

Master Template
The 2012-2013 Diversity Report
to
The President's Commission on Multicultural Affairs
(Other Than College Units)

Unit Name: _____
Contact: _____
Phone: _____

Date Submitted: _____
Title: _____
E-mail: _____

I. Leadership, Planning, and Accountability for Diversity

Describe the infrastructure the unit has in place to lead, coordinate, and measure efforts to promote diversity. Please address the following:

- A. Unit leader's diversity efforts
- B. Strategic Plan for Diversity: Status of planning, diversity goals, and action items
- C. Diversity Committee: List of members, titles, and activities during 2012-2013

II. Recruitment and Retention of Historically Under-represented Students

- A. Describe recruitment activities aimed at increasing the numbers of students from historically under-represented groups.
- B. Describe retention activities aimed at helping students from historically under-represented groups to persist and graduate, including any evaluation or metrics associated with existing efforts (e.g. program retention rates).

III. Recruitment and Retention of Historically Under-represented Employees

A. Faculty

- 1. Describe participation in activities related to the recruitment of faculty from historically under-represented groups.
- 2. Describe participation in activities related to the retention of faculty from historically under-represented groups.
- 3. Appendix A to this report calls for data regarding the number of faculty by gender, race/ethnicity, and culture in your unit. The most recent data, if applicable, have been pulled from institutional databases and is available at <http://www.k-state.edu/diversity/pcma/appendixb.html>. Please review these data and comment on trends and notable changes in the space below.

B. Staff

- 1. Describe participation in activities related to the recruitment of staff from historically under-represented groups.
- 2. Describe activities related to the retention of staff from historically under-represented groups, including any formal mentorship programs.

3. Appendix B to this report calls for data regarding the number of staff by gender, race/ethnicity, and job category. The most recent data have been pulled and is available at <http://www.k-state.edu/diversity/pcma/appendixc.html>. Please review these data and comment on trends and notable changes in the space below.

IV. Multicultural Curriculum Transformation

- A. Describe efforts to assess co-curricular programs and activities for multicultural content.
- B. Describe efforts to infuse co-curricular programs and activities with multicultural content.
- C. Describe efforts to promote the Tilford Group Multicultural Competencies.

V. Diversity Partnerships

- A. Describe the nature of any partnerships or relationships with the following types of institutions:
 1. Historically Black Colleges and Universities
 2. Hispanic Serving Institutions
 3. Tribal Colleges and Universities
 4. International institutions in:
 - a. Africa
 - b. The Caribbean
 - c. Latin America
 - d. Asia and the Pacific Rim
- B. Describe the nature of any partnerships you might have with the private sector to enhance or promote diversity at K-State.
- C. Describe any other key partnerships for the advancement of diversity at K-State.

VI. Fundraising for Diversity

- A. Using the template below, please summarize funding for diversity initiatives and programs. Funding may come from an internal source such as the Office of the Provost or from an external source such as a private donor.

Name of Unit or Department Summary of Funds Raised for Diversity 2012-2013		
Amount	Purpose	Source of Funds
Total		

- B. Grants to Support Diversity: Using the template below, please describe any grants awarded to your unit to support diversity efforts.

Name of Unit or Department Summary of Grants for Diversity Programming 2012-2013		
Amount	Purpose	Source of Funds
Total		

VII. Enhancing the Community, Climate, and Centrality of Diversity

- A. Describe education, training, and other methodologies used to enhance the cultural competence of people who work in the Unit/Department.
- B. List diversity-related events sponsored by the Unit/Department.
- C. Describe the participation of the Unit/Department in diversity-related campus events and activities.

VIII. Faculty and Staff Scholarship on Diversity-Related Topics

- A. Research
- B. Publications
- C. Presentations

IX. Awards Received for Diversity Excellence by Individuals or the Unit/Department

- A. University awards
- B. State or national awards
- C. Professional association awards

X. Multicultural Alumni Engagement

- A. Describe efforts to engage multicultural alumni.
- B. Describe ways in which multicultural alumni support the unit.

XI. Comments/Suggestions

Appendices

- A. Does not apply
- B. Instructional Faculty by Gender, Race/Ethnicity, and Instructional Category
- C. Staff by Gender, Race/Ethnicity, and Job Category