Kansas State University Panhellenic Council
Bylaws

Article I. Name
The name of this organization shall be the Kansas State University Panhellenic Council.

Article II. Object
The object of the Panhellenic Association shall be to develop and maintain women’s fraternity life and interfraternity relations at a high level of accomplishment and in so doing to:

1. Consider the goals and ideals of member groups as continually applicable to campus and personal life.
2. Promote superior scholarship and basic intellectual development.
3. Cooperate with member women’s fraternities and the university/college administration in concern for and maintenance of high social and moral standards.
4. Act in accordance with National Panhellenic Conference (NPC) Unanimous Agreements, policies and best practices.
5. Act in accordance with such rules established by the Panhellenic Council as to not violate the sovereignty, rights and privileges of member women’s fraternities.

Article III. Membership

Section 1. Membership Classes
There shall be three classes of membership: regular, provisional and associate.

A. Regular membership. The regular membership of the Kansas State University Panhellenic Association shall be composed of all chapters of NPC fraternities at Kansas State University. Regular members of the College Panhellenic Council shall pay dues as determined by the College Panhellenic Council. Each regular member shall have voice and one vote on all matters.

B. Provisional membership. The provisional membership of the Kansas State University Panhellenic Association shall be composed of all colonies of NPC fraternities at Kansas State University. Provisional members shall pay no dues and shall have voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC fraternity.

C. Associate membership. Local sororities or national or regional non-NPC member groups may apply for associate membership of the Kansas State University Panhellenic Association. The membership eligibility requirements and the process for submitting an application and approval of the application shall be determined by the Panhellenic Council. Associate members shall pay dues as determined by the College Panhellenic Council. An associate member shall have voice and one vote on all matters except extension-related matters and, if they are not participating in the formal recruitment process, they shall not have a vote on recruitment rules and establishment or modification of Panhellenic total. An associate member may be expelled for cause by a majority vote of the Panhellenic Council. An associate member shall not be entitled to vote on the question of its expulsion.

Section 2. Privileges and Responsibilities of Membership

A. Duty of compliance: All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and be subject to these Kansas State University Panhellenic Association bylaws,
code of ethics and any additional rules this Panhellenic Association may adopt unless otherwise prescribed in these bylaws. Any rules adopted by this Panhellenic Association in conflict with the NPC Unanimous Agreements shall be void.

Article IV. Officers and Duties

Section 1. Officers
The officers of the Kansas State University Panhellenic Association shall be: President, Vice President/Judicial Affairs, Director of Risk Management, Director of Community and Internal Relations, Director of Public Relations, Director of Recruitment – External, Director of Recruitment – Internal, and Director of Recruitment – Continuous Open Bidding and Retention.

Section 2. Eligibility
Eligibility to serve as an officer shall depend on the class of membership:

A. Regular membership. Members from women’s fraternities holding regular membership in the Kansas State University Panhellenic Association shall be eligible to serve as any officer.
B. Provisional membership. Members from women’s fraternities holding provisional membership in the Kansas State University Panhellenic Association shall not be eligible to serve as any officer.
C. Associate membership. Members from women’s fraternities holding associate membership in the Kansas State University Panhellenic Association shall be eligible to serve as an officer except president or the officer in charge of recruitment.

Section 3. Selection of Officers

A. Eligibility of Officers
   1. Candidates for office and all elected officers shall have a minimum 3.000 GPA
   2. Candidates for office of the President will have served as a Panhellenic officer, Recruitment Guide, Fraternity and Sorority Life Ambassador, Panhellenic Delegate, or have other Panhellenic experience.
   3. Officers shall maintain at least a 3.000 cumulative GPA while in office. Any officer who falls below this GPA will be subject to the officer review process contained in Section IV of the Constitution.

