Minutes of the Inaugural Meeting of University Advising Committee
Held on Thursday, February 20, 2014
at 11:00 a.m., Big XII Room, Student Union

Members present:

Steven Dandaneau  Kevin Sauer  John Kulikowski
Carla Jones  Jenny Robertson  Andrea Lo
Sandra Avalos  Kent Kirby  Lisa Last
Stacey Bailey  Mary Anne Andrews  David Griffin, Sr.
Kelly Carrico  Leena Chakrabarti  Michelle Haupt
Sherryl Allen  Bente Janda  Beth Stuewe
Alison Wheatley  Bob Clark  Tanya Gonzalez
Angelia Perry  Jim Hohenbary  Lynn Ewanow
Daralyn Gordon Arata  Justin Kastner  Bruce Glymour
Kerri Keller  Kathy Brockway

Members excused:

Charlie Nutt
Joann Kouba
Brad Cunningham
Mike Lynch
Jason Maseberg-Tomlinson

Meeting called to order at 11:00 a.m. by Steve Dandaneau.

Introduction of Members
Members of the committee introduced themselves.

Background and Formation of Committee
An explanation as to the background and formation of this committee was given and discussed. Among other functions, the committee will serve as a forum for communication. The driving force behind the formation of the committee was K-State 2025 and the “Theme II Implementation Plan” developed by Dr. Bosco and Dr. Dandaneau. K-State participation in the 2013 NACADA Academic Advising Administrators Institute was also a major impetus.

Purpose and Goals

Charge
The charge was broken down into six main components, discussed as follows:

- Promotion of innovative advising assessment practices – NACADA provides useful guidelines and promotes advising as a form of teaching; assessment is needed to identify relative strengths and weaknesses so that we can learn from different models and improve
- Promotion of professional development opportunities – Plans for use of $25,000 professional development budget (e.g., could be used towards travel to conferences)
• Ongoing collaboration with the National Academic Advising Association (NACADA) – working with Dr. Charlie Nutt and his colleagues (e.g., the collaborative Summer Advising Institute)

• Coordination of academic, career, and student affairs advising – A suggestion was made that the undergraduate experience may be enhanced by the combination of internships, undergraduate research, and international experiences.

• Improvement of student data systems for the benefit of the advising community – A suggestion was made for the consideration of software or a program that centralizes a framework for academic planning for students. Another suggestion was made involving the potential formation of a subcommittee to assist international students with navigating the college system and structure.

• Facilitation of advisor-student dialogue

Additionally, there was a discussion about the implementation of a standing subcommittee on pre-health advising.

Near-Term Goals

• A motion to add additional representatives to the committee (such as ACIC and Plan for Success) was made by Steve Dandaneau and seconded by Carla Jones. All present voted in favor of this motion. Brief discussion about the topic suggested that Counseling Services might be added to the group, and that at most one person represent his or her respective unit at committee meetings.

• Second Annual Summer Advising Institute – Sherryl Allen and Sandy Avalos volunteered to be a part of the planning group for the second annual Summer Advising Institute in May 2014.

• Review pertinent documents and websites – A brief discussion was held in regards to reviewing departmental initiatives and disseminating this information (i.e. linking these to advising websites, providing notebooks with advising information).

• Review the annual University-Wide Academic Advising Survey

Next Meeting: Possibly Week of March 24; time, date, and location TBD

Meeting was adjourned at 12:00 p.m.

Respectfully submitted: Alexandra Boyd, Office of the Vice Provost for Undergraduate Studies