



Writing Timeline



Directions: Start by writing your essay due date in on “Turn in/reflect.” Then, backwards map your essay based on a realistic timeline for yourself. Lastly, use the notes columns to keep track of your progress or to write down any important assignment expectations.

Step/Process	Date	Notes
Understand assignment/prompt	2/10	Paper assigned (2 week turn around)
Develop thesis/argument*	2/10	Start brainstorming right away!
Create outline/prewrite**	2/11	
Write draft	2/12	Begin work on paper draft
Organize flow/build arguments	2/12	Add depth to each paragraph
Edit content	2/15	Rough draft review
Copy Edit**	2/17	Submit paper to writing center and review
Format	2/22	Complete final review of paper, final edits
Turn in/reflect	2/24	Submit and confirm the assignment was received in Canvas
*Find and evaluate credible sources	N/A	
*Determine quotes/citations and organize	N/A	

*Skip to the bottom of the timeline if your writing is research based

**Indicates steps in the process when the Writing Center would be helpful