



# Backwards Mapping Plan for Large Projects

*Long Time Scale (Ex: Group project, Research Paper, Presentation)*



**Directions:** The Backwards Mapping Plan begins with dividing the project into manageable “chunks” or components. For example, if you are developing a business plan, you might divide the components as such: A. Overview/Summary, B. Budget Justification, C. Target Audiences, D. Data and Assessment, and E. Long Term Projections.

**Step 1:** Answer the following questions for the fundamentals of the project.

What is the project:	
When is it due:	
What are the requirements:	

**Step 2:** Ask yourself: How many pieces can I break this assignment into?

PRO TIP: Build in places to ask for help or use resources (example, for a business plan, you may build in time to get feedback from your professor).

Major Project Components

- A.
- B.
- C.
- D.
- E.
- F.

**Step 3:** After identifying your components, give them a due date with an estimate of how much time you will need to complete each piece.

**PRO TIP: It's better to overestimate your time than underestimate!**

Project Due Date:		
	<b>How much time will I need to complete this?</b>	<b>When should I complete this?</b>
(A) Components to Complete:	Time Estimated:	Due Date:
(B) Components to Complete:	Time Estimated:	Due Date:
(C) Components to Complete:	Time Estimated:	Due Date:
(D) Components to Complete:	Time Estimated:	Due Date:
(E) Components to Complete:	Time Estimated:	Due Date:
(F) Components to Complete:	Time Estimated:	Due Date:

