



Dear On Campus Student Leaders and Staff,

Attached is the criteria for seven different “Of The Year” (OTY) awards. The Little Apple Chapter of the National Residence Hall Honorary is proud to announce the 2007 criteria. Please follow the enclosed criteria and guidelines when submitting a bid. Just as a reminder, only one OTY can be submitted per category except in the Outstanding Service Award category.

Important dates to remember include the following (all information can be found at www.k-state.edu/nrhh/otys.htm):

March 8, 2007 (Thursday)

OTY Kick-off at 7:00 pm in the DARC (Derby 134)

March 28, 2007 (Wednesday)- 9pm

Nomination form for each nominee (name, submitting organization, category) must be filled out online at nrhh.ksu.org/otys. In addition, a digital picture (shoulders and above) of the nominee must be uploaded on the website. Finally, a 100 word or less nominee description (blurb) must be submitted online. Please ensure that spelling is correct of all nominee names.

April 6, 2007 (Friday) - 9pm

A PDF'd copy of the written OTY bid is to be uploaded to the OTY website. A bid must be submitted to complete the nomination process. No late submissions of bids will be accepted. Do not wait until the last minute to upload your bid. Changes to your bid can be made until 9 p.m. After that time your bid submission cannot be changed.

April 6, 2007 (Friday) - 9pm

Two (2) copies of your written bid are due to the Putnam Hall front desk by 9 p.m. Do not wait until the last minute to print and/or copy your bids!

April 11, 2007 (Wednesday) - 9pm

Hall and Organization 1st and 2nd semester photos to be shown at the banquet are due. Please include ten (10) photos on CD from each semester for a total of twenty (20) photos. Please submit pictures of your hall's or organization's events or of its staff and residents. Please submit these pictures by 9 P.M. to the Putnam Hall Front Desk on Wednesday, April 11, 2007. Digital Pictures are preferred.

April 24, 2007 (Tuesday) - 7pm

Of The Year Awards will be announced at the Leadership Banquet 2007 starting at 7:00 p.m. at the Alumni Center. Doors open at 6:30 p.m.

Good luck and thank you for your hard work! If you have any questions, comments, or concerns, please do not hesitate to contact Lacey Carlson at home (395.5172) or e-mail laceycc@ksu.edu or contact Chris Miller at home (395.2098), by mobile (913-980-0515), or by e-mail at pianocjm@ksu.edu

Sincerely,

Lacey Carlson
NRHH Awards and Banquets Chair

Chris Miller
NRHH Information Coordinator

How to Submit an Online OTY

Below you will find the directions for OTY submission online. Please note all OTY nomination and submissions will be completed at:

nrhh.ksu.org/otys

To fill out nomination and to submit blurbs, photos, and OTYs, please follow these instructions:

1. When you type in nrhh.ksu.org/otys, you will have to login. To login, use the same username and password that you use for the OTM database. If you do not have an account, please request one at otms.nrhh.org.
2. After logging in, you will see across the top “Home”, “Nomination Form”, and “Logout”.
3. To nominate a person or program, click on “Nomination Form”.
4. The OTY nomination form will now show up. Type in the Nominee’s Name, then select the category and submitter’s organization from the pull down boxes. Once all three are filled out press submit. If there has been a mistake, clear the form.
5. After pressing submit, the page will refresh and the OTY nominated will show up on the home screen. It will show the OTY along with new categories “Drop Nomination”, “Upload Nomination”, “Upload Picture”, and “Edit Blurb”. Each is detailed below:

- Drop Nomination: removes the nomination from the database if there has been an incorrect nomination or the organization wishes to not nominate the OTY. Once “Drop” is selected, the OTY is removed.
- Upload Nomination: Uploads the written OTY bid to the database. Upon clicking on “Upload”, a new screen will appear which allows you to browse your computer, selecting the file of the bid. After selecting that file, press submit. All bids should be uploaded to the database in PDF form. If you do not have a PDF converter on your computer, please go to www.primopdf.com to download a free PDF converter. After installing the program, you will be able to “print” a copy of the OTY and save it to a location on your computer. After printing it to that location, that will be the file you upload to the database. **The nomination should be one file (cover, bid, and recommendations).**
- Upload Picture: Uploads a digital photo of the OTY nominee to the database. Upon clicking on “Upload”, a new screen will appear which allows you to browse your computer, selecting the file of the photo. After selecting that file, press submit.
- Edit Blurb: Uploads the 100 word or less OTY blurb to the database. Upon clicking on “Add Blurb”, a new screen will appear which allows you to type or paste words into a form. After the words are entered, press submit.

