

**ISIS Task Force Brainstorming Session
February 10, 2010 – 114 Hale Library, Updated September 2010**

No.	Category	Issue	Comments	Timeline
6	Advising	Names/birth date displayed so people can be easily identified	Already accomplished	Completed
7	Advising	Grad App Report doesn't include advisor name	Already accomplished	Completed
35	Usability	Ability to download Excel spreadsheets	Already accomplished. Better communication is needed.	Completed
1a	Advising	Too many screens for advising with students there - need to condense to one screen	Add Academic Fresh Start and DARS links to Student Services Center. Being tested.	Completed
5	Advising	Can't see a student's plan in another college	Can be accomplished through a Student Services Center addition. Being tested.	Completed
9a	Advising	Total hours on Academic Tab/Retakes	Add a note on the Student Services Center advising that the student has Academic Fresh Start AFS GPA is now in Student Services Center.	Completed
10	Advising	Lifting flags needs to be easier	Already accomplished with the addition of an icon.	Completed
12a	DCE	An e-mail should be sent to DCE students advising of policies, e.g. failure to drop class with no expectation to pay	A query can be run for DCE so they can send out e-mails. Not a technical issue.	Completed
21	User Feedback	Online customer feedback capability is needed	A comments link has been added to ISIS.	Completed
26	Search Process	Reduce number of search fields and auto-populate common fields	Training is needed. User has the ability to set defaults. Search fields were addressed in recent training.	Completed
49	Usability/Defaults	Default parameters on current semester	Already accomplished. Defaults are established by the user.	Completed
51	Other	Need a work-flow calendar as a reminder of important dates – 'Purple Calendar'	Registrar's Office is developing something that imitates the 'Purple Calendar' for its website	Completed
12b	DCE	An e-mail should be sent to DCE students advising of policies, e.g. failure to drop class with no expectation to pay	Can be done through DCE.	Completed
47	Usability/Defaults	Easier report access for favorites - default to current term	Already accomplished. Defaults are established by the user. Addressed in training.	Completed-On-going
2	Advising	Link to DARS, Term History, etc., from Advisor Page	The DARS link is already in the Advisor Tab. Term History would need to be added in the Advisor Tab and DARS link would need to be added to the Student Center so that both pages offer the same access. Service request submitted. Added to All Student Services Page.	Completed
27	Search Process	Search function should search across the IDs	Show K-State e-mail address. Date of birth has already been added. Service request needed if we	Short-term??

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54	Other	Central repository for committee/sub-committee minutes and notes		Communications/Task Force issue.	Mid-term
1b	Advising	Too many screens for advising with students there - need to condense to one screen		Additional analysis needed to understand requirements	Mid-term
3	Advising	Advisors need to know what students and faculty are seeing		This would be very difficult to do. Enrollment Request History could be on the Advisor page, but further analysis is required to determine what is needed. Need page that allows administrative view of adviser, faculty, and student screens in order to assist and train advisors, faculty, and students.	Mid-term
11	Advising	Easier access to test credit details (AP, DANTES, etc)		John will check to see if the data is already in the system. Timeline contingent on data availability.	Mid-term
13	DCE	DCE needs ability to track delivery methods on a percentage, class-by-class basis		In test.	Mid-term
17	Process/Needs Assessment	Make better use of 3 Cs - functionality, e.g., record comments			Mid-term
36	Usability	Splash screens - feedback! Confirmations		PT 8.5 may help.	Mid-term
37	Usability	Should be more in line with shopping online – use of pop-ups and other tools		PT 8.5 may help.	Mid-term
38	Usability	Too much time between clicks		PT 8.5 may help.	Mid-term
39	Usability	Direct access to often-accessed screens - Fewer clicks		PT 8.5 may help.	Mid-term
40	Usability	Provide a way to print the Student Schedule by hitting a print button		PT 8.5 may help.	Mid-term
41	Usability	Needs to be more friendly for people who are faculty and advisors		PT 8.5 may help.	Mid-term
43	Usability/Advising	Ability to leave comments on various pages. Need ability for advisors to leave notes about students so the next advisor knows the history.		This is a legal/policy issue. There is the potential for a short-term fix if policies allow. A tab could be added in the student program/plan (or elsewhere) that just has a textbox for notes. Need to define scope and requirements.	Mid-term
44	Usability	Transcript (unofficial) rather than Academic History would be preferred		AHV enhancement is tentatively slated for rollout in Feb 2011. Will add Academic Forgiveness, Academic Fresh Start, Test Credits, etc., to	Mid-term

