

UGE Meeting Minutes
March 6, 2003

Linda Alexander (Chair), Betsy Cauble, Greg Davis, Jim Goddard, Marjorie Hancock, Marlon Johnston, Peter Mudrack, Pat Pesci, Susanne Siepl-Coates, Marv Willyard, Patricia Marsh and Bari Arieli were present.

Minutes from past months. The council approved minutes from December 2002, January and February 2003 after discussing some corrections.

ART 196 and ARCH 740. The instructors of these courses didn't respond to the evaluation forms they were supposed to send back. The chair will contact the instructors to find out what had prevented them from sending back the forms.

Shortly after the council's meeting Linda spoke with the Art Department Head and he related that the instructor wants to have both ART 195 and ART 196 removed from UGE status. It was suggested that this idea needed to be presented to his department and college's curriculum committees and a formal request be sent to UGE.

Concerning ARCH 740, the instructor told Linda that it was just a matter of too little time and too much to do. Instructor will comply.

Modifications and changes in courses' numbers and /or content. The chair will send reminding letters to department heads and to chairs of course and curriculum committees. These letters will include courses numbers of all classes given in these departments. A copy of these letters will be sent to the chair of academic affairs.

PHYS 191. Just Dr. Ratra (one of several instructors that teach this course) responded to the chairs' request about how this course covers the UGE teaching principles. Jim and Linda suggested that one of the instructors would come to the UGE Council's next meeting. Betsy said that, in general, some instructors find the UGE teaching principles as interfering with academic freedom. The council decided that the chair will send invitations to all instructors and a copy to the department head.

Courses that are not taught often. Bronwyn brought up the issue of UGE courses that haven't been taught for a long time. This issue will be addressed and followed by a spread sheet that will be designed for all UGE courses by the chair.

Ad Hoc committee. This committee will be headed by Vickie Clegg and will include ICCP chair, UGE chair, volunteer members of these committees and other faculty. Marlon said he might volunteer after he talks to Vickie, and Linda said she will talk about it with Regi and Bronwyn.

Course proposals that couldn't be found. (According to Arts & Sciences a hard copy was sent in Nov., but they were not sure to whom they were sent.) There are no records of the following courses:

ENGL 270
ENGL 315
SPCH 470

Jim suggested that these courses may be found searching the agendas of the committees of courses and curriculum in the relative departments.

Reminders.

1. Our May 1st meeting will be dealing with course evaluations, and therefore will take more time than the usual. Please plan on a meeting that will take about two hours.
2. The council's teams are as the following:
 - **Team 1:** Bronwyn Fees*, Sheri Smith, Jim Goddard, John Schlup.
 - **Team 2:** Greg Davis*, Steve Harbstreit, Susanne Sieple-Coats, Marlon Johnston.
 - **Team 3:** Marjorie Hancock, Pat Pesci, Peter Mudrack. Reginald Pittman.
 - **Team 4:** Betsy Cauble*, Linda Alexander, Kathy Brockway, Marv Willyard.

* Contact person

Our Next meeting is tentatively scheduled for April 3, 2003 at 08:00 am in Union room 204.

Submitted by:

Bari Arieli

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