

NAME

City, State 12345 · (999) 999-9999 · xxxx@email.com · LinkedIn URL

## LICENSURE/CERTIFICATION

Kansas Elementary Education License, PK-6 (application pending)

## EDUCATION

**Kansas State University**, Manhattan, Kansas  
Bachelor of (Arts or Science) in (Major)

Graduation Month Year  
GPA: #.##

## STUDENT TEACHING EXPERIENCE (or TEACHING EXPERIENCE)

**District, School Name**, City, State

Month Year – Month Year

*Job Title (e.g., Teacher, Third Grade)*

- Action Verb statement of most relevant or important duties, quantify when possible.
- Action Verb statement of most relevant or important duties, quantify when possible.
- Use fewer or additional bullets as needed to best describe your experience.

## EARLY FIELD EXPERIENCE

**District, School Name**, City, State

Month Year – Month Year

*Position Title (e.g., Student Teacher)*

- Action Verb statement of most relevant or important duties, quantify when possible.
- Action Verb statement of most relevant or important duties, quantify when possible.
- Use fewer or additional bullets as needed to best describe your experience.

**District, School Name**, City, State

Month Year – Month Year

*Job Title: (e.g., Classroom Assistant)*

- Action Verb statement of most relevant or important duties, quantify when possible.
- Action Verb statement of most relevant or important duties, quantify when possible.
- Use fewer or additional bullets as needed to best describe your experience.

## RELATED WORK EXPERIENCE

**Company/Organization Name**, City, State

Month Year – Month Year

*Job Title*

- Action Verb statement of most relevant or important duties, quantify when possible.
- Action Verb statement of most relevant or important duties, quantify when possible.
- Use fewer or additional bullets as needed to best describe your experience.

## CAMPUS & VOLUNTEER ACTIVITIES

**Name of Organization**

Month Year – Month Year

*Position Title (e.g., President)*

- Action Verb statement of most relevant or related activities, quantify when possible.
- Action Verb statement of most relevant or related activities, quantify when possible.
- Use fewer or additional bullets as needed to best describe your experience possible.

**Name of Event/Organization**

Month Year – Month Year

*Volunteer*

- Action Verb statement of most relevant or related activities, quantify when possible.
- Action Verb statement of most relevant or related activities, quantify when possible.
- Use fewer or additional bullets as needed to best describe your experience possible.

## HONORS (or AWARDS or ACCOMPLISHMENTS)

Honor or Award

Month Year – Month Year

Honor or Award

Month Year – Month Year