5. Emotions can just happen for no reason. CHALLENGE: ______

6. Some emotions are stupid. CHALLENGE: ______

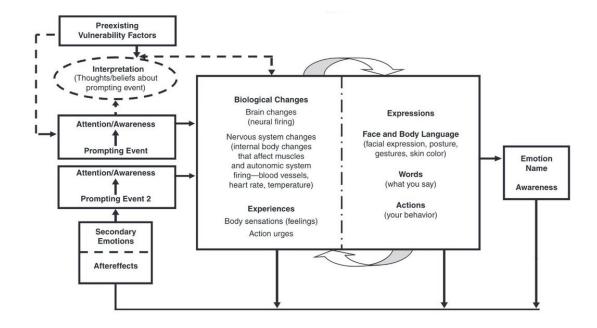
7. Painful emotions are a result of a bad attitude. CHALLENGE: ______

8. If others don't approve of my feelings, I shouldn't feel the way I do. CHALLENGE: _____

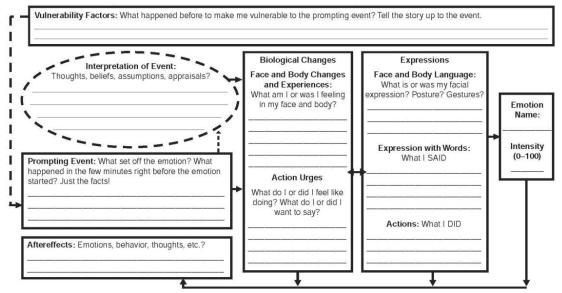
10. Emotions should always be trusted. CHALLENGE: ______

11		
CHALLENGE:		
-		

Model for Describing Emotions

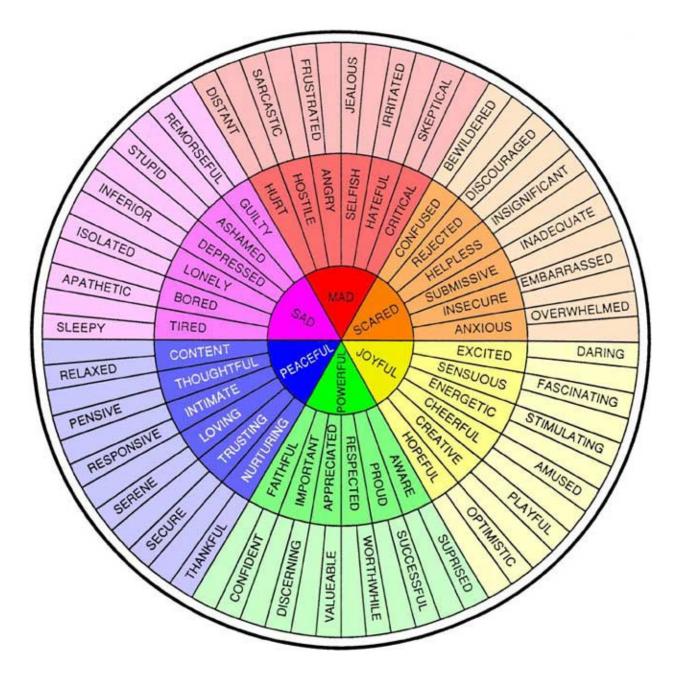


Instructions: Choose a current or recent situation and associated emotional reaction and fill out as much of this diagram as you can:



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Feelings Wheel



Emotion Regulation Skills: Check the Facts

To check the facts, ask yourself:

- What emotion do I want to change?
 - \circ How intense is the emotion (1-10)?
- What was the prompting event?
 - How would I describe the prompting event using my senses?
 - Did I describe the prompting event without judgments or absolutes?
- Am I adding my own interpretations, beliefs, assumptions or thoughts to the facts?
 - What are other possible interpretations?
 - Am I looking at the event from all sides or points of view?
- Am I assuming a threat or catastrophe?
 - If so, what is the probability that it will occur?
 - o If the threat/catastrophe did occur, how would I cope with it?
 - What other possible outcomes are there?
- Does my emotion and its intensity fit the facts?

Examples of Emotions That Fit the Facts

Fear	
Anger	
Disgust	
Envy	
Love	
Sadness	
Shame	
Guilt	

Emotion Regulation Skills: Opposite Action

When your emotion does not fit the facts OR when acting on your emotions is not effective, consider using the skill **Opposite Action**. Each emotion has an "action urge." For example, when we are angry at someone we might want to verbally attack them; when we are fearful we might want to avoid the thing we are scared of. Opposite Action means choosing an action that is opposite to the action urge. Instead of attacking the person we are angry at, we might gently avoid the person. Instead of avoiding what we are afraid of, we might approach it or take action doing it.

