Advising Appointment Checklist

Name:

WID:

Major/Track/Minor:

Date and Time of Appointment:

***Please mark no more than 3 options with an ‘X’ in the table:***

|  |  |
| --- | --- |
| **Academic Focus** |  |
| Academic Planning |  |
| Exploring a Major |  |
| Exploring Minors/Certificates |  |
| Schedule Change |  |
| Probation/Appeals |  |
| Class Performance |  |
| Dropping/Adding Classes |  |
| Pre-Registration for next semester |  |
| Transfer |  |
| Follow-Up |  |
|  |  |
| **Career/Enrichment Focus** |  |
| Graduate School |  |
| Career Services |  |
| McNair Scholars |  |
| Study Abroad |  |
| Undergraduate Research |  |
| Life Goals |  |
|  |  |
| **Campus Resources** |  |
| Tutoring |  |
| Referral/Resources |  |
| Student Organizations |  |
| Study Skills/Time Mgmt |  |
| Financial Aid |  |
| Scholarships |  |
|  |  |
| **Communication Skills** |  |
| How to speak to professors |  |
| How to email appropriately |  |
|  |  |
| **Other** |  |
| Please Identify |  |
|  |  |

**Notes:**