B. Officer elections will be held by the third week of November of each year.
C. Four weeks prior to elections, officer applications are due. Interview scheduling will take place at that time.
D. Upon receiving applications, interviews will be conducted by the Nominating Committee. The Nominating Committee shall consist of each member of the Board of Directors and one representative from each chapter. No members of the Nominating Committee may be running for a position on the Board of Directors. There may be non-voting, ex-officio members present while interviews are conducted.
E. The chapter representatives must be selected by the application due date and the Panhellenic President must be notified who will be participating.
F. Two weeks prior to elections, the slate will be presented. Candidates will be slated at the discretion of the Nominating Committee.
G. Any Panhellenic Delegate may nominate a candidate from the floor, provided they turned in an application and participated in the interview process.
H. Panhellenic Council delegates will formulate questions for the question-and-answer session two weeks prior to elections. Each candidate will be asked up to three questions from the floor, and there will be time for two additional follow up questions if necessary.

I. Voting will take place as a regular business item in a Panhellenic Council meeting.
   1. Voting shall be by paper ballot. All ballots will be collected and the Panhellenic President and Panhellenic Advisor will count votes.
   2. Officers shall be selected by a majority vote (50% +1). Upon voting, if no candidate receives a majority, a run-off will take place between the two candidates with the most votes.
   3. In the event that only one person applies for a given position, a vote of confidence consisting of a majority is still required.
   4. If a vote of confidence is not received for any office, the President will schedule a special election within one month of the original election date. The special election will then follow the procedures outlined above.
   5. Abstentions will count as a no vote.
   6. The order of elections shall be as follows:
      a. President
      b. Vice President and Judicial Affairs
      c. Director of Risk Management
      d. Director of Community and Internal Relations
      e. Director of Public Relations
      f. Director of Recruitment- External
      g. Director of Recruitment- Internal
      h. Director of Recruitment- Continuous Open Bidding and Retention

Section 4. Office-Holding Limitations
No more than 2 members from the same women’s fraternity shall hold office during the same term.

Section 5. Term
The officers shall serve for a term of one year or until their successors are selected. The term of office will begin at the beginning of the calendar year.

Section 6. Removal
Any officer may be removed for cause by a vote of two-thirds of the Panhellenic Board of Directors.

Section 7. Vacancies
Vacancies shall be filled in the same manner of selection as provided in Section 3 of this article.

Section 8. Duties of Officers
A. The President shall be the chief executive officer of the Panhellenic Board of Directors and the Panhellenic Council. She shall be the official representative of the Panhellenic Council to non-Panhellenic Council organizations unless another person is delegated as her representative. She shall:
   1. Have overall responsibility for the operation of the Panhellenic Council.
   2. Preside at regular and special Panhellenic Council meetings and Panhellenic officer meetings.
   3. Serve as an ex-officio member of all Panhellenic Council committees.
4. Complete the NPC annual report and send it to the NPC area advisor.
5. Communicate meeting minutes and council business bi-weekly with NPC area advisor.
6. Serve as a member of the Finance Committee
7. Supervise the finances of the Kansas State University Panhellenic Council.
8. Provide a copy of the annual budget to each Kansas State University Panhellenic Council member fraternity.
9. Give an annual report at the close of her term of office.
10. Promote Fraternity and Sorority Life resources.
11. Supervise completion of the Association of Fraternal Leadership & Values (AFLV) awards applications.
12. Organize and implement a retreat for Panhellenic Council delegates in the spring.
13. Coordinate a sorority presidents' roundtable at least twice a semester.
14. Communicate with chapters on policy violations.
15. Maintain a complete and up-to-date president's file, which will include: a copy of the current Kansas State University Panhellenic Council constitution, bylaws and standing rules; the current Panhellenic Council budget; the current National Panhellenic Council Manual of Information and related materials, current correspondence and materials received from the NPC area advisor; copies of the College Panhellenic reports to the area advisor and other pertinent materials.
16. Serve as main point of contact for Panhellenic delegates.
17. Perform all other duties usually pertaining to this office.

