

UGE Meeting Minutes  
October 3, 2002

Linda Alexander (Chair), Betsy Cauble, Greg Davis, Jim Goddard, Peter Mudrack, Pat Pesci, Reginald Pittman, and Bari Arieli were present.

Ike Ehie, Asst. Dean of the College of Business Administration was a guest.

MEETING MINUTES:

The September minutes were approved.

Reginald Pittman volunteered to be vice-chair of the UGE Council and all members were in favor.

FSHS 506. The UGE Council has withdrawn approval for this course because the College of Human Ecology didn't go through the process of evaluation. The Registrar's Office needs to be informed so that the course will no longer be designated UGE in the line schedule. The Chair will take care of it.

A flowchart for course approval. The need for a flow chart for course approval was discussed. Pesci will forward the chart used by the Academic Affairs committee to the chair for distribution to all UGE council members.

New council members. Steve Harbstreit is the new member from the College of Education. The council is still missing one member from the College of Technology and Aviation, one from the College of Agriculture and one from the College of Architecture, Planning and Design.

MUSIC 250. Goddard presented a packet from the course's instructor. It includes information of how the course is being restructured to meet the UGE requirements.

GTA issues. The council is aware that some GTAs are not able to meet the skills needed to teach a UGE course. Cauble would like to check TEVAL results for classes in which UGE ratings were low. There is a problem to compare theses results because TEVAL results go only to the instructor, and not all of them have to show results to department heads. All members agreed that a serious discussion has to take place. Goddard suggested having the provost come to one of our meetings, in order to see what the Council is doing. The chair accepted and suggested that all the ICCP members be invited for a joint meeting in November.

UGE letterhead. Three examples for letterheads were presented by the chair. The council prefers a KSU standard logo, and to take out the "CATL" from the header.

The next UGE Council meeting will be on November 7<sup>th</sup>, 2002 at 08:00am in the Council Chambers Room (second floor in the Union). ICCP members will join the UGE council members for that meeting.