The Summarized Undergraduate Program Review Report (PRR) is three-pages for each degree program (i.e., AS/AA one report, BS/BA one report). If a department includes both an AS/AA and BS/BA, then one report may be submitted but items 3, 4, 7, and 8 must address each degree level separately. The summarized PRR focuses on the purpose, need, and future plans for each academic program. In other words, this report describes the academic program and includes the inputs and resources required to provide a strong and viable program to meet the needs of the students, faculty, state and nation. The report may also include other types of information and/or data that may enhance the respective discipline (e.g., number of grant proposals, continuing education enrollments, GPIDEA, etc.).

Summarized Review of Degree Program Report includes:

1. **Mission, Centrality, Uniqueness – What do we do and why do we do it**
   Centrality of the degree program to fulfilling the mission and role of the institution
   - Brief mission statement.
   - Brief statement of the centrality of the Department and its academic degrees to the College, University, and State.
   - Brief statement of the uniqueness of the Department’s academic degrees to the College, University, Regents System, State, Region, and Nation.

2. **Quality of the Faculty – Who does it**
   The quality of the degree program as assessed by the strengths, productivity and qualifications of the faculty (faculty profile)
   - Effective teaching (class size, use of appropriate technology)
   - Research/scholarship activities
   - Service and extension/outreach activities
   - Include special awards and recognition

3. **Quality of Degree Programs- How well do we do it and who thinks so**
   The quality of the degree program as assessed by its curriculum and impact on students (student profile, productivity, placement rates, national rankings, awards)
   - Brief description of the quality of the students in the degree program (admissions qualifications).
   - Explain enrollment trends (e.g., increases or decreases).
   - Describe sub-specialties within a degree program.
   - Provide various awards and recognitions by students in the program
   - Accreditation/external reviews
   - Graduation rates

4. **External Demand**
   Demonstrated student need and employer demand for the degree program
   - Provide types of employers
   - Provide types of positions – projected employment needs
   - Provide areas of the country employed
   - External indicators – employer survey, societal demands, evaluation of program by alumni
5. **Service Provided to the Discipline, the University and Beyond – Plans are there to advance the degree program**

   The service the degree program provides to the discipline, the university, and beyond
   
   - Briefly indicate the Department’s contributions to general education
   - Provide information on any special information resources and services (e.g., library collections, counseling clinic, animal clinic, etc.).
   - Briefly describe the service courses provided that are required by various majors
   - Staff development
   - Service to constituents
   - Consulting
   - Conferences planned and held

6. **Cost Effectiveness**

   The program’s cost-effectiveness should be discussed in terms of the size and quality of the degree program relative to its costs. Costs are the faculty time required to offer the necessary courses for majors, the support and equipment required for students, and the necessary infrastructure to produce a high quality degree.

7. **Assessment of Student Learning Outcomes Summarized**

   Overview of the assessment of the Department/Program including methods used to assess the extent to which students learned, description of the results, and how the evidence or information gathered has been used for program improvements.
   
   - Describe the results of the assessment strategies
   - Describe the effects on student learning of the actions and/or revisions that occurred during the review cycle.
   - Describe the process by which program faculty reviewed the results and decided on the actions and/or revisions that were indicated by those results.

8. **Major Achievements or Accomplishments and Major Challenges or Issues(s)**

   This section should summarize any major achievements or accomplishments from the last review. In addition, any major challenges or issues such as the program not meeting the KBOR criteria standards should be discussed as well as recommendations to retain or discontinue the program(s).
   
   - Internal review – brief description of the process to review the program
   - Plan for the next 3-5 years