B. The Vice President/Judicial Affairs shall assist the President as directed, preside at official meetings in the absence of the President, and succeed to the office of President whenever that office is declared vacant by the Panhellenic officers. She shall:
1. Act as the Director of the Panhellenic Council Judicial Board.
2. Serve as chairman and trainer of the Judicial Board.
3. Plan Greek LEADs (Leadership, Education and Development) once per semester.
4. Serve in an advisory capacity, with the Office of Fraternity and Sorority Life staff, to the emerging leaders program, Greek LEADS (Leaders Emerging to Achieve, Develop, and Succeed).
5. Develop scholarship programming and serve as a member of the Greek Scholarship Advancement Committee (GSAC).
6. Make necessary revisions to the constitution and these bylaws annually.
7. Maintain a complete and up-to-date Vice-President's notebook.

C. The Director of Risk Management shall:
1. Educate new members about the issues of risk management. Coordinate opportunities for community education programs on risk management topics, when necessary. For example, National Hazing Awareness Month.
2. Revise a risk management manual for chapter presidents.
3. Review event registration forms to ensure compliance with the Social Responsibility Policy as referenced in Section VIII of these bylaws as well as the Fraternal Information and Programming Group (FIPG) risk management policy.
4. Maintain a complete and up-to-date Risk Management notebook.

D. The Director of Community & Internal Relations shall:
1. Call roll and take minutes at all Panhellenic Council and Panhellenic Officer meetings.
2. Type and distribute minutes and submit them for posting on the Office of Fraternity and Sorority Life OrgSync portal.
3. Promote community service opportunities to the Panhellenic community.
4. When appropriate, organize and implement philanthropic events for the Greek community.
5. Maintain all chapter philanthropy and community service records and compile an end-of-year report.
6. Maintain philanthropy registration and evaluation forms and meet with philanthropy chairs to discuss philanthropy calendar.
7. Update the Office of Fraternity and Sorority Life calendar with philanthropic/community service events.
8. Act as a liaison to the culturally based Greek chapters.
9. Maintain a complete and up-to-date Community and Internal Relations notebook.

E. The Director of Public Relations shall:
1. Publish the Weekly Greek on a weekly basis.
2. Send news releases to media for all Panhellenic Council major events and programming.
3. Serve as a resource to chapters and colonies for publicizing their events.
4. Provide public relations resources to chapters, as necessary.
5. Promote Greek activities.
7. Maintain relations with K-State sorority and fraternity alumni.
8. Place advertisements in the Collegian to advertise accomplishments.
9. Assist Panhellenic officers in marketing Panhellenic events.
10. Manage all means of social media for the Panhellenic Council.
11. Document Panhellenic activities and accomplishments and compile an end of the year report.
12. Maintain a complete and up-to-date Public Relations notebook.

F. The Director of Recruitment – External shall:
1. Direct the sorority community in preparing for and executing formal membership recruitment according to the Code of Ethics and Rules for Membership Recruitment.
2. Assist the Office of Fraternity and Sorority Life staff with marketing plan for Formal Membership recruitment.
3. Assist the Office of Fraternity and Sorority Life staff with contacting and responding to potential new members who have questions and issues regarding Formal Membership Recruitment.
4. Meet as necessary with chapter recruitment chairs and recruitment advisors to finalize recruitment rules based off previous Panhellenic vote, schedules, and plans.
5. Coordinate off-campus housing during the week of formal membership recruitment.
6. Conduct a post-recruitment meeting with recruitment chairs and advisors after recruitment to obtain suggestions or comments for the following year’s formal membership recruitment.
7. Coordinate chapter visits by the Panhellenic Council officers and Recruitment Guides during Work Week and the week of formal membership recruitment.
8. Coordinate the 1st round recruitment shirts worn by chapter members during the Formal Recruitment.
10. This position is recommended to be held by an individual who has previously served as the Director of Recruitment: Internal.
G. The Director of Recruitment – Internal shall:
1. Coordinate selection and training of Recruitment Guides in accordance to the Code of Ethics and Rules for Membership Recruitment.
2. Conduct evaluation of Recruitment Guide training and counseling efforts during Formal Recruitment.
3. Maintain a complete and up-to-date Recruitment – Internal notebook.
4. This position shall serve as an assistant to the Director of Recruitment – External.
5. The person selected for this position will serve as the Director of Recruitment – External the following year; pending there is no conflict or reason preventing such.

