REQ. NUMBER (Optional)

KANSAS STATE UNIVERSITY
TELECOMMUNICATIONS WORK ORDER

TWO NUMBER

DEPARTMENT | BUILDING | ROOM

REQUESTOR | PHONE | DATE

STATION NUMBER TO BE CHANGED | DATE DESIRED

Brief description of services desired. Allow minimum of 20 working days for service. Include locations and telephone numbers.

FRS Account Number

Dean, Director, or Department Head

AREA BELOW FOR USE BY UNIVERSITY TELECOMMUNICATIONS

Routing			Station/Circuit Changes			
Dest	Sent	Returned	Number	Change	ELL/port	Cable Pairs

Remarks

Date Received | Completed | Bill Cycle

Submit original to: KSU Telecommunications, 109 East Stadium, Manhattan, KS 66506 913-532-7001