

Joint Meeting
UGE Council and ICCP
Provost Coffman

November 7, 2002, 8 a.m.

James Coffman (Provost), Linda Alexander (UGE Chair), Kathy Brockway (UGE), Betsy Cauble (UGE), Vicki Clegg (UGE Provost's Designate), Greg Davis (UGE), Kevin Donnelly (ICCP), Marjorie Hancock (UGE), Ike Ehie (ICCP), Bronwyn Fees (UGE), Richard Gallagher (ICCP), Jim Goddard (UGE), Marlon Johnston (UGE), Nancy Mosier (ICCP), Peter Mudrack (UGE), Karen Pence (ICCP), Pat Pesci (UGE), Reginald Pittman (UGE), Jerry Reeck (ICCP Chair), Susanne Siepl-Coates (UGE), Lynda Spire (for Betty Stevens, ICCP), Jan Wissman (ICCP), and Bari Arieli were present.

Item 1: GTA evaluations & Preparation to teach UGE courses

As preface to the discussion the following clarification concerning the relationship of UGE course approval being tied to the specific faculty member(s) who submitted the original proposal is:

Once the course has been granted UGE status, the course remains a UGE course regardless of who teaches the course. In addition, it is the responsibility of the Department Head to monitor and inform current faculty members and graduate teaching assistants of the course's UGE status and the UGE requirements.

Several ideas were proposed for further consideration and development:

1. In August of each year an orientation (or information provided in another format) should be conducted for new faculty, advisors, and GTAs. The orientation would focus on the purpose of the UGE program, the format and content of UGE courses, and UGE graduation requirements. The responsibility for developing the orientation will rest with the Provost's Designate and ICCP.
2. A set of workshops or learning activities could be developed by the Center for the Advancement of Teaching and Learning, targeted at but not exclusive to GTAs and new faculty. The sessions would focus on providing an active learning environment, experiential context for whatever is to be studied, and the opportunity to connect ideas

across knowledge. Supporters of these sessions would likely be the Provost's Office, the Graduate School, ICCP, and department heads of departments that offer UGE courses.

3. Department heads should be informed prior to each semester of the courses that their departments are offering that have UGE approval. In turn, it would be expected that department heads impress upon faculty the importance of UGE guidelines. This task will likely fall to ICCP.

4. The Provost could ask all instructors of UGE courses to include in their syllabi a statement of purpose for UGE courses similar to what is currently being done with academic honesty and disability statements. Members of ICCP and the UGE Council may submit draft statements to Vicki Clegg (vclegg@ksu.edu). A final decision about wording will be approved by the UGE Council and ICCP.

5. Vicki Clegg will see that ICCP members have copies of the assessment procedures for UGE courses. The UGE Council will provide ICCP members and the Provost with documentation and anonymous samples of assessment results that exemplify differences in the ratings of GTAs versus faculty members teaching the same UGE course.

Item 2 Lack of 300 or above level courses

This issue was discussed briefly. All agreed that it is a major issue. Provost Coffman presented documentation from David Byrne's report. Vicki Clegg discussed the number of waivers granted by the colleges so that graduating seniors who had not been able to meet the college's UGE requirements could graduate on time.

Points of discussion were:

Provost Coffman suggested that UGE requirements be reviewed to determine if one of the upper level courses could be taken in the major IF that course included an extensive writing component.

A need for more courses from Modern Languages was noted.

The lack of incentive for faculty to submit proposals for 300 and above level course was mentioned.

No actions were identified. Both UGE and ICCP agreed to address this issue individually and then decide if another joint meeting is needed.