All fields should be filled by the dates specified on the OTY letter. It is extremely important that all parts of the OTY submission process is completed by the due date of the OTYs. Once the deadline has passed for OTY nominations (March 28th, 2007 at 9 p.m.) and OTY due date (April 6th, 2007 at 9 p.m.) you will not be able to access those features on the database. So, please submit your nominations and OTY bids early. **No late submissions will be accepted online!**

If you have questions, please contact Chris Miller at the information on the front of the OTY packet!

FIRST YEAR EXPERIENCE AWARD

Purpose: The First Year Experience (FYE) Award recognizes the outstanding contributions of a first year student over the course of a year. The award encourages involved first year students to remain active in on campus leadership positions and to continue improving the on campus living environments at K-State.

Eligibility: Each hall, the Jardine Apartments, and Smurthwaite is allowed to submit one nominee for this award. The OTY bid must be submitted online at nrhh.ksu.org/otys on or before:

9:00 p.m. on Friday, April 6, 2007

All OTY bids must be submitted online in PDF form. In addition, two (2) unbound copies of the written bid must be delivered to the Putnam Hall front desk on or before:

9:00 p.m. on Friday, April 6, 2007

The award shall be judged based upon the time period from August 2006 to the Leadership Banquet of the current school year.

Required Criteria:

1. Nominees must be students of freshman status or in their first year of college in good academic standing at Kansas State University and must live on campus (i.e. living in a residence hall, Smurthwaite, or Jardine).
2. The nominee cannot write his/her own award bid.
3. Recipient must be returning to live on campus at K-State for the following year.
4. Involvement in floor, hall housing, or community programs is required (i.e. floor government, HGB, K-State ARH, LAC NRHH, hall programming, judicial boards, campus and community projects, committee work, etc.).
5. The bid shall be up to but not more than eight (8) pages. A page is defined as a side with print. Covers and title page are not included in the page count, but dividers are included. The cover page must include the nominee's name, organization, award category, and year. All bids shall contain page numbers.
6. The OTY bid shall have at least one letter of recommendation (i.e. advisors, on campus living leaders or staff, campus leaders, etc.). Letters of recommendation do not count towards the page count but must be included in the bid submitted online.
7. The bid must have a "blurb" submitted online at nrhh.ksu.org/otys before 9 P.M. on March 28, 2007. This should not include why the nominee should win in the category. It should recognize their accomplishments throughout the past year. The description can be 100 words or less.
8. A digital image of the nominee must also be submitted online before 9 P.M. on March 28, 2007.

Recommended criteria, but not required:

1. What has been the nominee's community involvement?
2. What types of recognition has the nominee received through awards on the floor, hall, campus, community, regional, and national level?
3. Have any honors been received by the nominee (i.e. academic, leadership, service, etc.)?
4. Has the nominee had any involvement at the regional or national level (i.e. program presentations at conferences, meetings attended, spirit, etc.)?
5. What has been the nominee's participation in regional or national conference or delegations?
6. Personal testimonies are encouraged.

Selection: The award recipient will be determined from among the nominees and will be recognized and receive an award at the 2007 Leadership Banquet.

STUDENT OF THE YEAR

Purpose: This award is designed to recognize distinguished student leadership while serving Kansas State University, K-State ARH, its member halls and organizations, and the communities the nominee has lived in over the course of the year.

Eligibility: Each hall, the Jardine Apartments, and Smurthwaite is allowed to submit one nominee for this award. The OTY bid must be submitted online at nrhh.ksu.org/otys on or before:

9:00 p.m. on Friday, April 6, 2007

All OTY bids must be submitted online in PDF form. In addition, two (2) unbound copies of the written bid must be delivered to the Putnam Hall front desk on or before:

9:00 p.m. on Friday, April 6, 2007

The award shall be judged based upon the time period of one year, from Leadership Banquet to Leadership Banquet, but information should pertain to the 2006-2007 school year.

K-State ARH executive board members, Resident Assistants, and Multicultural Assistants are not eligible for consideration of this award.