H. The Director of Recruitment – Continuous Open Bidding and Retention shall:
1. Coordinate membership retention efforts, for the Panhellenic community.
2. Coordinate opportunities for community education programs on best practices for continuous open bidding, when necessary.
3. Coordinate spring Panhellenic Open House program for potential new members.
4. Maintain a list of current and transfer students interested in obtaining sorority membership via continuous open bidding.
5. Develop and implement programming for released or withdrawn women participating in formal membership recruitment.
6. Assist other Directors of Recruitment as needed regarding Formal Membership Recruitment.
7. Conduct new member focus groups each year with sororities’ new member educators in order to gain insight on how to improve new member education programs.
8. Maintain a complete and up-to-date Recruitment – Continuous Open Bidding and Retention notebook.

Article V. The Panhellenic Council

Section 1. Authority
The governing body of the Kansas State University Panhellenic Association shall be the Panhellenic Council. It shall be the duty of the Panhellenic Council to conduct all business related to the overall welfare of the Kansas State University Panhellenic Council including, but not limited to: annually review the parameters as adopted in the recruitment rules for the automatic adjustment of total; determine dues; approve the annual budget; consider extension; set a calendar of events; determine programming; and establish recruitment rules and recruitment style. The Panhellenic Council shall also have the authority to adopt rules governing the Panhellenic Association that do not violate the sovereignty, rights and privileges of member women’s fraternities.

Section 2. Composition and Privileges
The Kansas State University Panhellenic Council shall be composed of one delegate and one alternate delegate from each regular, provisional and associate member group at Kansas State University as identified in Article III. The delegates shall be the voting members of the Panhellenic Council except as otherwise provided in Article III of these bylaws. The alternate delegates shall have voice but no vote. The alternate delegate shall act and vote in the place of the delegate when the delegate is absent. If both delegate and alternate are absent, the vote may be cast by a member of the fraternity, providing her credentials have been presented to the association president.

Section 3. Selection of Delegates and Alternates
Delegates and alternates to the Panhellenic Council shall be selected by their respective women’s fraternity chapters to serve for a term of one year upon selection by the chapter.

Section 4. Delegate Vacancies
When a delegate vacancy occurs, it shall be the responsibility of the fraternity affected to select a replacement within 2 weeks and to notify the Director of Community and Internal Relations and the Office of Fraternity and Sorority Life of her name, address and telephone number.

Section 5. Regular Meetings
Regular meetings of the Panhellenic Council shall be held at a time and place established at the beginning of each academic term.

Section 6. Special Meetings
Special meetings of the Panhellenic Council may be called by the President when necessary and shall be called by her upon the written request of no fewer than one-fourth of the member women’s fraternities of the Kansas State University Panhellenic Association. Notice of each special meeting of the Panhellenic Council shall be sent to each member of the Panhellenic Council at least 24 hours prior to convening the meeting; however, such notice may be waived, and attendance at such meeting shall constitute waiver of said notice.

Section 7. Quorum
Two-thirds of the delegates from the member fraternities of the Kansas State University Panhellenic Association shall constitute a quorum for the transaction of business.

Section 8. Vote Requirements
A. Proposed motions on issues that impact a chapter as a whole must be announced at a previous meeting to allow opportunity for chapter input before a vote may be taken on the issue.

B. A two-thirds vote of the Panhellenic Council shall be required to approve a recolonization plan and for all extension-related votes. All other votes, unless specified in these bylaws, shall require a majority vote for adoption. (See the Article on Amendment of Bylaws for specific voting requirements for the amendment of these bylaws.)

Article VI. The Board of Directors

Section 1. Composition
The composition of the Board of Directors shall be: the President, Vice President/Judicial Affairs, Director of Risk Management, Director of Community and Internal Relations, Director of Public Relations, Director of Recruitment – External, Director of Recruitment – Internal, and Director of Recruitment – Continuous Open Bidding and Retention.

