

IRG Project Director Grant Report Guidelines

Interdisciplinary Research Grants are typically announced in the spring of the academic year, with faculty support distributed that summer and student support awarded in the fall and subsequent spring. Initial grant reports are due before the start of the fall semester the year after the award is announced. A secondary report is due two years out from the announcement of the award.

First year report

15 months from the announcement of the award, please submit a brief response to the following questions:

1. Please describe the progress of your research/creative activities that you were able to achieve in the grant award period. For example, if you were conducting interviews, how many interviews were collected, transcribed, and/or analyzed? Have you applied to conferences or begun drafting manuscripts or exhibits?
2. In what ways have you engaged with local communities through your grant funding? This may include presentations, invited talks, collaborative research, exhibits, receptions, among other activities.
3. To what extent have undergraduates been involved in your project? Provide any evidence that the experience has benefited these students academically or professionally (graduate school applications, continued participation in research, etc...)
4. Did you utilize Chapman Center resources throughout the grant period? What resources did you use, and were they beneficial to the progress of your study? What other forms of support would you find useful in the future?
5. Are you planning to apply for funding to continue work on this project? If so, what funding sources are you considering?

Second year report

Because the grant is intended to help launch projects, we understand that a year may not be enough time to meaningfully evaluate the success of the project. As such, we ask for a brief second year update.

Please include:

1. Academic/creative output associated with the project that is in-progress or published
2. Grants and funding pursued to continue work on the project
3. Community relationships developed through the project
4. Future directions for the project or projected end-date