Emotion	Situation	Action Urge	Opposite Action
Fear	Feeling nervous to	Avoid; do not	Take a chance!
	participate in class	raise your hand	Raise your hand
	discussion		to participate.
Anger			
Discust			
Disgust			
Envy			
Sadness			
Shame			
Guilt			
Guilt			

Examples of Action Urges and Opposite Actions

Emotion Regulation Skills: Problem Solving

When your emotion fits the facts and the situation is the problem, consider using the skill **Problem Solving**. Use the following steps:

- 1. Identify your goal in solving the problem. What needs to happen or change? Is your goal realistic?
- Brainstorm as many solutions as you can think of. Do not evaluate your ideas at this step. Instead try to think of solutions nonjudgmentally, even if they aren't feasible. You can also ask people you trust to help generate ideas.
- 3. Choose a solution from your brainstorm that fits the goal and is likely to work. You may need to write out pros and cons if multiple solutions are viable.
- 4. Act: try your solution.
- 5. Evaluate the results. Did you achieve your goal? If not, you may choose to go back to step #3 to pick another solution to try.

Reducing Vulnerability to Negative Emotions

So far, the skills in Session 2 aim to help us regulate our emotions when we are already feeling/experiencing something that we wish to change. But what about preventative measures to help regulate our emotions?

Use the acronym **PLEASE** to reduce vulnerability to negative emotions:

take care of	<u>P</u> hysica <u>L</u> health
balance	<u>E</u> ating
limit	mood- <u>A</u> ltering substances
balance	<u>S</u> leep
get	<u>E</u> xercise

Take Care of <u>P</u> hysica <u>L</u> Health	Seek appropriate medical care
	 Take medication as prescribed
	Practice safe sex
Balance <u>E</u> ating	Practice mindful eating
	 Pay attention to how different foods make you feel
	Seek nutritional support from professionals
Limit Mood- <u>A</u> ltering Substances	Limit alcohol consumption
	Limit marijuana use
	Limit other recreational drugs
Balance <u>S</u> leep	Get 7-9 hours of sleep per night
	 Go to bed and wake up at the same time
	 Get extra sleep when sick
	• Avoid caffeine, nicotine and alcohol 4-6
	hours before bed
Get <u>E</u> xercise	Set reasonable exercise goals
	 Schedule time to exercise throughout the week
	Seek out enjoyable exercise

Homework: Plan to Reduce Vulnerability to Negative Emotions

Instructions: List 3 strategies that you plan to engage in over the next week to help you reduce vulnerability to negative emotions. Be as specific as possible. For example, rather than writing, "Get adequate sleep," write, "Go to sleep by 11:00 p.m. each night." Your homework is both to create this list and to do your best to carry out your plan!

1.	
•	
2.	
3.	

SESSION THREE: Distress Tolerance

Homework Review

If you practiced the homework, what strategies did you try? What did you observe? If you practiced these strategies more than once, what did you notice across practices?

If you did not practice the homework, what got in the way? If something got in the way, what could you do over the upcoming week to try to reduce this barrier?

Goals of Distress Tolerance

- □ Survive painful events and crisis situations without making them worse
- $\hfill\square$ Learn to tolerate distressing emotions when you cannot make things better
- □ Reduce suffering when painful emotions overwhelm you
- Develop coping strategies that do not have unwanted side effects or consequences (e.g. instead of drinking alcohol or self-harming to cope)
- □ Increase resilience and your ability to cope with strong emotions
- □ Other:_____

When to Use Distress Tolerance Skills:

- You are in a crisis:
 - A stressful event occurs
 - o You experience lots of strong emotions
 - You feel scatterbrained, have racing thoughts
 - You physically feel discomfort in your body
 - The crisis is short-term
 - You feel a sense of urgency ("I can't stand it it must be resolved now.")
- When the crisis cannot be solved or cannot by solved *yet*

AND

• You are either not able to focus on changing how you feel or choosing not to change your emotions

AND

- The problems and the emotions are leading you to suffering/misery
- You want to act on your emotions but it will only make things worse

Distress Tolerance skills may not be appropriate for:

- Everyday problems
- Solving all your problems
- Making your life better in the long-term (since they are focused on helping you get some relief *now*)