Section 2. Duties
The Board of Directors shall administer routine business between meetings of the Panhellenic Council and such other business as has been approved for action by Panhellenic Council vote. Other duties include:

1. Appoint standing and special committees and their chairs and in making these appointments, recognize representations from all member fraternities.
2. Report all action taken by the officers at the next regular meeting of the Panhellenic Council and record the action in the minutes of that meeting.
3. Complete the AFLV awards applications and attend the annual conference.
4. Complete NPC bi-annual award applications.
5. Attend all Interfraternity Council and Panhellenic Council programs and activities.
6. Conduct a thorough transition for new officers.
7. Keep a well-organized and comprehensive notebook of all activities pertaining to the office, and pass it on to the next officer.
8. Live in assigned off-campus housing during the week of formal membership recruitment and participate as disassociated members of the Panhellenic community to assist the Directors of Recruitment.

Section 3. Regular Meetings
Regular meetings of the Board of Directors shall be held at a time and place established at the beginning of each academic term.

Section 4. Special Meetings
Special meetings of the Board of Directors may be called by the president per circumstances outlined in Article V, Section 7.

Section 5. Quorum
A majority of the Board of Directors members shall constitute a quorum for the transaction of business.

Article VII. The Panhellenic Advisor

Section 1. Appointment
The Panhellenic advisor of the Kansas State University Panhellenic Association shall be appointed by the Kansas State University administration.

Section 2. Authority
The Panhellenic advisor shall serve in an advisory capacity to the Kansas State University Panhellenic Association. The Panhellenic advisor shall have voice but no vote in all meetings of the Panhellenic Council and the Board of Directors.

Article VIII. Committees

Section 1. Committees
There shall be the following standing committees of the Kansas State University Panhellenic Council:

A. The Search Committee will make recommendations to the Dean of Students concerning vacancies in the Office of Fraternity and Sorority Life unclassified positions. The members of the Search Committee shall be determined by Kansas State University Administration.

B. The Finance Committee, which will make recommendations to the Panhellenic Council and Interfraternity Council Boards of Directors concerning the annual Office of Fraternity and Sorority Life budget, shall be composed of the following voting members:
1. The Panhellenic President, together with the President of the Interfraternity Council, as Co-Chairs.
2. Two undergraduate females, together with two undergraduate males, chosen by the Co-Chairs.
3. Two sorority and two fraternity alumni, chosen to overlapping terms of office by votes of alumni representatives of each sorority and fraternity, from a list of nominees provided by sorority and fraternity alumni.

C. The Judicial Committee shall possess the judicial powers and authority of the Panhellenic Council.
   1. The Judicial Committee shall consist of Vice President Judicial Affairs, an Office of Fraternity and Sorority Life Staff member and a board of five representatives of the Panhellenic community.
   2. The judicial board is composed of (5) collegiate members and an Office of Fraternity and Sorority Life Staff Member (non-voting ex-officio member).
   3. Each Member Organization of the Kansas State University Panhellenic Council shall have two representatives that are to serve as a Judicial Board Pool. This pool will provide (5) representatives that are not from the alleged chapter and will be based on availability.
   4. It shall be the judicial board's duty to adjudicate violations of the NPC Unanimous Agreements, constitution, bylaws, standing rules and membership recruitment regulations of the Kansas State University Panhellenic Council.

D. Greek Scholarship Advancement Committee (GSAC)
   1. GSAC shall be responsible for all matters pertaining to the promotion of superior scholarship as basic to intellectual achievement.
   2. GSAC members will be chosen from a pool of applicants. The Vice President shall serve as chair.

E. Greek Week Committee
   1. Committee members are selected by application and interviews.
   2. The committee members will assist the Greek Week Chairs in activities during Greek Week.

Section 2. Advising
The Graduate Assistant(s) for the Office of Fraternity and Sorority Life will serve as the advisor to the councils and the committees.

Section 3. Other Committees
Other such committees, standing or special, shall be appointed as deemed necessary by the Panhellenic Council.

Article IX. Finances

Section 1. Fiscal Year
The fiscal year of the Kansas State University Panhellenic Council shall be from July 1 to July 30.

Section 2. Contracts
The signature of the Director of Office of Fraternity and Sorority Life shall be required to bind the Kansas State University Panhellenic Council.

