



# Prioritization Mapping

Directions: Use this weekly prioritization chart to identify what needs your attention. Start with your high priority tasks. Work your way down the list. At the end of the week, start fresh and move any remaining tasks into the correct category.

CLASS	
High Priority	
Medium Priority	
Low Priority	

PERSONAL
High Priority
Medium Priority
Low Priority

OTHER
High Priority
Medium Priority
Low Priority

**Follow-ups:**