John Decker
Need separate page for each committee

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			adviser/DO copies. Needs highly visible UNOFFICIAL watermark.	
45	Usability	Consistency of page layout would be nice		Mid-term
46	Usability	Error reporting information not intuitive, understandable - don't know what it means		Mid-term
50	Usability/Defaults	Final Exam Schedule should show up in Class Schedule (daytime)	In test for Fall production.	Mid-term
52	Other	Who do they call for support, e.g., printing	Communications issue. Need to clarify who to call for what, working with ITAC. This will also be addressed as part of the ITS incident reporting and management project implementing Service Now. ITAC will work on this.	Mid-term
19	Process/Needs Assessment	How will stand-alone minors be addressed in iSIS?	Faculty Senate approved policy in March. What would be timeline for iSIS changes?	Mid to long term
16	Process/Needs Assessment	Continuing assessment of advising needs and fit/gap	Approved as a CEC priority in FY 2010, but put on hold due to resource constraints. Timing needs to be revisited with new CIO and CEC for FY 2011 in conjunction with other projects on hold.	Mid to Long-term
55	Process/Needs Assessment	Streamline student curriculum changes process to reduce paper and make process more efficient while ensuring record integrity.	Added at Task Force request at June meeting. Requires a project similar to the graduate application process redesign.	Mid to Long-term
56	Process/Needs Assessment	Streamline and automate course and curriculum approval process.	CAPP priority approved by CEC to begin in FY2010, but put on hold due to resource constraints. Timing needs to be revisited with new CIO and CEC for FY 2011 in conjunction with other projects on hold. Added to list to distinguish from student curriculum change processes.	Mid to Long-term
22	Roles/Access	Role distinctions/access are getting in the way of doing work		Mid to Long-term
23	Roles/Access	Inability to step in and out of roles		Mid to Long-term
24	Roles/Access	Define default display options for various roles		Mid to Long-term
25	Roles/Access	Keep clear documentation of roles - what they can access		Mid to Long-term
48	Roles/Access	Revise default view that works better - just includes needed elements	Analysis of what is needed is required, and then the view can be modified.	Mid to Long-term
28	Search Process	Return to search button on both top and bottom page		Mid to long-term

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30	Student Process	Easy to reach and understand information for enrolling students	Requires further analysis.	Mid to long-term
31	Student Process	Need to drive students to where we want them to go, and make it intuitive		Mid to long-term
32	Student Process	Enrollment requests are too complex <i>Advising</i>	Requires further analysis.	Mid to long-term
33	Student Process	Results for students need to display additional information - reserve capacity needs to be displayed		Mid to long-term
34	Student Process	Reduce number of emails going to students - they start ignoring them	This is not a technical iSIS issue, but a policy/student communication issue. Should be referred to the Steering Committee.	Mid to long-term
53	Other	Need a common glossary	Communications issue and the need for a consistent data dictionary.	Mid to long-term
8	Advising	Cumulative GPA on Academic History	Cumulative GPA already exists on the Academic History Report at the bottom and below every semester; however it is not real-time. It might be possible to add the Fresh Start GPA to the Student Center. The use of XML Publisher to resolve this problem will be analyzed.	Long-term
9b	Advising	Total hours on Academic Tab/Retakes	Requires analysis to determine what is needed.	Long-term
14	DCE	Batch load DCE classes into iSIS	Requires an interface between iSIS and EIS. Could be linked to automated course and curriculum approval process, if pursued.	Long-term
15	DCE	Analyze DCE student processes - follow a student through	Student processes for each category of student should be analyzed.	Long-term
18	Process/Needs Assessment	Better way to do line scheduling - Focus group to follow up		Long-term
29	Search Process	Include student plan in search results		Long-term
42	Usability	Ability to make batch request - by group, such as term history		Long-term
20	User Feedback	Get students' point of view	Strategies to solicit student input will continue to evolve over time with more use of focus groups, usability testing, and online feedback capabilities. Online feedback link implemented and a usability survey will be done after the upgrade. K-State 8 will include student focus group. At the request of ITS, a small student committee is being appointed by SGA to participate in iSIS upgrade testing and	On-going

Need to total hrs - K-11 + transfer

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		meet up to four times this academic year to provide input on IT-S-supported systems used by students.	
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Short-term – Spring 2010
 Mid-term – Summer/Fall 2010
 Long-term – Winter 2010 - ??