

**University General Education Council Meeting**  
**K-State Student Union, Rm. 204**  
**Minutes**  
**Thursday Morning, 8a.m.**  
**November 4th, 2004**

**Members Present:**

Peter Mudrack (Business)  
Reg Pittman (Arts & Sciences/Chair)  
Gretchen Esping (GTA, Center for the Advancement of Teaching & Learning)  
John Schlup (Engineering)  
Jim Goddard (Engineering)  
Pat Pesci (Human Ecology)  
Bronwyn Fees (Human Ecology)  
Marv Willyard (Agriculture)  
Chip Winslow (Architecture)  
Mike Wilson (Technology & Aviation)  
Kaleen Knopp (Technology & Aviation)  
Lisa Harrington (Arts & Science)

**Regrets:**

Vicki Clegg (Provost's Delegate)  
Patricia Marsh (Assessment & Program Review)  
Sheri Smith (Architecture)  
Dale Shipps (Education)  
David Thompson (Academic Affairs Liaison)

**Reading Teams 2004-2005**

**TEAM 1** Bronwyn Fees, Sheri Smith, Jim Goddard, & John Schulp  
**TEAM 2** Pat Pesci, Chip Winslow, Mike Wilson, and Unknown  
**TEAM 3** Peter Mudrack, Reginald Pittman, Dale Shipps & Unknown  
**TEAM 4** Marv Willyard, Kaleen Knopp, Lisa Harrington, & Unknown

**Minutes**

The minutes for the October 21st minutes were presented. Marv moved to accept the minutes; Peter seconded. The minutes were approved as written by voice vote.

**Recommendation F**

- The final version of Recommendation F from ICCP was passed out.
- The first draft of Recommendation F from UGE was taken up for discussion, having been sent to the members by e-mail.
- A lengthy discussion followed.
- Concerns are to make it very clear that only 3 hours of UGE credit can be received by the student from the upper-division, major-specific, writing-intensive course.
- A second draft, and subsequent drafts, will be e-mailed to UGE members during the next two weeks in order to receive input from the entire council. The most recent draft (and hopefully the final draft) will be discussed at the next UGE meeting, November 18th.
- Jim moved that all drafts should be dated and additions or subtractions to the drafts be included at the header. Lisa seconded. Carried by voice vote.
- Reg will write a cover letter to ICCP with a copy going to Fred Fairchild, Chair of Academic Affairs of the Faculty Senate, when UGE Council approves the final draft.

### **Report from the Academic Affairs Liaison, David Thompson**

In lieu of David's absence, his e-mail questions and concerns raised by the Academic Affairs Committee about UGE were read to the Council, and appear below along with Council replies sent to David by Chair Reg. Replies appear in italics.

1. Is there a central site where faculty across the university can easily access information about UGE and changes like Recommendation F, if enacted? We realize there is a website, but senators believe it could be much more informative and interactive inasmuch as it is now mostly just a list of courses. Can such a site be developed or improved in this way?

Nov. 4th, 2004

Good Morning David,

The UGE Council met this morning and discussed the concerns of Academic Affairs that you forwarded.

#1 - UGE website - The UGE Council agrees that the site needs to be more "user-friendly." If Academic Affairs has any other specific suggestions for the site, please let me know. In the meantime, the council will be considering how to update the info

2. Apart from question 1, is there a plan to widely inform faculty of changes like Recommendation F? We surmised that colleges per se should

be actively doing this, but there was no clear indication that this happens uniformly.

#2 - Informing faculty of changes - since I have been chairman of UGE, I usually don't hear back (directly) from Academic Affairs concerning their approval of UGE recommendations. So, we do need to clarify the process of who officially reports to the faculty.

3. Has there been any consideration for allowing each college to designate courses at the 300-up level that would be acceptable to UGE without having to go through the business of creating new courses all the time? We realize Recommendation F gets at this idea, but the suggestion here is to streamline the process even more.

#3 - Approval of upper-level courses - Existing courses can be submitted for UGE status at any time, not just new courses. In fact, we encourage departments/colleges to recommend existing courses for UGE status.

Recommendation F:

Later today you will receive a 2nd draft. We took in to consideration the comments of the ICCP. After the Council approves the 2nd draft I will forward our recommendation to Academic Affairs and a cc. to ICCP. If you have any questions/concerns please forward those to Gretchen. Thanks, Reg

### **Course Changes:**

Changes in course numbers and/or descriptions have been received from the College of Arts & Sciences.

The following have been approved by UGE and will be sent to Academic Affairs:

**SPAN 263 Spanish IV** was changed to **SPAN 361 Spanish IV** number change  
**SPAN 261 Spanish III** title changed to **SPAN 261 Spanish III** and Review of Language Structures  
**SPAN 162 Spanish II** catalogue description change

**SPAN 161 Spanish I** catalogue description change

**BIOCH 110** Biochemistry and Society catalogue description change; becomes fall semester only.

## **Proposals**

Two partial UGE proposals were received also. Additional information is still needed (i.e. syllabi & a discussion of UGE criteria) before reading can begin.

**GEOG 600 Mountain Geography**

**GEOG 510 Geography of the American West**

GEOG 600 was assigned to UGE Reading Team #2.

GOEG 510 was assigned to UGE Reading Team #1

Gretchen will send the entire proposal to each reading team member, to be discussed at the Nov. 18th meeting.

Respectfully submitted,

Gretchen Esping

espingg@ksu.edu

2-2592 (direct)

2-7828 (main office)