

## Division of Biology GRA Salary Proposal Submission Policies

**Revised Effective 7/1/2024**

In order to simplify issues related to graduate student salaries and the related tuition to be used in grant proposals based on the current University and A&S College policies, we are recommending the following amounts be used in proposals. **The numbers in the following scenarios are based on the current annual GRA salary rate of \$28,193.88 (\$1,084.38 biweekly rate x 26 pay periods annually) at 0.5 time (6 months calendar effort). The current annual tuition rate of \$8,333.28 for 9 credit hours total (\$4,166.64 per semester).** Division of Biology leadership strongly encourages payment of student fees for GRA students; student fees are included in the salary numbers below. If Fees cannot be paid, subtract \$1600 per year for allotted fees. We are required to show the 14% fringe rate for grads being paid over the entire year in outgoing proposals.

### 1.) FOR Sponsors who allow for direct charging of tuition and GRAs paid for an entire year from the grant if awarded:

3 % annual inflator recommended:

	Current base salary rate	Proposal year 1	Proposal year 2	Proposal year 3	Proposal year 4	Proposal year 5
GRA salary	28,194	29,040	29,911	30,808	31,732	32,684
Fringe 14%	3,947	4,066	4,188	4,313	4,442	4,576
Total GRA salaries	32,141	33,106	34,099	35,121	36,174	37,260

Tuition should be shown as an Other Expense item and includes a 3% annual inflator. NOTE: If F&A is figured on a Modified Total Direct Costs (MTDC) basis, then tuition is subtracted from the direct cost base before calculating IDC. :

	and Spring (fees included; add Tuition & Fees \$400 for internat'l)	9,933	10,231	10,538	10,854	11,180	11,515
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### 2.) FOR Sponsors who do not allow for direct charging of tuition and GRAs paid for an entire year from the grant if awarded:

Tuition is added to salary - 3 % annual inflator recommended:

	Current base salary rate	Proposal year 1	Proposal year 2	Proposal year 3	Proposal year 4	Proposal year 5
GRA salary	38,127	39,271	40,449	41,662	42,912	44,199
Fringe 14%	5,338	5,498	5,663	5,833	6,008	6,188
Total GRA salaries	43,465	44,769	46,112	47,495	48,920	50,387

Note that under this situation, these amounts (in total) differ from the Salary/Tuition split due to the difference between the 3% salary inflator and the 3% inflator for tuition. The tuition added to salary option is slightly higher in all 5 years since fringe benefits apply to tuition amount, as well.

### 3.) FOR Grads being paid only for summer from Grant projects:

3 months summer at 0.5 time (1.5 months effort) with 3 % annual inflator recommended:

	Current base salary rate*	Proposal year 1	Proposal year 2	Proposal year 3	Proposal year 4	Proposal year 5
GRA salary/3 months	6,978	7,188	7,404	7,626	7,855	8,091
Fringe 9%	628	647	666	686	707	728
Total GRA salaries	7,606	7,835	8,070	8,312	8,562	8,819

Tuition Biology students are rarely required to enroll during summer months.

\* the base rate includes 6 periods of base salary at \$1,083 per period + the department portion of the Grad Health insurance (currently \$472 per summer) which is not included in the 9% summer fringe rates shown on the PreAwards Services website.

#### Where to find other helpful Proposal information:

A.) PreAwards addresses, signature authority info, Univ id #s (DUNS, FEIN, Congressional Dist., etc.) can be found at:

<http://www.k-state.edu/research/faculty/proposal/prepare/>

B.) Fringe Benefit rates, F&A cost rates, Excel Budget template worksheets can be found at:

<http://www.k-state.edu/research/faculty/proposal/budgets/>