

University General Education Council Meeting

K-State Student Union, Rm. 204

Minutes

Thursday Morning, 8a.m.

March 17, 2005

Members Present: Reg Pittman (Arts & Sciences/Chair)
Gretchen Esping (GTA, Center for the Advancement of Teaching & Learning)
Vicki Clegg (Provost Designate)
Sheri Smith (Architecture)
Dale Shipps (Education)
Jim Goddard (Engineering)
Pat Pesci (Human Ecology)
Marv Willyard (Agriculture)
Patricia Marsh (Assessment & Program Review)
Mike Wilson (Technology & Aviation)

Regrets: Kaleen Knopp (Technology & Aviation)
John Schlup (Engineering)
Chip Winslow (Architecture)
Peter Mudrack (Business)
Bronwyn Fees (Human Ecology)
Lisa Harrington (Arts & Science)

Reading Teams 2004-2005

TEAM 1	Bronwyn Fees, Sheri Smith, Jim Goddard, & John Schlup
TEAM 2	Pat Pesci, Chip Winslow, Mike Wilson, & Unknown
TEAM 3	Peter Mudrack, Reginald Pittman, Dale Shipps & Unknown
TEAM 4	Marv Willyard, Kaleen Knopp, Lisa Harrington, & Unknown

COURSE REPORTS:

DAS 333, Origins: Humanity, Life, and the Universe. It does not appear in the 2005 list of courses available to students for UGE credit. UGE approved this proposal and moved it on to Academic Affairs on Dec. 21, 2004. Jim has looked in AA and in Faculty Senate minutes and it has not been mentioned in the minutes of either of these committees. Reg will contact Fred Fairchild, the president of Academic Affairs and see what has happened to this proposal.

MUSIC 160: Music Listening Lab. Reg has spoken to both the instructor, Polich, who is currently on sabbatical, and to the department head, Dr. Hunt about the concerns regarding student comments on the last two survey assessments of Music 160. Reg is waiting for a written response from both Polich and Hunt concerning what improvements will be made to MUSIC 160 for it to uphold UGE criteria.

MINUTES:

The minutes for the March 3rd meeting were read with minor editing corrections. Jim moved to accept the minutes as corrected. Marv seconded the motion. The minutes were accepted as corrected by consensus.

WEBSITE TEMPLATES:

Vicki had continued to work on the website templates for new proposals. She noted that all proposals should be sent to an especially designated UGE e-mail address: UGE@ksu.edu

There were three suggestions for the new templates:

- On one template the words UGE “Criteria” are used; the other says UGE “*Benchmarks*”, but they both refer to the same information. It was decided by consensus that the words UGE “*Criteria*” will appear on both templates
- The request was made to remove the underlining of “University General Education” in the top center yellow box since that may confuse people...underlined words usually means that these words link to another site.
- The words (*click here*) will be added below each word “Template” on the top left and right boxes.

The final review of the Templates will be at the next meeting, April 7th.

ASSESSMENT:

Patricia and her office are now publishing an assessment newsletter, and she would like to feature the UGE Council and the recent changes that have been made in the forthcoming April newsletter. The

Council agreed by consensus that this may be a helpful way to get the new information circulated throughout the university.

Patricia also presented the information on the work of her office with the Institutional Review Board. (See handout). The Office of Assessment (APR) would like to gain exempt status to conduct assessments on University General Education (UGE) courses.

Respectfully submitted,

Gretchen Esping
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