

University General Education Council Meeting
K-State Student Union, Rm. 204
Minutes
Thursday Morning, 8a.m.
April 7th

Members Present: Reg Pittman (Arts & Sciences/Chair)
Vicki Clegg (Provost Designate)
Gretchen Esping (GTA, Center for the Advancement of Teaching & Learning)
Jim Goddard (Engineering)
Pat Pesci (Human Ecology)
Marv Willyard (Agriculture)
Patricia Marsh (Assessment & Program Review)
Mike Wilson (Aviation & Technology)
Sheri Smith (Architecture)

Regrets: Kaleen Knopp (Technology & Aviation)
John Schlup (Engineering)
Chip Winslow (Architecture)
Lisa Harrington (Arts & Science)
Dale Shipps (Education)
Bronwyn Fees (Human Ecology)
Peter Mudrack (Business)

Reading Teams 2004-2005

TEAM 1	Bronwyn Fees, Sheri Smith, Jim Goddard, & John Schlup
TEAM 2	Pat Pesci, Chip Winslow, Mike Wilson, & Unknown
TEAM 3	Peter Mudrack, Reginald Pittman, Dale Shipps & Unknown
TEAM 4	Marv Willyard, Kaleen Knopp, Lisa Harrington, & Unknown

MINUTES

The minutes for the March 17th meeting were read and corrected. Jim moved the minutes be accepted as corrected. Marv seconded the motion. Passed by consensus.

MUSIC 160

Reg reported that he is still anticipating a reply from the Department Head and Instructor Polich in regard to the two failed surveys, Sp 2002, and F2002.

ASSESSMENT

Patricia presented and discussed the Institutional Review Board (IRB) application made by the Office of Assessment and Program Review (APR) so that APR would have exempt status when conducting assessment on UGE courses. This was discussed in more detail. Sherri expressed concern over the possibility that the information gathered could be available for researchers.

Vicki presented the policy that governs the use of TEVAL and IDEA, the two assessment tools used at KSU. In the University Handbook, it specifically states that the results from the student ratings are to be returned only to the faculty member, unless the faculty member gives specific written permission to do otherwise. The question is, will the proposed IRB application made by APR violate a faculty member's rights? The problem is not the identity of the students, but rather, the identity of the faculty member. At present, the APR proposal of application to the IRB is in violation of the faculty handbook.

TEMPLATES for UGE COURSES

There are now two templates online, one for a UGE course with non-majors in mind, and one for a UGE course with the major in mind which includes extensive, advanced writing. Vicki will link the "5th year review" to the template website.

COLLEGE OF ENGINEERING

Jim Goddard reported that there is a major change made to UGE courses in the College of Engineering in that there is now much more emphasis on writing within UGE courses.

MATH 160

There has been a request to reinstate the former UGE course MATH 160. Both sections of Math 160 were assessed in the Fall of 2001. In the minutes of the UGE Council for December 20th, 2002 action was taken to remove the UGE designation of MATH 160, effective in Fall of 2003, since it no longer met UGE requirements. If it is the desire to once again designate MATH 160 as a UGE course, a new proposal will have to be submitted which would meet all the criteria for a UGE course.

UGE Council members must inform their colleges, their course and curriculum committee and the department heads of the new template that are now on line for creating UGE designated courses.

The next meeting will be held April 21st.

Our last meeting for the academic year 2004-2005 will be May 5th when we will review the TEVAL results of the course surveys for Sp 2005. All members of UGE Council need to be present.

Respectfully submitted,

Gretchen Revay Esping