

# Next-Gen Procurement

Advancing Simplicity and Service



[Next-Gen Procurement Initiative](#)



# Agenda



»» Sourcing

»» Contracts

»» Evaluating Policies and Processes



# Sourcing Poll

- **Why does the University conduct public procurement/sourcing events?**
- **When is a publicly posted procurement required at K-State?**



# Competitive Sourcing Creates More Than Competition



**Builds  
Stakeholder  
Engagement**



**Expands  
Understanding  
of the Market**



**Strengthens  
Supplier  
Understanding**



**Improves  
Decision  
Quality**



# Sourcing in Wildcat OneBuy

- Creates Request for Quotations (RFQs) and Request for Proposals (RFPs)
- Distributes opportunities to suppliers
- Collects supplier responses in a centralized location
- Supports structured evaluations and scoring
- Documents the procurement process and award recommendation
- **Key Benefit: Helps the University obtain best value while promoting competition, transparency, and accountability.**



# Contracts Poll

- **When is a formal contract typically required?**
- **Is a purchase order a contract?**



# Wildcat OneBuy: Contract vs. Purchase Order

## Contract

- Services are being provided
- Deliverables, milestones, or performance expectations must be defined
- Risk, liability, insurance, or confidentiality terms are needed
- Data access or regulatory compliance requirements exist
- Work will occur over an extended period
- Supplier has prevailing terms
- Software
- Construction

## Purchase Order

- Low risk purchases using standard business terms
- Office supplies
- Laboratory supplies and consumables
- Computer monitors, keyboards, and accessories
- Furniture
- Books and educational materials
- Maintenance, repair, and operating (MRO) supplies
- Scientific equipment purchased under standard terms



# Contracts in Wildcat OneBuy

- Stores contract information
- Routes contracts for internal review and approval
- Maintains executed agreements in central repository
- Tracks expiration and renewal dates



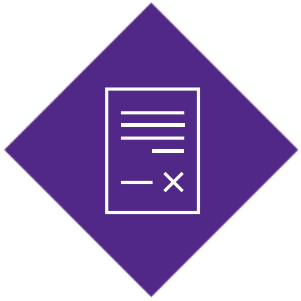
# What contracts can I see in Wildcat OneBuy?

- Browsers and Buyers:
  - Can see general information for contracts owned by their departments (department defined on primary record in HRIS) and University-wide master agreements.
  - Who work in or help administer work for other departments may request access to other departments (requires department head approval).

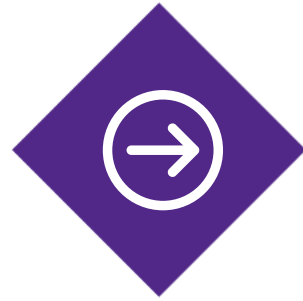


# How will I request a new contract in Wildcat OneBuy?

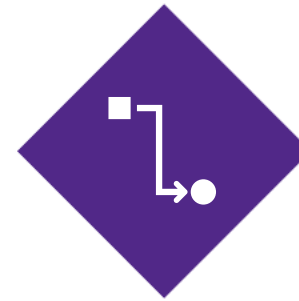
To streamline the contract process and provide greater visibility, contract requests will be initiated through **TeamDynamix (TDX)**.



Centralized intake for all contract requests that captures key information needed to begin contract review and drafting.



Routes requests to the appropriate Purchasing Agent.



Provides visibility into request status and progress and creates a documented record of the request and approval process.



# Sourcing and Contract Poll

- **What is the biggest bottleneck in our current sourcing and contracting process? Rank the items in order to biggest impact.**



# Policies and Business Processes Under Evaluation

As part of the Next-Gen Procurement effort, the University is evaluating existing procurement and contract management policies, procedures, and workflows to ensure they align with institutional needs and best practices.

## Areas Being Assessed

- Procurement thresholds and approval requirements
- Competitive sourcing and solicitation processes
- Contract request, review, and approval workflows
- Supplier onboarding and management procedures
- Roles and responsibilities between departments, PCS, IT, and OGC



# Thank you for sharing your time with us.

## What questions do you have?



# We welcome your feedback!



<https://forms.office.com/r/NhDvFpKes6>

