CONTRACT COVER SHEET

Sample

Document Date: 07/24/2007
Effective Date: /2007 2:52:2

Vendor Information

Vendor Alpha Prefix: Local Enc. #
No/Suffix: Name:
Street:
Capital:

Contracting Agency Name & Address

Name: Kansas State University
Dept.:
Street:
Contact:
Phone No.:

<table>
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<tr>
<th>Sr.</th>
<th>T/C</th>
<th>Ref Doc</th>
<th>Sfx</th>
<th>M</th>
<th>Fund</th>
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<th>Index</th>
<th>PCA</th>
<th>Obj</th>
<th>Amount</th>
<th>Project</th>
<th>Award</th>
<th>Source</th>
<th>Org</th>
<th>Object</th>
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Total: 0.00

CONTRACT TYPE:

- [ ] New Contract
- [ ] Amended Contract Terms
- [ ] Re-encumber Previously Approved Contract

CONTRACT DESCRIPTION:

Total: 0.00

PAYMENT SCHEDULE:

<table>
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<tr>
<th>Total Contract Commitment Amount</th>
<th>(30)</th>
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</table>

Contract Beginning Date (31)

Payment Frequency: payment(s) of $ due

Payment Frequency: payment(s) of $ due

APPROVALS:

Director of Purchases

Date

Director of Accounts and Reports

Date

Agency Attorney

Date

Department Head

Date

This contract was prepared and executed at my direction with full knowledge of the obligations incurred. All required approvals for our State agency have been obtained.

Approved as to form and execution:

Date

Agency Authorized Signature

Date

An Equal Opportunity Employer