



# PHI ETA SIGMA NATIONAL HONORARY KANSAS STATE UNIVERSITY 2004-2005

Executive Committee Meeting Minutes – October 19, 2004  
6:30 pm – Outside the Office of Student Activities and Services

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## Members Present

Brenna McConaughey, President  
Kara Moberg, Recruitment Co-Chair  
Erica Wesley, Community Service Chair  
Tyson Moore, Secretary  
Chris Althoff, Advisor

- I. Call to Order – Brenna
- II. Old Business
  - a. Pack the Library: Pack the Polls – Brenna and Erica
    - i. Weekly visitations to organizations are going great. Some members that signed up were not present, but there were enough people to divide evenly.
  - b. Community Service Week – Erica
    - i. Going well, still working on it.
  - c. Up til Dawn – Erica
    - i. Thursday, October 21, 2004, the Phi Eta Sigma group will be attending the letter-writing event.
      - 1.
  - d. Nationals Dues – Brenna
    - i. Melissa needs to write a check to nationals to pay dues. Dues are around \$3,000.00 this year.
  - e. T-Shirts – Chris and Brenna
    - i. Chris has the size information and will help Erica order the shirts.
  - f. Pen Pals – Erica
    - i. Brenna and Erica will be searching for an elementary school to set up the program with.
    - ii. Will possibly look at starting this program next semester, but begin planning this semester.
  - g. Induction Banquet – Chris and Brenna
    - i. Sunday, December 5, 2004 at 6:00 pm was decided last Executive Committee meeting to have our induction banquet. Kara will check the availability of the Union facilities.
    - ii. Induct members from last year this Fall (on December 5). Possibly have elections after the banquet at another meeting in the Fall, and officers be installed after the Spring semester begins.

- iii. Have officer elections the week after the banquet at a short meeting (because this is during “Dead Week”).
- iv. Instead of a catered dinner, provide a buffet (with “Hoffman Rolls” for Brenna).
- v. Send electronic invitations and have them register via the website.
- h. Website – Tyson
  - i. The new website is up and minor changes will be made in the future to make it look better. E-mail Tyson with any additions or changes.
  - ii. Need a list of Executive Officers for the website.

### III. New Business

- a. Up til Dawn – Erica and Brenna
  - i. Organization is requesting \$2,800.00 for funding bracelets. The organization can refund P.E.S. after the bracelets are sold.
    - 1. Kara moved to donate the required amount of money, Erica seconded the motion. The motion carried unanimously.
  - ii. Brenna will let Melissa know who to write a check to.
- b. Group Meeting before Banquet – Brenna and Kara
  - i. At the meeting, we will be distributing updated information on the status of current issues with Phi Eta Sigma, distribute old certificates and pins (for the 76 members that did not receive them), and get everyone ready for the banquet and new programs.
  - ii. Meeting scheduled for Monday, November 1, 2004 at 8:30 pm, possibly in the Big XII room in the Union.
  - iii. Brenna will have an agenda before the meeting.
- c. New Community Service Projects – Erica
  - i. Erica will contact some of the following for ideas and opportunities:
    - 1. United Way
    - 2. Big Brothers & Big Sisters
    - 3. Flint Hills Bread Basket
    - 4. Salvation Army
    - 5. Cats for Cans

### IV. Adjournment