

**University General Education Council Meeting**  
**K-State Student Union, Rm. 204**  
**Minutes**  
**Thursday Morning, 8a.m.**  
**November 18, 2004**

**Members Present:**

Vicki Clegg (Provost's Delegate)  
Reg Pittman (Arts & Sciences/Chair)  
Gretchen Esping (GTA, Center for the Advancement of Teaching & Learning)  
John Schlup (Engineering)  
Jim Goddard (Engineering)  
Pat Pesci (Human Ecology)  
Bronwyn Fees (Human Ecology)  
Marv Willyard (Agriculture)  
Chip Winslow (Architecture)  
Mike Wilson (Technology & Aviation)  
Kaleen Knopp (Technology & Aviation)  
Lisa Harrington (Arts & Science)  
Sheri Smith (Architecture)

**Regrets:**

Dale Shipps (Education)  
Josh Hatfield (GA for Assessment & Program Review)

Patricia Marsh (Assessment & Program Review)  
David Thompson (Academic Affairs Liaison)  
Peter Mudrack (Business)

**Reading Teams 2004-2005**

**TEAM 1** Bronwyn Fees, Sheri Smith, Jim Goddard, & John Schulp  
**TEAM 2** Pat Pesci, Chip Winslow, Mike Wilson, & Unknown  
**TEAM 3** Peter Mudrack, Reginald Pittman, Dale Shipps & Unknown  
**TEAM 4** Marv Willyard, Kaleen Knopp, Lisa Harrington, & Unknown

Chair Reg introduced Dale Shipps as a new representative from the College of Education to the UGE Council. The Council in turn introduced themselves.

The minutes of the Nov 4th meeting were read and corrected. Lisa moved to accept them as corrected. Jim seconded. Passed on voice vote.

## **Reading Teams:**

**Team 1** reported on **Geography 510**. The reading team made the following points:

- Basic lecture—not much student involvement in the learning
- Needs more active learning components—29 students in Spring 04
- Author says the class size could be 20 to 60
- There needs to be more small group work, or other student involvement
- Lisa will discuss these suggestions with the author of this proposal, a colleague in her department
- The course also needs more explanation of how it is related to other disciplines/cross knowledge

John moved to table this proposal until Lisa has had an opportunity to bring the Council concerns to the author. Sheri seconded. Passed by voice vote.

**Team 2** reported on **Geography 600**. The reading team made the following points:

- There was a question about when this course will be taught; it says “in the spring semester” and also “in even years”. Which is it?
- Needs more active learning components
- Needs to be specific about active learning; active learning is implied, but not stated.

Both **GEOG 510 and GEOG 600** have the potential to be great courses, but both need to be more specific about the active learning and the cross knowledge components. There needs to be more detail included in these two proposals.

Chip moved to table this proposal as well. Marv seconded. Motion passed on a voice vote.

**ENGL 420** Literature and Film has sent UGE a proposed change in both title and description of this course. The council has asked to send ENGL 420 as an attachment to everyone before they approve a change.

## **Evaluations:**

John Hatfield (GA for Patricia) handed out the evaluations of the following UGE Courses surveyed in Fall 2004.

**AERO 210** Jim moved to approve; Lisa seconded; passed

**AERO 310** Lisa moved to approve; John seconded; passed

**CHEM 315** Jim moved to approve; John seconded; passed  
**FRENCH 517** Jim moved to approve; John seconded; passed  
**HIST 583** Jim moved to approve; John seconded; passed  
Josh explained that Assessment & Program Review has had problems getting the instructor's survey of **PHIL 110**. Also, the Instructor of **POLSC 344** has not returned the surveys for this course.

### **Discussion:**

The questions were raised:

- “Are new hires introduced to the concepts and criteria of University General Education?”
- “What are the UGE Guidelines?”
- “Is the new instructor having a UGE orientation by the department head?”

It seems that the instructor for both **PHILO 110 and PHILO 113** is a new hire Fall 2004. **Team 1** will visit with both the Department Head and the Instructor to determine if UGE Guidelines are being introduced to new faculty who must teach a UGE course.

Jim moved to table a decision on Philosophy 110 and 113 until Team 1 has had a chance to visit with all parties. Sheri seconded. Passed by voice vote.

Reg suggested that we compose a survey to determine the success of departmental UGE orientation. Please come ready with survey questions to our next meeting.

The next meeting will be Thursday, Dec. 2nd.

Reg will also contact the author of the two Geography proposals.

All current proposals will be put on line for the entire council to read.

Respectfully submitted, Gretchen Esping, [espingg@ksu.edu](mailto:espingg@ksu.edu), 785-532-7828 or 2-2592