

**Minutes of the KSU Classified Senate
May 4, 2011**

I. President Becki Bohnenblust called the meeting to order.

II. Roll Call: Please make sure to sign in on the sign in sheet located with the meeting handouts

- A. *Present:* Becki Bohnenblust, Dale Billam, Paula Connors, Ramon Dominguez, Janet Finney, Doris Galvan, Brittany Green, Janel Harder, Annette Hernandez, Connie Kisse, Gary Leitnaker, Hanna Manning, Brad Millington, Christina Nash, Lesa Reves, Rob Reves, Cherry Rosenberry, Lois Schreiner, Michael Seymour II, Maria Sweet, Lindsay Thompson, Ann Marie Treinen, Pam Warren, Jackie Yonning, and Terri Wyrick
- B. *Absent - Excused:* Jody Fronce, Vickey Grochowski, Kerry Jennings

III. Minutes:

- A. The minutes were reviewed and approved with noted corrections for April 2011.

IV. Budget Report:

- A. Lois Schreiner stated that three Meritorious Service Awards were given in the amount of \$200.00 each, totaling \$600.00. The bills for the Recognition Ceremony have not been received at this time. The total account balance for all four accounts is \$7,489.24.

V. Associate Vice President for Administration and Finance Report:

Gary Leitnaker reported:

- A. *Human Resources:* Gary reported that there has not been any layoff or talks of layoffs.
- B. *Recognition Ceremony:* Gary reported that he has received many compliments on the Recognition Ceremony. Human Resources need the names of the Classified Award of Excellence winners so checks can be issued to the three winners. One of the senators received comments from classified employees that they didn't like the wording on the departmental employee of the year award.
- C. *Legislative Information:* The state is not funding the longevity bonus but it is mandated by the state that the university fund longevity. Employees may be paying an extra 5% to health insurance. KSU will be seeing about a 2% reduction at this time. KPERS is now under a sub-committee at the state level for changes. Some legislators want to change KPERS, a benefit plan, to a 401(k) style plan, a defined contribution plan. Gary stated that historically a change like this would start with new hires at the time of the change. The plan could change the retirement age to mirror the age of retirement to receive social security benefits. The house speaker would like the budget to be decided on by Friday, May 6, 2011.

VI. Executive Council Report:

- A. *June Meeting:* Executive Council will be meeting at 11:00 a.m. and all other senators will need to be at the meeting by noon. The meeting will be held at Edwards Hall for a potluck lunch; hamburgers will be provided. The senators that are leaving office and the new senators that take office for the new senate year should attend. The new senators have been contacted by letter. Any senator that cannot attend should contact Becki. During the meeting there will be an installation of new officers.
- B. *Hale Library Senator Replacement:* Pat Fine has agreed to be the new Hale Library Senator.

VII. Senate Standing Committees: Committees will not break out in sessions.

- A. *Campus Affairs Committee:* Gary has been sent the updated inclement weather policy for review from Janet Finney.
- B. *Legislative Affairs Committee:* The committee did not meet but the co-chairs, Lesa Reves and Terri Wyrick, thanked the committee members for all their hard work during the last year.
- C. *Recognition Ceremony Committee:* Brittany Green and Annette Hernandez, the co-chairs of the committee, thanked the members of the committee for the hard work that they did during the year which contributed to the success of the ceremony. The ceremony for next year will take place on April 25th and the keynote speaker will be John Currie. Some employees did not realize that the state recognizes employees that have worked for the state for 10, 20, 30, and 40 years. The Classified Senate recognizes employees that have reached 5, 15, 25, 35, and 45 years of service.
- D. *Public Relations Committee:* Senators did not get articles to the Public Relations committee members so the “ROAR” could not go out.
- E. *Classified Employee Opportunity Fund:* Annette Hernandez will be the chair of the committee for the next classified senate year which is part of the duties as Treasurer.

VIII. Campus Committee Reports:

- A. *Safety and Service Committee:* The safety committee has no issues to report.
- B. *Recycling Committee:* A semi-trailer was filled with e-waste making the collection day on April 30, 2011 a success. The recycling department will obtain a new baler within the next month and soon there will be a new dock built on the south side of the building. A driveway will be made this summer. At this time the committee is involved in a waste characterization study and more information will be provided to the campus community once the study is finished.

- C. *Parking Council:* There was an open forum in April. In the front lot at Vet Med the parking lot was changed to a faculty/staff lot. Three classified employees are needed for the parking council.
- D. *Multi-Cultural Committee:* The Multi-Cultural committee did not meet.

IX. Old Business:

- A. *Classified Staff Appreciation Day – Athletic Department:* Becki Bohnenblust received 70 to 72 responses from employees for the Classified Staff Appreciation Day. All three of the Classified Award of Excellence winners will be attending the game. The game will be televised. Classified staff that needs more than two free tickets can purchase them at the group rate of \$4.00 each. Students get in free. Flyers were available for senators to post in their respective areas. RSVPs needed by 10am on May 5 to Becki.

X. New Business:

- A. *KSU 150th Anniversary:* Several ideas were discussed during the meeting to celebrate the 150th Anniversary. Some of the ideas included giving classified employees \$150.00, K-State trivia questions in K-State Today and have weekly drawings for the winners, 150 facts about K-State, 150 great things that KSU employees have done, 150 KSU photos, classified staff to celebrate on Fridays, the grounds department to do some landscaping that reflect 150, and show what the buildings looked like and what the buildings were used for in the past 150 years. Anyone with other ideas can submit them to classified senate.

XI. Adjournment:

- A. Cherry Rosenberry moved to adjourn the meeting. Robert Reves seconded the motion. The meeting was adjourned.