Directions: Use this tool to write down the number of hours it takes you do each item on the list.

$$
\text { Total Number of Hours available per week } 168
$$

Hours in class

Hours of study time

Hours for sleep/personal hygiene

Hours of exercise per week

Hours of family time per week

Hours of television per week

Hours of social media, video games, etc.

Hours of committed time per week (i.e.
jobs, clubs, meetings, etc)
Hours of shopping, errands, laundry

Hours of spending time with friends

Hours of other

Final Balance (+ or -)
$=$ $\qquad$

Reflection: Which activities do you dedicate your time to the most? Which activity should you spend less time on?