Required Criteria:

1. Nominees must be a student and live on campus (i.e. living in a residence hall, Smurthwaite, or Jardine).
2. The nominee cannot write his/her own award bid.
3. Recipient must be a student in good academic standing at Kansas State University.
4. Involvement in floor, hall housing, or community programs is required (i.e. floor government, HGB, K-State ARH, LAC NRHH, hall programming, judicial boards, campus and community projects, committee work, etc.)
5. The bid shall be up to but not more than eight (8) pages. A page is defined as a side with print. Covers and title page are not included in the page count, but dividers are included. The cover page must include the nominee's name, organization, award category, and year. All bids shall contain page numbers.
6. The OTY bid shall have at least one letter of recommendation (i.e. advisors, on campus living leaders or staff, campus leaders, etc.). Letters of recommendation do not count towards the page count but must be included in the bid submitted online.
7. The bid must have a "blurb" submitted online at nrhh.ksu.org/otys before 9 P.M. on March 28, 2007. This should not include why the nominee should win in the category. It should recognize their accomplishments throughout the past year. The description can be 100 words or less.
8. A digital image of the nominee must also be submitted online before 9 P.M. on March 28, 2007.

Recommended criteria, but not required:

1. What has been the nominee's community involvement?
2. What types of recognition has the nominee received through awards on the floor, hall, campus, community, regional, and national level?
3. Have any honors been received by the nominee (i.e. academic, leadership, service, etc.)?
4. Has the nominee had any involvement at the regional or national level (i.e. program presentations at conferences, meetings attended, spirit, etc.)?
5. What has been the nominee's participation in regional or national conference or delegations?
6. Personal testimonies are encouraged.

Selection: The award recipient will be determined from among the nominees and will be recognized and receive an award at the 2007 Leadership Banquet.

RESIDENT ASSISTANT OF THE YEAR

Purpose: This award is designed to recognize the outstanding and continuous service of a Resident Assistant (RA) to Housing and Dining Services and its member halls and organizations, and the communities in which the nominee has lived over the course of the year.

Eligibility: Each residence hall staff team and Jardine staff team may have one nominee. Strong Complex is considered one staff team. The OTY bid must be submitted online at nrhh.ksu.org/otys on or before:

9:00 p.m. on Friday, April 6, 2007

All OTY bids must be submitted online in PDF form. In addition, two (2) unbound copies of the written bid must be delivered to the Putnam Hall front desk on or before:

9:00 p.m. on Friday, April 6, 2007

The award shall be judged based upon the time period of one year, from Leadership Banquet to Leadership Banquet, but information should pertain to the 2005-2006 school year.

Required Criteria:

1. Nominee must be currently serve as a Resident Assistant at the time of nomination.
2. The nominee cannot write his/her own award bid.
3. Nominee must be a student in good academic standing at Kansas State University.
4. The bid must show how the nominee has gone above and beyond in the crucial role of enriching the experiences of students in the community through assistance to students, communication with staff and students, and participation in continuing to educate and address the needs of all students in the residence halls and those living on campus.
5. The bid must show how the nominee has provided service to the community (i.e. academics, leadership development, programming, role modeling, etc.).
6. The bid must show how the nominee has interacted with residents and encouraged community development.
7. The bid shall be up to but not more than eight (8) pages. A page is defined as a side with print. Covers and title page are not included in the page count, but dividers are included. The cover page must include the nominee's name, organization, award category, and year. All bids shall contain page numbers.
8. The OTY bid shall have at least one letter of recommendation (i.e. supervisors, on campus living leaders or staff, campus leaders, etc.). Letters of recommendation do not count towards the page count but must be included in the bid submitted online.
9. The bid shall include a thorough RA job description for RAs in that building or complex. This information does not count towards the page count.
10. The bid must have a "blurb" submitted online at nrhh.ksu.org/otys before 9 P.M. on March 28, 2007. This should not include why the nominee should win in the category. It should recognize their accomplishments throughout the past year. The description can be 100 words or less.
11. A digital image of the nominee must also be submitted online before 9 P.M. on March 28, 2007.

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Recommended criteria, but not required:

1. What has been the nominee's involvement in floor, hall housing, or community programs (i.e. floor government, HGB, K-State ARH, LAC NRHH, hall programming, judicial boards, campus and community projects, committee work, etc.)?
2. What are the nominee's abilities in additional RA roles including Administrative Responsibilities, Helping Roles, Role Modeling, Programmer/Educator, and Student?
3. In what ways has the nominee address issues that were pertinent to their community and how did they determine those issues?
4. Give specific examples of how the nominee has handled difficult situations that arose in the community.
5. Has the nominee completed programming with other halls, communities, or the campus?
6. What types of recognition have been received through awards on the floor, hall, campus, community, regional, and national level?
7. Have any honors been received by the nominee (i.e. academic, leadership, service, etc.)?
8. Has the nominee had any involvement at the regional or national level (i.e. program presentations at conferences, meetings attended, spirit, etc.)?
9. What has been the nominee's participation in regional or national conference or delegations?
10. Personal testimonies from residents and fellow RA's are encouraged.

