

A Recommended Set of Steps: Developing and Maintaining an Assessment Plan

- ☒ University student learning outcomes (linked to Mission Statement) passed by **Faculty Senate (April 13, 2004)** for undergraduate programs and passed by **Graduate Council (December 2, 2003)** for graduate programs.
- ☐ Identify and link program-level student learning outcomes to: (a) University and college-wide (if applicable) student learning outcomes; (b) academic missions; (c) accreditation standards; (d) criteria identified by professional organizations; or (e) industry standards.
- ☐ Identify the various courses or co-curricular activities where outcomes are learned by students in your program.
- ☐ Identify the assessment points in a timeline that describes the cycle of data collection.
- ☐ Identify the assignments, experiences, activities, etc. that promote the achievement of the learning outcome.
 - Identify the components of successful achievement of the learning outcome.
 - Identify the evaluative criteria for each component.
- ☐ Identify and describe multiple methodologies and measures.
- ☐ Create (or acquire) and implement assessment measures.
- ☐ Collect, analyze, and interpret data.
- ☐ Present data to faculty for discussion.
- ☐ Identify changes needed to improve student learning.
- ☐ Act on results; maintain feedback loops.
- ☐ Re-evaluate plans.

Assessment resource materials (templates, rubrics, models, etc.) are located on the Assessment and Program Review web site (www.ksu.edu/apr).