

TEMPLATE 1: UGE COURSE PROPOSAL
COURSES DESIGNED WITH NON-MAJORS IN MIND
Effective March 2005

Course Number: _____ Course Title: _____
Department: _____ College: _____
When submitted to the UGE Council, the two or three proposal files should be sent together as e-mail attachments and addressed to UGE@ksu.edu.
Parts A-C of this template should be completed and submitted as one file. (The department head's statement may be submitted as one file.) Part D, the syllabus or description, should be submitted as one file.
<u>For Use by UGE Council</u>
Date Received: _____ Date of Decision: _____
Recommendation: _____ Approved; Send to Academic Affairs _____ Return to Department for Revision

These UGE Course Proposals must include four sections. See the [Proposal Guidelines](#) for Template 1.

- (A) Meeting the four UGE Criteria
- (B) Expectations for Student Performance
- (C) Personnel
- (D) Course Syllabus or Experience Description

(A) UGE Criteria. In this section, briefly describe how the proposal meets the following four expectations for courses and experiences approved for UGE credit.

- (1) **Designed with non-majors in mind.** *How will non-majors benefit from the course/experience?*

- (2) **An active learning environment.** *How will you create an active learning environment?*

- (3) **An experiential context for the matter to be studied.** *How will you base content and learning on student experiences?*

- (4) **An opportunity for students to connect ideas.** *How will you challenge students to seek connections across knowledge, to focus on the relationships among ideas?*

(B) Expectations for Student Performance. *How will you have students demonstrate learning?*

(C) Personnel.

List those who will teach the course or will have primary responsibility for the experience.

Include a statement from the department head that future personnel who are assigned to teach this course will understand the principles of UGE. (This may be submitted as a separate file.)

(D) Course Syllabus or Experience Description.

Submit Part D as a separate document. Include the [UGE Statement](#) on the syllabus or description.