Selection:

The award recipient will be determined from among the nominees and will be recognized and receive an award at the 2007 Leadership Banquet.

MULTICULTURAL ASSISTANT OF THE YEAR

Purpose: This award is designed to recognize the outstanding and continuous service of a Multicultural Assistant (MA) to Housing and Dining Services, K-State ARH and its member halls and organizations, and the communities in which the nominee has lived over the course of the year.

Eligibility: Each residence hall staff team may have one nominee. Strong Complex is considered one staff team. The OTY bid must be submitted online at nrhh.ksu.org/otys on or before:

9:00 p.m. on Friday, April 6, 2007

All OTY bids must be submitted online in PDF form. In addition, two (2) unbound copies of the written bid must be delivered to the Putnam Hall front desk on or before:

9:00 p.m. on Friday, April 6, 2007

The award shall be judged based upon the time period of one year, from Leadership Banquet to Leadership Banquet, but information should pertain to the 2006-2007 school year.

Required Criteria:

1. Nominee must currently serve as a Multicultural Assistant at the time of nomination.
2. The nominee cannot write his/her own award bid.
3. Recipient must be a student in good academic standing at Kansas State University.
4. The bid must show how the nominee has gone above and beyond in the crucial role of enriching the experiences of students in the community through assistance to students, communication with staff and students, and participation in continuing to educate and address the needs of all students on campus.
5. The bid must show how the nominee has provided a cultural experience to the community (i.e. academics, leadership development, programming, role modeling, etc.).
6. The bid must show how the nominee has interacted with residents and encouraged cultural community development.
7. The bid shall be up to but not more than eight (8) pages. A page is defined as a side with print. Covers and title page are not included in the page count, but dividers are included. The cover page must include the nominee's name, organization, award category, and year. All bids shall contain page numbers.
8. The OTY bid shall have at least one letter of recommendation (i.e. supervisors, on campus living leaders or staff, campus leaders, etc.). Letters of recommendation do not count towards the page count but must be included in the bid submitted online.
9. The bid shall include a thorough MA job description for MA's in that building or complex. This information does not count towards the page count.
10. The bid must have a "blurb" submitted online at nrhh.ksu.org/otys before 9 P.M. on March 28, 2007. This should not include why the nominee should win in the category. It should recognize their accomplishments throughout the past year. The description can be 100 words or less.
11. A digital image of the nominee must also be submitted online before 9 P.M. on March 28, 2007.

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Recommended criteria, but not required:

1. What has been the nominee's involvement in floor, hall housing, or community programs (i.e. floor government, HGB, K-State ARH, LAC NRHH, hall programming, judicial boards, campus and community projects, committee work, etc.)?
2. What are the nominee's abilities in additional MA roles including Administrative Responsibilities, Spreading Diversity, Helping Roles, Role Modeling, Programmer/Educator, and Student?
3. In what ways has the nominee addressed issues that were pertinent to their community and how did they determine those issues?
4. Give specific examples of how the nominee has handled difficult situations that arose in the community.
5. What types of recognition have been received through awards in the hall, as well as campus, regional, and national level?
6. Have any honors been received by the nominee (i.e. academic, leadership, service, etc.)?
7. Has the nominee had any involvement at the regional or national level (i.e. program presentations at conferences, meetings attended, spirit, etc.)?
8. What has been the nominee's participation in regional or national conference or delegations?
9. Personal testimonies from residents and fellow RA's are encouraged.

Selection:

The award recipient will be determined from among the nominees and will be recognized and receive an award at the 2007 Leadership Banquet.

PROGRAM OF THE YEAR

Purpose: The Program Of The Year (POY) award recognizes outstanding student implemented programming. The award was created in an effort to recognize the high level of initiative and professionalism that exists on the student level.

Eligibility: Each hall, the Jardine Apartments, and Smurthwaite is allowed to submit one nominee for this award. K-State ARH and LAC NRHH may nominate one program presented by their organization. The OTY bid must be submitted online at nrhh.ksu.org/otys on or before:

9:00 p.m. on Friday, April 6, 2007

All OTY bids must be submitted online in PDF form. In addition, two (2) unbound copies of the written bid must be delivered to the Putnam Hall front desk on or before:

9:00 p.m. on Friday, April 6, 2007

The award shall be judged based upon the time period from August 2006 to the Leadership Banquet of the current school year. The nominated Program Of The Year may be social, educational, or diverse in nature. However, social programs must include some indication of how the program was also educational regarding student leaders or students in general. The educational impact will be an important consideration in the Program Of The Year bid. The nominated program should not be longer than 5 total days.

