

MINUTES OF THE CLASSIFIED SENATE  
June 7, 2006

- I. Richard Herrman, President, presided over the meeting.
- II.
  - A. A welcome was given to all the new senate members. They were asked to stand and introduce themselves and tell what department they represent. All standing senate members then did the same.
  - B. **Present were:** Annette Boddy, Richard Brenner, Lori Buss, Paula Connors, Susan Ekstrum, Carolyn Elliott, Vickey Grochowski, Janel Harder, Richard Herrman, Connie Kisse, Crystal Lara, Claudia Leeds, Laverna Leeson, Theresa McCarthy, Joe Myers, Barbara Nagel, Jennyfer (Jen) Owensby, Cyreathia (Sam) Reyer, Lois Schreiner, Peggy Selvidge, Libby Vathauer, Marlene Walker, John Wolf, and Gary Leitnaker.
  - C. **Absent:** Carol Marden (ill)
- III. Orientation for new senate members was done by Paula Connors. Each new senator received their notebook.
- III. The committee sign-up sheet was explained and circulated for everyone to sign-up for their desired committee(s).
- IV. Gary Leitnaker reported that on June 30<sup>th</sup> we will receive the 27<sup>th</sup> pay check for the year. It also will be the 3<sup>rd</sup> for the month of June, so no health insurance, etc. will be deducted. He also reminded that on July 14<sup>th</sup> a 1.5% raise will be given and in September an approximate 2.5% step increase will be given provided they were hired on or before June 17, 2006 and there has been a satisfactory evaluation for the employee within the past year. There has been provision for Step 16 for this raise only.
- V. Because we did not have minutes of the May meeting (oops), a motion was made by Sam, and seconded by Connie, to postpone the approval of the May minutes until July. Motion carried.
- VI.
  - A. Jennyfer (Jen) gave the budget report. There are still some bills outstanding from the Recognition Ceremony. She also stated that Bruce Shubert has informed us that we will get \$3000 instead of the usual \$1000 each year. This money will be can be used toward the 2007 Recognition Ceremony and/or other expenses as need. There is \$64.44 in the State Account that has to be used before the end of the fiscal year. It was decided after some discussion that we would buy purple paper for The Roar with that

money. Barbara made a motion, seconded by Paula, to accept the budget report. Motion carried.

- B. A special thank you was given to Janel for her efforts in working so hard to get the budget report in such great shape and presenting the information of our need for more money each year to Bruce Shubert. It is because of her efforts that we will get the \$3000.
- VII. Richard explained to the new senators the order of the meeting. The Senate follows Robert's Rules of Order, the Agenda, a motion is to be made and seconded, discussion, and the vote. Input is always welcome.
- VIII. Richard gave a report on the Executive Council meeting. He stated that a third committee will be appointed. A discussion was held on the two vacant Senate seats. It was explained that senators are elected for a 3 year term, but if that senator has to resign, the replacement is only for the remainder of that term and not for 3 years.
- IX. Committee reports were given:
- A. Campus Affairs – Susan gave the report on the Recognition Ceremony. She and everyone else have heard nothing but good remarks on the ceremony. Everything seemed to flow well and was neither too fast nor too slow.
  - B. Legislative Affairs – Connie reported that they would need to have the Position Paper ready before June 29<sup>th</sup>. We have a vacancy in the Arts & Sciences and Ag & Extension Departments. We may have a replacement for the Ag & Extension Department.
  - C. Richard explained that Bill 375 has passed and Governor Sebelius has signed it. The bill gives the Board of Regents the ability to give more vacation leave to the classified employees to make it more in line with the unclassified. He has written an interoffice memo to President Wefald, Vice President Rawson, and Vice President Krause asking them for support of this increase. The Joint Council of Classified Senates, after meeting on June 29<sup>th</sup>, will also write an interoffice memo to the Board of Regents asking for their support and approval of the increase.
  - D. Marlene stated that Josh Svaty, State Representative, showed his support for an increase in wages in his newsletter and stated that a chief accomplishment of this legislative sessions was a return of step increases for state classified employees who had gone without a step increase since 1998.
  - E. It was brought up that if the Board of Regents approves the increase, it is still up to the individual universities for approval.

- F. Alternative Service – Laverna explained how the process started and what the committee is doing now. Sam distributed a copy of the survey report and explained that there will be more information coming. She also told what the due process sub-committee has done. Barbara gave a brief review of the topics covered in the benefits sub-committee.
  - G. After hearing the review of the committees, a motion was made by Barbara, seconded by Janel, to remove the actual vacation time mentioned in the interoffice memo that Richard is going to send to state that the leave time be raised to match unclassified. Discussion followed. The motion carried.
  - H. Richard stated that he is going to move the Alternative Service Committee under the Campus Affairs Committee.
- X. The Campus Committee Reports were discussed. The only report was from the Peer Review Committee. 1 person was recommended for dismissal.
- XI. Old business included a discussion on money making. It was mentioned that we do not want to be known for always asking for money. Now that we are getting more money for the State account, we probably do not need to do anything at this time. We can always keep the thought in the back of our minds if the need arises.
- XII. New business consisted of Richard appointing the Chairs for the committees as:
  - A. Recognition Ceremony Committee – Cyreathia (Sam) Reyer
  - B. Campus Affairs Committee – Laverna Leeson
  - C. Legislative Affairs Committee – Connie Kisse with Vickey Grochowski to shadow.
- XIII. Sam made a motion, seconded by John, that the meeting be adjourned. Motion carried.

The next meeting of the Classified Senate is scheduled for July 5, 2006 at 12:45 pm in KSSU Room 213.