

Dept. Requisition or PO # _____

KSPS Job # _____

Paper Only Order



CONTACT/BILLING INFORMATION

Name of college, dept, or unit _____

Contact Person _____

Telephone _____ FAX _____

Email _____

Deliver to _____ Pick Up _____

Approval Signature _____

K-State Printing Services

Production Plant
 5980 Corporate Drive
 Phone: 532-6308 Fax: 532-7637
 Campus Office
 108 K-State Union
 Phone: 532-1526 Fax: 532-7303
www.ksu.edu/printservices

Due Date _____

PAPER/weight	Color	SIZE	QUANTITY(# of sheets)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____