Required Criteria:

1. Program must be a student-implemented program. (i.e. residents, RA/MA staff, community staff, HGB, resident's council, etc.).
2. Breadth of the program (i.e. floor, hall, residence hall wide, community wide, campus wide, etc.).
3. The bid shall be up to but not more than twenty (20) pages. A page is defined as a side with print. Covers and title page are not included in the page count, but dividers are included. The cover page must include the nominee's name, organization, award category, and year. All bids shall contain page numbers.
4. The OTY bid shall have at least one letter of recommendation (i.e. professional staff, on campus living leaders or staff, campus leaders, etc.). Letters of recommendation do not count towards the page count but must be included in the bid submitted online.
5. OTY bids may also include additional information with their program of non-written media (i.e. multimedia, photos, publications, etc.).
6. The bid must have a "blurb" submitted online at nrhh.ksu.org/otys before 9 P.M. on March 28, 2007. This should not include why the nominee should win in the category. It should recognize their accomplishments throughout the past year. The description can be 100 words or less.
7. A digital image of the nominee must also be submitted online before 9 P.M. on March 28, 2007.

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Recommended criteria, but not required:

The following areas of consideration and questions should be addressed when submitting an application for the award:

1. Relatedness to on campus students

- For whom is the program designed?
- How does it relate to residence hall setting or community setting?
- Is it practical an applicable to other residence hall or community settings?
- What were the goals of the program?

2. Proven effectiveness

- How successful was the implemented program?
- How was the evaluation of the program or concept carried out?
- How was the program marketed?

3. Creativity and uniqueness

- How new is the concept of the program in dealing with general residence hall or community programming?
- How unique is the program in presentation style – new twists to old concerns (not to be judged on the uniqueness of the program to a particular campus, residence hall system, or community)?
- How were the program costs met?
- What methods were used in developing the program (research, questionnaires, interviews, etc.)?
- What was the level of student input and involvement?
- Did students conceive the program?
- How many students were involved in the actual planning and implementation of the program?
- Who benefited from the program?
- Presentation of the information.
- Correct grammar and spelling, neat, concise, clear, and readable?
- What strategies would you use for presenting this program at MACURH or NACURH?

Selection:

The award recipient will be determined from among the nominees and will be recognized and receive an award at the 2007 Leadership Banquet.

ADVISOR OF THE YEAR

Purpose: This award recognizes the outstanding and continuous service of an advisor to K-State ARH, NRHH, the member halls and organizations, and the communities the nominee has lived in over the course of the year.

Eligibility: Each hall, the Jardine Apartments, and Smurthwaite is allowed to submit one nominee for this award. K-State ARH and LAC NRHH may nominate one advisor of their organization. The OTY bid must be submitted online at nrhh.ksu.org/otys on or before:

9:00 p.m. on Friday, April 6, 2007

All OTY bids must be submitted online in PDF form. In addition, two (2) unbound copies of the written bid must be delivered to the Putnam Hall front desk on or before:

9:00 p.m. on Friday, April 6, 2007

The award shall be judged based upon the time period of one year, from Leadership Banquet to Leadership Banquet, but information should pertain to the 2006-2007 school year.

Required Criteria:

1. Nominees must be an advisor to an on campus organization (i.e. floor government, academic teams, K-State ARH, LAC NRHH, hall, council, etc.). Student advisors may be submitted.
2. The nominee cannot write his/her own award bid.
3. Involvement in floor, hall housing, or community programs is required (i.e. floor government, HGB, K-State ARH, LAC NRHH, hall programming, judicial boards, campus and community projects, committee work, etc.).
4. The bid shall be up to but not more than eight (8) pages. A page is defined as a side with print. Covers and title page are not included in the page count, but dividers are included. The cover page must include the nominee's name, organization, award category, and year. All bids shall contain page numbers.
5. The OTY bid shall have at least two letters of recommendation (i.e. other advisors, on campus living leaders or staff, campus leaders, etc.). Letters of recommendation do not count towards the page count but must be included in the bid submitted online.
6. The bid must have a "blurb" submitted online at nrhh.ksu.org/otys before 9 P.M. on March 28, 2007. This should not include why the nominee should win in the category. It should recognize their accomplishments throughout the past year. The description can be 100 words or less.
7. A digital image of the nominee must also be submitted online before 9 P.M. on March 28, 2007.

