KANSAS STATE UNIVERSITY
EMPLOYEE SUGGESTION APPLICATION FORM

NAME ________________________________________________________________

POSITION TITLE _______________________________________________________

WORK LOCATION _______________________________________________________

HOME ADDRESS _______________________________________________________

HOMETOWN NEWSPAPER _______________________________________________

SUGGESTION TOPIC ___________________________________________________

PLEASE DESCRIBE:

1. The current situation
2. How it can be improved
3. First year's estimated savings
4. How you arrived at the savings estimate

(Use of standard-sized type to format the response is preferred and appreciated.)

The use of my suggestion by Kansas State University shall not form the basis of a further claim of any nature upon Kansas State University by me, my heirs, or my assigns. My name may be used to publicize this suggestion, if adopted.

__________________________________________  ______________________________
Signature                                      Date

Return this form to: KSU Employee Suggestion Committee, Dept of Employee Relations and Training, 103 Edwards Hall, C-104, Manhattan, KS 66506. For information call (785) 532-6818.