I. Introduction
A. The University Bicycle Program

Information about the Kansas State University Bicycle program may be obtained during working hours from KSU Parking Services, 1 KSU Parking Garage, 532-PARK (7275), a department of the Division of Human Resources, Kansas State University. After hours, information may be obtained from the University Police, Edwards Hall (322-6411).

II. Regulations
A. General Regulations

1. Bicycle Permit: All bicycles parked on campus shall have a KSU bicycle permit displayed on the bicycle. A ticket will be issued to bikes without permits. Bicycle permits may be obtained at no cost from Parking Services in Edwards Hall. After working hours, permits may be obtained from campus police in Edwards Hall. The bicycle permit shall be attached to the center post of the bicycle frame, below the seat post, and be visible from all directions. Altering, defacing, or borrowing the permit to another bicycle or person and/or giving false information on application or in hearing is a violation of these regulations.

2. Bicycle Responsibilities: The person to whom the bicycle permit is registered is the one responsible for any violation of parking by bicycle regulations. Moving violations will be assessed to the individual operating the bicycle.

3. Authorities: Every person operating a bicycle on University property is subject to these bicycle regulations and must obey all Police Officers and Parking Services Personnel.

B. Moving Regulations

1. Bicycle Access: Riding a bicycle on University lands or parked areas is prohibited. Riding a bicycle on University walkways, Monday through Friday from 7:30 A.M. to 5:30 P.M., is prohibited except when indicated otherwise on Bike Map (see centerfold) or on weekends, holidays, or school breaks.

2. Reasonable Operation: No person operating a bicycle on University property including exclusive-use bikeways and shared pedestrian walkways, shall exceed the maximum speed that is reasonable and prudent with respect to visibility, local traffic, weather, and surface conditions that exist at the time, or that endangers the safety of any person or property. The Kansas State University Police Department Bicycle Patrol is exempt from these regulations while performing official duties.

3. Pedestrian Right-Of-Way: Bicyclists shall yield the right-of-way to pedestrians on all shared use walkways.

4. Traffic Laws: Bicyclists shall be subject to all vehicular laws including parking and traffic control mechanisms, signs, and traffic lights unless there is specific signage or symbols to the contrary that is applicable to bicyclists.

P. Parking Regulations

1. Bike Racks: All bicycles shall be parked only in an approved bike rack. Bike rack locations are indicated on the Bike Map (see centerfold).

2. Parking Violations: Parking outside of any approved bicycle rack including:
   a. Parking on or in front of trees, plants, or other living objects; railings, fences, posts, signs, fire hydrants, gas pumps, trash receptacles.
   b. Parking in or on any service drive, building entrance, driveway, bike lane, or sidewalk.

III. Fines or Impoundment

A. Fine Assessment

Violation of any bicycle and/or traffic regulations may result in the assessment of fines, impounding of the bicycle and/or filing of criminal charges.

B. Fine Payment

1. Payment Appeal: Any person receiving a KSU bicycle citation shall submit the fine payment or submit an appeal to Parking Services, Edwards Hall or deposit payment in yellow mistake fee boxes. If a bicycle is impounded for a violation and it is found not to have a valid registration, the owner of the bicycle shall register the bicycle at that time. Additional fines and charges must be paid when applicable or appeal is dismissed.

2. Appeal: The ticket may be appealed.
   a. Tickets may be appealed only by the owner of the bicycle, before 14 calendar days after the date of issuance of the citation.
   b. Appeal must be in writing on a prescribed form from Parking Services.
   c. Appeal shall be heard in accordance with the KSU Parking Citations Appeal Board (PCAB).
   d. Initiation of an appeal stops the penalty until a ruling is made by PCAB.
   e. Tickets may be appealed only once. Decisions of PCAB on any violation is final. Paid tickets may not be appealed.

3. Nonpayment: Nonpayment of fines may result in loss of parking privileges, transport impoundment, and/or administrative action. Fines are delinquent if not paid within eight (8) business days of the date of ticket.

C. Fine Amounts

1. No Registration Permit Fine $ 5.00
2. Moving Regulation Fine $ 15.00
3. Parking Fine $ 15.00
4. Delinquent Payment Fine $ 5.00
5. Field Impoundment Fine $ 10.00
6. Transport Impoundment Fine $ 30.00
7. Impoundment Storage Fee Per Day $ 1.00
8. Maximum Impoundment Storage Fine $ 20.00

D. Impoundment

1. Impoundment Authority: Whoever a bicycle is found in violation of the KSU Bicycle Regulations, any University Police Officer, Parking Control Officer or other person authorized by the University Police may field impound the bicycle or remove the securing mechanism if necessary to transport to the bicycle.

The University shall not be liable to the owner of the securing device or the owner of the bicycle for the cost of repair or replacement of such securing device. Release of an impounded bicycle requires proof of ownership and of satisfaction of the University Police and payment of all fines and charges.

Reasons for bicycle impoundment include:
   a. Bicycle impoundment will occur when bicycle is not parked in a bike rack but is parked in another location. Bikes parked along access routes or attached to handrails may interfere with emergency access or the access of those with physical limitations. Bikes parked on the lawn or planted area may hinder maintenance or cause damage. Bikes parked in buildings may impede access, disrupt maintenance and cause damage.
   b. Bicycles that appear to be abandoned may be impounded. Bicycle parts, equipment and bikes abandoned in the bike parking areas will be removed.

Kansas State University
Parking Services Office
1 KSU Parking Garage
Manhattan, KS 66506-4809
(785) 532-PARK (7275)