

Housing Condition Checklist

ADDRESS _____ APT _____

TENANTS _____

LANDLORD _____ PHONE _____

Tenants: Fill this form out completely as it will help protect your security deposit. Carefully note the exact condition of each item. Be descriptive and give good details. Append as many sheets as necessary to fully inventory the housing unit.

Landlords: Protect your investment. Complete this form after inspecting the property with the new tenants. Carefully note the exact condition of each item. Append as many sheets as necessary to fully inventory the housing unit.

OUTSIDE/ENTRANCE

Sidewalk _____

Yard _____

Porch/Railing _____

Mailbox _____

Doorbell _____

Door _____

Door glass _____

Door lock _____

Keys _____

Screen Door _____

Storm Door _____

Light _____

Trash Can _____

Other _____

LIVING ROOM

Floor _____

Walls _____

Ceilings _____

Doors _____

Windows _____

Screens _____

Carpet _____

Drapes _____

Lights _____

Outlets _____

Furniture _____

HALLWAY/STAIRWAY

Floor _____

Walls _____

Ceilings _____

Lights _____

Outlets _____

Windows _____

Screens _____

Other _____

KITCHEN/DINING ROOM

Floor _____

Walls _____

Ceilings _____

Doors _____

Windows _____

Screens _____

Carpet _____

Drapes _____

Lights _____

Outlets _____

Refrigerator _____

Stove _____

Burners _____

Exhaust Fan _____

Cabinets _____

Sink _____

MISCELLANEOUS

Thermostat _____

Does the heat work properly? _____

Does the air conditioner work properly? _____

BEDROOMS

Floors _____

Walls _____

Ceilings _____

Doors _____

Windows _____

Screens _____

Carpet _____

Drapes _____

Lights _____

Outlets _____

Mirror _____

Bed _____

Frame _____

Mattress _____

Box Spring _____

Closet _____

Furniture _____

BATHROOMS

Floor _____

Walls _____

Ceilings _____

Doors _____

Windows _____

Screens _____

Carpet _____

Drapes _____

Lights _____

Outlets _____

Bathtub _____

Shower _____

Sink _____

Toilet _____

Mirror _____

Towel Rack _____

Cabinets _____

Signatures

Landlord _____ Date _____

Tenant/s _____ Date _____

Source: Kansas State University Off-Campus Housing Guide

www.offcampushousingguide.com