

The Inside Scoop for Career Fairs



Kansas State University
Career & Employment Services
2014 Employer Advisory Board Meeting
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Pre-Career Fair

- Know the Career & Employment Service Office Setup
- Register Early!
- Take Advantage of the Receptions being offered
- You can link up your job with your CF Registration

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Pre-Career Fair

- Read and Communicate the registration information
- Advertise to all who may FIT into your organization
- Double Check Reservations for Information Sessions

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During Career Fair

- Engage
- Be mindful of Lunch and snack times
- Have some cool gifts
- Don't be afraid to offer feedback (Teachable Moments)

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During Career Fair

- Look to Staff for Questions
- Alumni are great, but should know how to review a resume
- When there is more than 1 recruiter, there should be more than 1 line
- Advertise your information session

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Post-Career Fair

- Utilize the time
- Follow up
- Provide Feedback

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Post-Career Fair

- Next Day Interviews
- Room Reservations for follow up interviews

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Career Fair Update

- Part-Time Opportunities Career Fair
 - Thursday August 28, 2014
 - Early Bird Registration Deadline is July 28th
 - Event Registration Deadline is August 18th
- All University Career Fair
 - Tuesday September 23rd, 2014 (Employers K-Z)
 - Wednesday September 24th, 2014 (Employers A-J)
 - Early Bird Registration Deadline is August 11th
 - Event Registration Deadline is September 9th
 - The Freshmen Friendly VIP Tours are happening...AGAIN!

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