The Cost of Old Coping Strategies

Coping Strategy	Possible Costs
Spending a lot of time thinking about past pain, mistakes, and problems	Missing what is happening in the present; regret;
Worrying about potential future pain, mistakes and problems	Missing what is happening in the present; anxiety about the future;
Isolating yourself to avoid possible pain	Feeling lonely; missing out on support or experiences with friends/family; missing opportunities to make new connections;
Using substances (e.g. alcohol, drugs) to numb yourself	Addiction; spending money; academic/work problems; legal problems; relationship problems; health consequences;
Displacing painful feelings onto others	Damaging relationships; guilt; loneliness; legal consequences;
Engaging in self-harm behaviors (e.g. cutting, burning, hitting yourself)	Infection; scarring; shame; physical pain;
Engaging in unsafe sexual activity (e.g. unprotected sex, frequent sex with strangers, etc.)	STD risk; pregnancy risk; shame;
Remaining in destructive relationships	Potential physical/verbal/emotional abuse; not getting your needs met; getting burnt out doing things for other people;
Engaging in disordered eating behaviors (e.g. overeating, restricting food, throwing up, etc.)	Dangerous weight gain/loss; health consequences; isolation from others during meals;
Attempting suicide or engaging in other life- threatening behaviors	Possible death; hospitalization; medical consequences; disruption in academics/work;

Distress Tolerance Skills: STOP

The first step in coping with a crisis, stressful event or difficult emotion is to develop the ability to STOP:

S – Stop! Do not react. Your emotions may give you the urge to act without thinking but the goal is to stay in control.

T – Take a step back, take a break, breathe.

O – Observe what is going on inside and outside of you. What is the situation? What are your thoughts, sensations, and feelings? What is being said and done?

P – Proceed mindfully. Do your best to act with awareness. Consider your thoughts, sensations, feelings, the situation and others involved when deciding what to do. Think about your goals.

Distress Tolerance Skills: Distraction Strategies

Instructions: Check off all the distraction strategies that you are willing to try.

Engage in a hobby (specify:)	Interact with animals	Make something for someone else
	Look at funny memes	
Clean/organize	Write a poem, short	Do something for someone else
Go to a coffee shop	story, or play	
Write in a journal	Make list of 10 places	Do volunteer work
Surf the internet	you want to go	Read a book or
Do a puzzle	Learn words from a	magazine
	new language	Watch a movie
Paint nails	Send a thank you	Make a video
Call/text/visit a friend	letter/card/email	Listen to or watch a
Go for a walk	Do a crossword or	comedy routine
Go out for a meal	word search puzzle	Count/name the colors
Draw or paint	Go to an event	you see
	(specify:)	Take photographs
Watch TV	Play video games	Hold ice in your hand
Wash dishes	Play a sport	or to your face
Cook your favorite	Exercise	Call/text a crisis line
food	Watch a sporting event	
Make a collage		Play a game on your phone
Do homework	Listen to music	
Squeeze a stress ball	Take a gym class	Name all the sounds you can hear
Lift weights	Go for a drive	Other:
	Go window shopping	
Go for a run	Do laundry	Other:
Nature-watch		Other:

Distress Tolerance Skills: Relaxation Strategies

Instructions: Check off all the relaxation strategies that you are willing to try.

Light a scented candle Slowly suck on a hard Slowly eat a popsicle candy Burn incense Bake Buy/pick a single Observe nature Treat yourself to a beautiful flower dessert Look at an Look up beautiful art/photography book ____Work on an art project places online Fix hair/nails/makeup Drink tea Blow bubbles Let ice melt in your Get a massage Listen to a recording of mouth nature sounds Listen to a guided _Touch something soft meditation Lie in/smell the grass Take a bath ____Take a shower Make a collage of Pet your dog/cat pleasing images Put on a comfortable outfit Soak your feet Listen to soothing music Hug someone you care Sit in a comfortable about chair ____Play an instrument Practice yoga or Practice deep Listen to a white noise stretching breathing machine Other: Hug/squeeze a pillow Spray a pleasant Other: fragrance Listen to upbeat music Other: Focus on sounds Pray/meditate around you

Planning to Use Your Plan

Instructions: Write down three situations over the upcoming week when you anticipate it could be helpful to use your distraction and relaxation strategies.

1.	·	
2.		
3.		

Distress Tolerance Practice Log

Instructions: Rank your level of distress before and after using distraction and relaxation strategies (p. 30-31).

Distress										
0	1	2	3	4	5	6	7	8	9	10
None		Mild		Ν	/loderat	е	Str	ong	Ex	treme

Date	Skills Used	Distress Before	Distress After
		Using Skill	Using Skill

Resources

Counseling and Psychological Services: 785-532-6927

Hotlines

988 Suicide and Crisis Lifeline (24/7): 988

Trans Lifeline (24/7): 1-877-565-8860

Trevor Project (24/7): 1-866-488-7386

Crisis Text Line (24/7): Text HOME to 741-741

Veterans Crisis Line (24/7): 1-800-273-8255 Press 1 or text 838-255