

# 2011-2012 Dependent Verification Form

**Office of Student Financial Assistance**  
 104 Fairchild Hall Office: 785-532-6420  
 Manhattan, KS 66506 Fax: 785-532-7628  
 finaid@k-state.edu Toll Free: 877-817-2287  
 www.k-state.edu/sfa



Verification ensures the data reported on your Free Application for Federal Student Aid (FAFSA) corresponds with the data on certain income documents. Please submit this form and the documents listed below as soon as possible. Your financial assistance will be delayed if you do not respond promptly. Please include your (student's) name and Wildcat Identification Number at the top/right corner of every page of documentation you submit.

## Student Information

Last Name	First Name	Middle Initial	Wildcat Identification Number
Address (local if available)			Phone Number
City	State	ZIP Code	E-mail Address

### Required Documentation:

Submit copies of the following documents promptly to the address listed above.

- Dependent Verification Form signed by student and parent
- Student's **signed** 2010 U.S. Income Tax Return
  - W-2 forms
  - Schedules C and F from your tax return, if applicable
- Parent/Step-parent's **signed** 2010 U.S. Income Tax Return
  - W-2 forms
  - Schedules C and F from parents' tax return, if applicable

### Helpful Hints:

- E-file form 8453 cannot be accepted without tax returns (1040, 1040A or EZ).
- Amended returns: include a signed copy of the original return and 1040X.
- If parents filed separate returns: include a signed copy of both returns.
- Request a copy of your tax return from your preparer or a tax transcript from the IRS at 800-829-1040.
- **If you fax this form, please fax both sides.**

### Family Information

List the people in your household, including:

- Yourself
- Your parent(s)/step-parent you live with (do not include a parent not living in household due to separation or divorce)
- Your parents' children (do not include foster children), **if** they receive more than half of their support\* from your parents from July 1, 2011 through June 30, 2012 or they would be required to provide parental information when applying for federal financial assistance
- Other people, **if** they now live with your parents, they receive more than half of their support\* from your parents and continue to do so from July 1, 2011 through June 30, 2012

\* Support includes money, gifts, loans, housing, food, clothes, car, medical/dental care, etc.

Full name of family member begin with yourself	Date of Birth ex. 11/17/1991 Do not leave blank.	Relationship to Student self, mother/step-mother, father/stepfather, brother, sister, etc.	Name of college for any family member who will be working toward a degree at least half-time during the 2011-2012 academic year (do <b>not</b> include parents or high school students)
		Self	Kansas State University

### U.S. Income Tax Return File

Place a check mark in the appropriate boxes below for you and your parent(s). If you **did not** file a tax return, please complete the source of income boxes.

**Student      Parent(s)**

           Yes, I filed a U.S. Income Tax Return which is included with this form.

           No, I did not file a U.S. Income Tax Return and I am not required to file a tax return.

**Non-filers only: List all sources of income (i.e. employer, interest income, etc.) and amounts received in 2010. Attach copies of your and your parent(s)' W-2 forms.**

Student	Source of Income	Amount	Parent	Source of Income	Amount

### Additional Financial Information

Please review the items below and provide dollar amounts received during 2010. If you did not receive the item, place a "0" on the line.

Student yearly amount		Parent(s) yearly amount
\$ _____	Child support you <b>received</b> for all children from January 1 through December 31, 2010. Don't include foster care or adoption payments.	\$ _____
\$ _____	Housing, food and other living allowances paid to members of the military (including cash payments and cash value of benefits). Don't include the value of on-base military housing or the value of a basic military allowance for housing. <b>Be sure to include the value of BAS and COLA. Also submit the last LES received in 2010.</b>	\$ _____
\$ _____	Housing and other living allowances paid to members of the clergy and others (including cash payments and cash values of benefits).	\$ _____
\$ _____	Veterans noneducation benefits, such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances.	\$ _____
\$ _____	Other untaxed income not reported elsewhere, such as workers' compensation, disability, etc. <b>Don't include</b> student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, on-base military housing or a military housing allowance, combat pay (if you are not a tax filer), benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	\$ _____
\$ _____	Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.	\$ <u>XXXXXXX</u>
\$ _____	Child support <b>paid</b> from January 1 through December 31, 2010 because of divorce or separation or as a result of a legal requirement. <b>Please list the names of the children that you paid child support for.</b>  _____      _____ _____      _____	\$ _____
\$ _____	Earnings from work under a cooperative education program offered by a college.	\$ _____
\$ _____	Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	\$ _____

### Certification Statement

By signing this verification form, I certify that all the information reported is complete and accurate.

\_\_\_\_\_  
Student (signature required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent (signature required)

\_\_\_\_\_  
Date