

UNIVERSITY GENERAL EDUCATION IMPLEMENTATION
TASK FORCE
MEETING MINUTES
4 May 2000

David Royse, Jacque Gibbons, John Selfridge, Gerry Posler, Michael Dikeman, Marjorie Hancock, Ann Warren, Vicki Clegg, Rebecca Gould, Sharon James McGee, John Schlup, Jim Goddard, Kevin Donnelly, Kris Boone and Caleb Blanding were present at the May 4, 2000, meeting. Caleb Blanding took the minutes for the May 4, 2000, meeting.

DISCUSSION OF MINUTES

It was moved and seconded to approve, as written, the minutes of the April 6, 2000, Task Force meeting. Motion carried.

FACULTY SENATE

Selfridge requested that the Task Force forward to Faculty Senate a proposed name change for the Task Force. He also requested the charge that has been established by the Phase II Assessment Team. Both of these items are included in the proposal that has been developed by the Phase II Assessment Team, which will be sent to Faculty Senate Academic Affairs upon passage by the Task Force during the fall 2000 semester.

CHAIR ELECTION

Selfridge requested nominations for the Task Force chair position for the 2000-01 academic year. It was moved and seconded for Goddard to serve as the chair. Motion carried.

PHASE II ASSESSMENT TEAM PROPOSAL

A draft proposal for the charge of the Phase II Assessment Team has been developed that pertains to the assessment of the UGE process. Dikeman suggested adding a chart to the proposal that lists all deadlines and committee/departments responsibilities pertaining to the charge. Task Force members will send any other comments on the draft proposal to Gibbons by May 12, 2000. The Task Force will vote on whether to pass the proposal and send it to Faculty Senate Academic Affairs in the first Task Force meeting in the fall of 2000.

FIRST READINGS

AGCOM 400, Agricultural Business Communications

Boone distributed an attachment to the AGCOM 400 proposal, which included the definition of a basic skills course and a list of several courses that are taught in a similar manner to AGCOM 400, one of which is a UGE course. When determining if AGCOM 400 fits the UGE guidelines, the Task Force discussed whether or not it is a basic skills course. In the past, some course proposals have been rejected for UGE because they were considered to be basic skills courses by the Task Force. To remain consistent, if AGCOM 400 were considered to be a basic skills course, it should not be passed by the Task Force.

ENGL 100 and ENGL 200, Expository Writing I and II are considered basic skills courses and they are not University General Education courses. Many Task Force members felt that if ENGL 200 were a prerequisite for the AGCOM 400, it would be easier to pass it as a UGE course. The Task Force moved and seconded to table the proposal. Motion carried.

CHM 650, General Organic Chemistry

The CHM 650 proposal was very well written, and all UGE components were covered. A concern by several Task Force members was that even though the proposal indicates that the course will be taught as a UGE course, they did not feel that it will actually be taught in the manner that was proposed. Instead, they felt that CHM 650 is generally taught as a more difficult, upper-level chemistry course. It was noted that phase II of the assessment of the UGE process would determine if the course is not taught as a UGE course. It was moved and seconded to pass the course on its first reading. Motion carried. The proposal will be placed on the UGE web site for voting on a second reading. The deadline for that vote will be Thursday, May 18, 2000.

COLLEGE PROGRAM PROPOSALS

College of Education

A change in the College of Education UGE program is to omit a section that requires that no more than two courses may be taken from any one field of study that may be counted toward the required 18 UGE credit hours. Due to the College of Education program, distribution will exist without this requirement. There was a motion to approve the change in the College of Education UGE program. The motion was seconded. Motion carried.

College of Engineering

A change in the College of Engineering UGE program is to omit a requirement of having at least six credit hours at the 300 level or above. Instead, a minimum of three credit hours must be taken

in humanities and three credit hours in the social sciences, and at least six credit hours of the Humanities and/or social science credit hours must be at the 300 level or above. The words “and/or” were amended by the Task Force as the proposal previously read “and social science.” It was moved and seconded to pass the proposal as amended. Motion carried.

REPORT FROM EMAIL VOTES—SECOND READINGS

The following courses were passed by the Task Force via email votes and have been forwarded to Faculty Senate Academic Affairs:

- BUS 315, Supervisory management
- COT 150, The Humanities through the Arts
- ELET 105, Basic Electronics
- CHM 111, General Chemistry Laboratory
- CHM 351, General Organic Chemistry Laboratory
- SOCWK 510, Social Welfare as a Social Institution
- GEOG 620, Geography of Latin America
- GEOG 650, Geography of Former Soviet Lands
- ENGL 230, Humanities, Classical Cultures

Schlup noted that the content of some courses that are passed is questionable in that some proposals simply state that the course is a humanities course as their basis for UGE approval. Consistency in what types of courses are passed is important.

REPORT FROM PHASE I ASSESSMENT TEAM

Hancock reported that the pilot phase of the assessment of UGE outcomes has begun. A total of 28 freshmen and 22 seniors are expected to submit writing samples, and 28 of those have submitted their writing samples so far. Kelli Cox will be working with the project, and she has already developed a timeline for the fall. Freshman interview questions are being developed, which will be compared to the senior interviews. A new liaison for the Phase I Assessment Team will be needed for the fall as Hancock will be on sabbatical.

CHANGE IN UGE COURSE ROUTING PROCEDURE

UGE course and program proposals should be sent to the Task Force graduate assistant at the Center for the Advancement of Teaching and Learning or emailed to the graduate assistant, rather sending them to the Task Force chair.

POLICIES AND PROCEDURES

The Task Force's Policies and Procedures will reflect two changes. Page numbers will be added, and the Election of the Task Force Chair section will indicate that the Task Force chair will be elected, rather than appointed. The Task Force Policies and Procedures document was accepted as amended with the intent of eventually having it available on the UGE web site.

The meeting was adjourned.