

Curricular Programs Assessment of Student Learning Reporting

Updated 9/3/2026

Undergraduate curricular programs engage in an annual assessment of student learning outcomes. Reporting is due October 15, where each program submits findings in a structured format for review and reflection, supporting program growth and development.

The Assessment of Student Learning (ASL) report form for undergraduate programs is available at this link: [ASL Report form](#). Each program will report on the bachelor's degree. For a minor or certificate, a report will only need to be submitted if the minor/certificate outcomes are unique and separate from those of the bachelor program. The prompts to the report are as follows:

1. Describe instructional, curricular, and/or assessment process changes made last year and the results of those changes.

- Prior year's responses will auto-populate, if provided in last year's report.

2. Describe the frequency of your program's assessment discussions:

- New item this year. Response will save and auto-populate in future reports.

3. For each outcome, provide the measurement tools used, the total number of students assessed, the % of students who met/exceeded expectations, and your analysis of student achievement. Outcomes are automatically displayed but can be edited for reporting purposes. The benchmark % of students meeting/exceeding expectations is 80% unless otherwise noted in the response.

Outcomes	Measurement tools	# students assessed	% met/exc. expect.	Analysis of student achievement
Example Outcome 1	Rubric	111	99%	Analysis here.
Example Outcome 2	Exam answer key	222	99%	Analysis here.
Example Outcome 3	Rubric	333	99%	Analysis here.
Example Outcome 4	Rubric	444	99%	Analysis here.
Example Outcome 5	Rubric	555	99%	Analysis here.
SLO 6 here, if applicable	Enter measurement tool here	#	%	Enter analysis here
SLO 7 here, if applicable	Enter measurement tool here	#	%	Enter analysis here
SLO 8 here, if applicable	Enter measurement tool here	#	%	Enter analysis here
SLO 9 here, if applicable	Enter measurement tool here	#	%	Enter analysis here
SLO 10 here, if applicable	Enter measurement tool here	#	%	Enter analysis here
SLO 11 here, if applicable	Enter measurement tool here	#	%	Enter analysis here
SLO 12 here, if applicable	Enter measurement tool here	#	%	Enter analysis here
SLO 13 here, if applicable	Enter measurement tool here	#	%	Enter analysis here
SLO 14 here, if applicable	Enter measurement tool here	#	%	Enter analysis here
SLO 15 here, if applicable	Enter measurement tool here	#	%	Enter analysis here

- Last year's reported outcomes, measurement tools, # students assessed, and % met/exceeded expectations will auto-populate for you to update with this year's data. The Analysis of Student Achievement column is new for the 2026 reporting year and will auto-populate in future reports.

<https://www.k-state.edu/assessment/reporting/#curricular>

- For the programs that use Canvas and have their data in Power BI dashboards, reporting will be very easy, as data are provided in the graphs in your individual program dashboard.
 - If you collect your program's data manually, you will need to use your data to complete the table.
- 4. If you need to report on additional outcomes, please list them here and provide the measurement tools, findings, and analysis similar to the table above.**
- 5. Describe observed trends and your action plan for the coming year. Note instructional, curricular, and/or assessment revisions you plan to make based on your assessment findings.**
- **If you did not assess all outcomes, then describe why not and plans to assess the outcome in the future.**
- This prompt will have last year's response provided.

Towards the bottom of the page, you will find the Office of Assessment's feedback provided for last year's ASL report.

Instructions for using the form:

- On the left side of the screen, use the dropdown menus to choose your College, Department, and Degree.
- Select your program in the resulting gallery
- In the upper right corner, click on the pencil to edit the report
- After completing the report, in the upper right corner, click the check mark to submit the report.
- A message will appear confirming the submission of your report. You will also receive an email of your report.
- The report can be resubmitted as many times as you wish. Only the most recent submission is provided feedback by the Office of Assessment.
- Don't know your program's student learning outcomes? Click the button on the bottom left of the screen to see a list of the program's outcomes.

IMPORTANT NOTE:

If your program has collected data through Canvas Outcomes and does not have Power BI tables to see the data, don't hesitate to get in touch with assessment@ksu.edu to create the tables for you.

We encourage all programs to integrate the assessment scoring of outcomes through Canvas to facilitate the automation of data collection and reporting. The Office of Assessment will work with you and your faculty to enable this integration.