Section 3. Accounting Procedures.
The Panhellenic Council of Kansas State University shall follow the University Restricted Fees Accounts policies and procedures.

Section 4. Membership Dues
A. The dues of each Panhellenic Council member fraternity shall be an assessment per chapter per semester and per initiated member and new member of an amount determined by the Panhellenic Council when it approves the annual budget.
B. The dues of each Panhellenic Council member fraternity shall be payable by the third week of each semester.
C. National Panhellenic Council College Panhellenic dues are paid yearly as invoiced by the National Panhellenic Conference Office, this amount is assessed through regular membership dues.

Section 5. Checks
All checks issued on behalf of the Kansas State University Panhellenic Association shall bear dual signatures. The following shall be authorized to be one of the two required signatures: President and the Treasurer, or the Treasurer and Panhellenic Advisor.

Section 6. Payments
All payments due to the Kansas State University Panhellenic Council shall be received by the Office of Fraternity and Sorority Life accountant, who shall record them. Checks for payments shall be made payable to the Kansas State University Panhellenic Council.

Section 7. Fees and Assessments
The Panhellenic Council shall have the authority to determine fees and assessments as may be considered necessary.

Article X. Administration of Formal Recruitment

Section 1. Formal Recruitment
A formal recruitment period shall be held preceding the opening of the University for the fall semester.
A. A woman must be a full-time matriculated student at Kansas State University to be eligible for Formal Membership Recruitment.
B. The NPC Quota Range system shall be followed.
C. The preferential bidding system shall be used.

Section 2. Continuous Open Bidding
A. If a chapter has not filled quota and/or total during formal recruitment, the chapter may do so in Continuous Open Bidding.
B. Continuous Open Bidding begins at the conclusion of Formal Membership Recruitment and concludes on the last day of classes.
C. Potential new members may be recruited informally during both semesters.

Section 3. Code of Ethics and Recruitment Rules for Membership Recruitment
The Code of Ethics and Recruitment Rules for Membership Recruitment shall govern the administration of membership selection. The Recruitment Code of Ethics shall be evaluated and revised annually in the fall and proposed by the Directors of Recruitment for approval of the Panhellenic Council.

Section 4. Membership Selection Events
All membership selection events by regular member fraternities shall be held in the chapter room, house, lodge, suite, or campus facility.

Section 5. Chapter Total
A. Every regularly enrolled new member, initiate, or affiliate of a chapter shall be counted in the chapter total.
B. A list of pledged, initiated, and affiliated members shall be filed with the Office of Fraternity and Sorority Life and the Panhellenic President by the second week of classes each semester.
C. Any de-pledging, termination, or other change in membership shall be reported through an update to the chapter roster on OrgSync no later than twenty-four hours after such action has occurred.

Section 6. Size of Sororities
A. Statement of Automatic Reset of Total: Total is the allowable chapter size as determined by the College Panhellenic. To allow organizations to achieve parity as quickly as possible at the conclusion of primary recruitment, the Kansas State University Panhellenic Association shall automatically reset total upon the completion of bid distribution on Bid Day. Total will be determined by the average chapter size (ACS) multiplied by 95 percent.
B. The number to live in the chapter house shall be determined by each fraternity.
C. Quota is not set until the final or preference round has been completed and the results are factored into the equation. The Panhellenic Council will provide a quota range to chapters for planning purposes at each round of formal membership recruitment.

Article XI. Pledging and Initiation

Section 1. Eligibility
A woman must be a full-time matriculated student at Kansas State University to be eligible for membership recruitment and pledging.

Section 2. School Recess
A Panhellenic Council member fraternity may not issue an invitation to membership or formally pledge a woman during any school recess.

Section 3. Requirements
A new member may be initiated whenever she has met the requirements of the fraternity to which she has pledged.