Recommended criteria, but not required:

1. What has been the nominee's community involvement?
2. What types of recognition has the nominee received through awards on the floor, hall, campus, community, regional, and national level?
3. Have any honors been received by the nominee (i.e. academic, leadership, service, etc.)?
4. Has the nominee had any involvement at the regional or national level (i.e. program presentations at conferences, meetings attended, spirit, etc.)?
5. What has been the nominee's participation in regional or national conference or delegations?
6. What has been the advisor's supervising responsibilities?
7. Personal testimonies are encouraged.

Selection: The award recipient will be determined from among the nominees and will be recognized and receive an award at the 2007 Leadership Banquet.

OUTSTANDING SERVICE AWARD

Purpose: This award is designed to recognize outstanding student leadership while serving K-State ARH, the member halls and organizations, Jardine, and the communities the nominee has lived in over a several year period. An undetermined number of Outstanding Service Awards will be presented. The title of Distinguished Service may be given to one Outstanding Service recipient for being the most exceptional nominee. The Distinguished Service Award is the highest award any Kansas State student leader who lives on campus can receive.

Eligibility: Multiple bids from each hall and Jardine are encouraged. NRHH and K-State ARH may submit students from their organization for this award. The OTY bid must be submitted online at nrhh.ksu.org/otys on or before:

9:00 p.m. on Friday, April 6, 2007

All OTY bids must be submitted online in PDF form. In addition, two (2) unbound copies of the written bid must be delivered to the Putnam Hall front desk on or before:

9:00 p.m. on Friday, April 6, 2007

The award shall be judged based upon the nominee's entire career of living on campus. It is encouraged that nominees of this award are long time on campus student leaders who are in their last year of residence hall life or on campus living at K-State. Previous nominees of this award are not eligible for nomination.

Required Criteria:

1. Nominees must be students or student staff living on campus (i.e. living in a residence hall, Smurthwaite, or Jardine). The nominee must have been an undergraduate student or student leader on campus for at least two (2) full semesters at Kansas State to be considered for the award. Jardine nominees must fulfill one of the following:
 - 1.) have lived in a residence hall or Smurthwaite for at least two (2) full semesters.
or
 - 2.) have been active as a student leader in the resident's council for at least two (2) full semesters.
2. The nominee cannot write his/her own award bid.
3. Recipient must be in good academic standing at Kansas State University.
4. Involvement in floor, hall housing, or community programs is required (i.e. floor government, HGB, K-State ARH, LAC NRHH, hall programming, judicial boards, campus and community projects, committee work, etc.).
5. The bid shall be up to but not more than sixteen (16) pages, not including the essay. A page is defined as a side with print. Covers and title page are not included in the page count, but dividers are included. The cover page must include the nominee's name, organization, award category, and year. All bids shall contain page numbers.
6. The OTY bid shall have at least two letters of recommendation (i.e. advisors, supervisors, on campus living leaders or staff, campus leaders, former coworkers, etc.). Letters of recommendation do not count towards the page count but must be included in the bid submitted online.
7. A short essay (500 words or less) of why the nominee should be honored with the Outstanding Service Award shall be included in the bid. The essay does not count towards the page count.
8. The bid must have a "blurb" (the short essay) submitted online at nrhh.ksu.org/otys before 9 P.M. March 28, 2007. This should not include why the nominee should win in the category. It should recognize their accomplishments throughout their career. The description can be 500 words or less.
9. A digital image of the nominee must also be submitted online before 9 P.M. on March 28, 2007.

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Recommended criteria, but not required:

1. What has been the nominee's community involvement?
2. What types of recognition have been received through awards on the floor, hall, campus, community, regional, and national level?
3. Have any honors been received by the nominee (i.e. academic, leadership, service, etc.)?
4. Has the nominee had any involvement at the regional or national level (i.e. program presentations at conferences, meetings attended, spirit, etc.)?
5. What has been the nominee's participation in regional or national conference or delegations?
6. Personal testimonies are encouraged.

Selection:

There are an undetermined amount of Outstanding Service Award recipients. The amount will be determined from among the nominees and will be recognized and receive an award at the 2007 Leadership Banquet. If the Outstanding Service Award selection committee selects one person for the Distinguished Service Award, the nominee will be recognized and receive an award at the 2007 Leadership Banquet.