Section 4. Pledging During Formal Recruitment
A. At the close of formal recruitment week, the Panhellenic Advisor gives each sorority a list of the women who are willing to pledge that sorority, as determined by the preferential bidding system.
B. The sorority is authorized to hold formal pledging on receipt of this list.
Section 5. Pledging During the School Year
A. The membership chairman of the sorority is responsible for checking with the Panhellenic Advisor to ensure that the woman is registered for open recruitment and is currently enrolled at the University.
B. If a woman meets pledging requirements and is pledged, a Membership Recruitment Acceptance Binding Agreement (MRABA) must be returned to the Office of Fraternity and Sorority Life within twenty-four hours after pledging.

Section 6. Membership Recruitment Acceptance Binding Agreement (MRABA) and Pledging Information
A. A woman who is or who has ever been an initiated member of an existing NPC fraternity shall not be eligible for membership in another NPC fraternity.
B. To be eligible to pledge an NPC fraternity chapter on the campus where a woman is enrolled, she shall be regularly matriculated according to the definition of matriculation established by that institution.
C. No female student shall be asked to join an NPC fraternity during any school recess except during a formal membership recruitment period and the ensuing continuous open bidding held immediately prior to an academic term.
D. A signed membership recruitment acceptance or a continuous open bidding (COB) acceptance is binding. If a potential member receives a bid under the preference system, she is ineligible to be pledged to any other NPC fraternity on the same campus for one calendar year. If a potential member does not receive a bid under the preference system, she is eligible for COB.
E. If through the primary membership recruitment process, a potential member receives a bid and declines it, then she is ineligible to be pledged to another NPC fraternity on the same campus until the beginning of the next year’s primary membership recruitment period.
F. At a later date but before the next primary membership recruitment period, if the potential member who declined her bid expresses interest in being pledged to the chapter with which she originally matched, she may do so only if the chapter extends another bid to her and has quota or total spaces to fill.
G. If a potential member does not receive a bid at the end of the primary membership recruitment period, she is eligible immediately to participate in continuous open bidding (COB).
H. If through the primary recruitment process a potential member accepts a bid and then has her pledge broken by an NPC fraternity or breaks her pledge, then she is ineligible to be pledged to another NPC fraternity on the same campus until the beginning of the next year’s primary membership recruitment period.
I. A COB acceptance is a binding agreement. If a potential member accepts a bid, signs a COB acceptance and then has her pledge broken by an NPC fraternity or breaks her pledge, then she is ineligible to be pledged to another NPC fraternity on that campus until the beginning of the next year’s primary membership recruitment period.
J. A woman who has accepted a bid either through primary or COB recruitment and who has had her pledge broken by an NPC fraternity or has broken her pledge, may be re-pledged by the same NPC fraternity chapter on the campus at any time before the beginning of the next year’s primary membership recruitment period, even if the chapter is over total.

Article XII. Extension
A. When University enrollment and the demand for sorority membership warrant it, NPC shall be notified that Kansas State University is open for additional sorority colonization as specified by the extension procedures in the National Panhellenic Council Manual of Information.
B. From the applications, the Kansas State University Panhellenic Council will decide which sorority is to be invited to colonize and will extend the invitation.

C. The application for colonization must be approved by the Dean of Students.

D. Plans for the colonization shall be determined by the officials of the sorority, the Panhellenic Advisor, and the Panhellenic Council Officers.

E. The new sorority must agree to establish comparable housing for the chapter within two (2) to three (3) years.

F. Consideration shall be given to NPC fraternities that have previously had chapters on the campus.

**Article XIII. Violation Resolution**

A. Any dispute arising out of the violation of the NPC Unanimous Agreements, the Panhellenic constitution and bylaws, standing rules and membership recruitment rules and regulations shall be addressed through the NPC Judicial Procedure as included in the Kansas State University Panhellenic Judicial Policy.

B. If the involved parties cannot reach an amicable solution through mediation, the matter shall be referred to the Judicial Committee.

C. A decision of the Panhellenic Council Judicial Board may be appealed by any involved party to the NPC College Panhellenics Judicial Appeals chairman. An appeal shall be filed with the College Panhellenic president using the College Panhellenic Notice of Appeal within one week of the decision. A penalty shall begin only after all properly filed appeals have been decided; however, should a sanctioned fraternity choose to begin fulfilling all or part of the stipulations of the sanction pending the outcome of filed appeals, the fraternity shall have that option.

D. A decision of the Panhellenic Council Judicial Board not involving the NPC Manual of Information may be appealed to the advisor employed by the Office of Fraternity and Sorority Life that is not currently advising the Panhellenic Council Judicial Board.

**Article XIV. Social Responsibility**

**Section 1. Learning Opportunities**
The Panhellenic Council, in conjunction with the Office of Fraternity and Sorority Life staff and Interfraternity Council leaders will provide its members with learning opportunities as they relate to social responsibility and events management which will do the following:

1. Create safe and fun environments for chapter members and guests
2. Empower chapter members to hold themselves and other members accountable for actions,
3. Develop a membership informed of loss prevention practices, and
4. Instill members with knowledge, willingness, and desire to comply with policies aimed at the creation of a safe environment.

**Section 2. Philanthropic Events**
All philanthropy and community service events sponsored by a member chapter must be registered with the Panhellenic Council by 5:00 pm on the Tuesday previous to the event to ensure appropriate measures are in place for safety, ethical behavior, upholding of the Panhellenic spirit, and accordance with these bylaws.

1. All philanthropic events must be alcohol free.

**Section 3. Event Review**
All member chapters are expected to file a review of their social, philanthropic, or community service event within 48 hours of the event. This review will include a summary of the event as well as any risk management concerns presented and how the chapter plans to handle these concerns.

Section 4. Judicial Policy
All member chapters are to be held accountable by the Panhellenic Council Board of Directors in accordance with the Panhellenic Council Judicial Policy and the judicial process as outlined in the NPC Manual of Information to the following:

1. NPC Unanimous Agreements,
2. Kansas State University Panhellenic Council Constitution and Bylaws,
3. The chapter's (inter)national policies for risk management and insurance,
4. Local, city, and state laws, and
5. The FIPG, Inc. Risk Management Policy

Section 5. Crisis Situations
All crisis situations must be immediately reported to an appropriate Office of Fraternity and Sorority Life staff representative in accordance with the Kansas State University Panhellenic Council’s Council’s Chapter Crisis Management Procedures.

Section 6. Interfraternity sponsored events
All members must comply with the Interfraternity Council Responsibility policy when attending any event sponsored by an Interfraternity Council chapter.

Section 7. Responsibility Policy

Article XV. Hazing
A. All forms of hazing, pledge day, and/or pre-initiation activities which would reflect unfavorably on the fraternity system and its members shall be banned.
B. Hazing is defined as any action or situation with or without consent that recklessly, intentionally or unintentionally endangers the mental or physical health or safety of a student, or creates risk of injury, or causes discomfort, embarrassment, harassment or ridicule or that willfully destroys or removes public or private property. Such activities and situations include, but are not limited to, creation of excessive fatigue; physical and psychological shocks; wearing apparel that is conspicuous and not normally in good taste; engaging in public stunts and jokes; participating in treasure or scavenger hunts; morally degrading or humiliating games and activities; late night sessions that interfere with scholastic activities or normal sleep patterns; and any other activities that are not consistent with fraternal law, ritual or the regulations and policies of the member fraternity or the educational institution.
C. All member groups will affirm their policies on hazing and inform their membership of this NPC position on hazing through mailings and through their inter/national magazines.

Article XVI. Parliamentary Authority
The Panhellenic Council shall be governed by Robert’s Rules of Order, Newly Revised, except as specifically otherwise provided for in the Constitution and Bylaws.
Article XVII. Amendment of Bylaws
These bylaws may be amended at any regular or special meeting of the Kansas State University Panhellenic Council by a two-thirds vote, provided that the proposed amendment has been announced and submitted in writing at the previous regular meeting allowing an opportunity for chapter input.

Article XVIII. Dissolution
This Association shall be dissolved when only one regular member exists at Kansas State University. In the event of the dissolution of this Association none of the assets of the Association shall be distribute to any members of the Association, but after payment of the debts of the Association its assets shall be given to the National Panhellenic Conference.

Adopted September 5th, 2014.
Last updated May 16, 2016.