### MINUTES OF THE MASTER OF PUBLIC HEALTH EXECUTIVE COUNCIL

**Date:** March 4, 2013  
**Location:** Mosier Hall, N202

#### Members Present:
- Cates (MPH), Chengappa (DMP), Haub (Human Nutrition), Neill (Statistics)

#### Ex-Officio Members Present:
- Dorhout (Dean, Arts & Sciences), Floros (Dean, Agriculture), Moxley (Dean, Human Ecology), Richardson (Dean, Veterinary Medicine), Shanklin (Dean, Graduate School)

#### Other:
- Stevenson (MPH)

#### Not Present:
- Dzewaltowski (Kinesiology), Odde (Animal Sciences), Rush (Clinical Sciences), Sneed (HMD), Spooner (Biology)

#### Called to Order:
- By Dr. Cates at: 10:30 AM  
  **Quorum:** ____ Yes  X No  
  **Adjourned:** 12 Noon

### AGENDA ITEM

#### CALL TO ORDER
- Meeting was called to order by Dr. Cates

#### APPROVAL OF MINUTES FROM LAST MEETING
- There was not a quorum of voting members present so minutes were not approved.

#### MPH PROGRAM UPDATE
- Dr. Cates presented an update on the MPH program for this semester, to include information about graduates, current students, MPH faculty and travel awards. (Attachment).
  
  **Specific discussion points included:**
  - Graduate job placement has been 100% for each of the past three years. The CEPH-recommended goal is 80%.
  - New student enrollment appears to have peaked after averaging 39 each of the past 3 years. In early 2012, the Provost told Dr. Cates to stop the growth of the program, and the MPH Faculty Advisory Council has determined that we should

#### RECOMMENDATION/ ACTION
- MPH Office will poll voting members via e-mail for approval of minutes and post to website and K-State Online; this was completed later same day (3/4/2013).
- MPH Program Director will update slides, include them in a revised attachment, and post to MPH website.
- The department heads will document faculty commitment to the MPH program on plans of work.
enroll 25-35 students/year. The approximate percentage of part-time MPH students (less than 18 credit hours a year) is 70%.

Dr. Cates provided an explanation of the revised, streamlined admission process recently approved by the Faculty Advisory Council. After applications are reviewed by the emphasis area faculty committee and deemed acceptable, the prospective student is assigned an already determined temporary faculty advisor. That faculty member works with the student during their first semester to find a permanent major professor.

The multi-cultural information is taken from the Graduate School application as reported by the applicant.

Dr. Cates reminded the group that primary faculty commitment to the MPH program is very important and is his greatest concern about our program’s chances for accreditation. Cates explained that primary faculty must meet the CEPH criteria of at least 0.5 FTE to public health plus responsibility for at least one MPH-related course (not field experience). The group discussed the depiction of FTEs in the self-study document.

Dr. Cates summarized current and past travel awards available to MPH students from the College of Veterinary Medicine, and Dean Shanklin reminded the group that all graduate students can compete for Graduate Student travel awards. One MPH student recently received $250 award; so, Dr. Cates updated the slide accordingly.

The MPH course designations for core courses and public health field experience were approved by the Faculty Senate in February. The MPH expedited curriculum change to use the designations is being considered by the Graduate Council and projected approval will be received on March 5, 2013. The new designations will become effective Fall 2013. The MPH Program Office has been working with the Registrar’s Office to set-up the cross-listing of courses.

The MPH Program Office will change MPH website and printed materials to reflect the MPH course designations.

Dr. Neill updated the group on the status of this new position which will teach the core course in Biostatistics, STAT 701.

- This is the last semester (Spring 2013) that Dr. Blair is teaching STAT 701;
- Over 50 applications were received and four individuals were interviewed for

The MPH Office will make sure MPH students are aware of the plans for STAT 701.
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<th>AGENDA ITEM</th>
<th>PRESENTATION/DISCUSSION</th>
<th>RECOMMENDATION/ACTION</th>
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<td>the new tenure-track position;</td>
<td>The MPH Program Office will verify with administrators that the CEPH site visit is noted on their calendars and will also remind MPH faculty to have it on their calendars.</td>
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<td>• Dr. Wei-Wen Hsu, currently on a post-doc at Michigan State University, has been hired for the position;</td>
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<td>• Appointment is 50% teaching and 50% research;</td>
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<td>• He will teach STAT 701 this fall in class (Dickens 106, MWF, 1:30 to 2:20), and the plan is for it to be offered on line in Spring 2014. Enrollment has been running 20-25 students, the majority being MPH students.</td>
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<td>• No decision has been made as to offering the course for Summer 2014.</td>
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<td>ACCREDITATION ITEMS</td>
<td>Dr. Cates provided an update of the accreditation efforts. The draft of the self-study document has been reviewed by the MPH Faculty Advisory Council and the MPH Executive Council members, and the rest of the timeline for the document includes:</td>
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<td>• Review by MPH faculty, completed by mid-March;</td>
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<td>• Public posting on website March 11-April 1;</td>
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<td>• Revisions and final review by Executive Council in April</td>
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<td>• Submission to Provost NLT May 10, 2013</td>
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<td>• Submission to CEPH NLT: May 24, 2013</td>
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<td>We anticipate responding to questions and other requests for information from CEPH about the document during the months following the document submission.</td>
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<td>The site visit is scheduled for: October 28-29, 2013 (arrival on Oct 27).</td>
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<td>The council members suggested a mock site visit before the real site visit, most likely in September.</td>
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<td>OTHER</td>
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<td>FUTURE MEETING(S)</td>
<td>Summer 2013, TBD</td>
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MPH Program Update
MPH Executive Council
March 4, 2013

MPH Graduates
- Total of 75
  - Food Safety and Biosecurity: 6 (8%)
  - Infectious Diseases and Zoonoses: 43 (57.3%)
    - DVM / MPH: 18
    - International Veterinary Degree / MPH: 5
    - Other: 20
  - Public Health Nutrition: 13 (17.3%)
  - Public Health Physical Activity: 13 (17.3%)

Where are they now?
K-State MPH Graduates

MPH Program New Students

Current MPH Program Students

Total: 109
85% - 54 Certificate Only - 15

Dr. Michael Cates:  785-532-2117
Barta Stevenson:  785-532-2042
E-mail:  mphealth@ksu.edu
Website:  www.k-state.edu/mphealth
### Current MPH Program Faculty
- Agriculture: 8 (4.79 FTE to Public Health)
  - Animal Sciences and Industry: 7
  - Entomology: 1
- Arts & Sciences: 8 (1.66 FTE)
  - Biology: 3
  - Journalism and Mass Communications: 2
  - Psychology: 2
  - Statistics: 1 (Adjunct)
- Engineering: 1 (0.28 FTE)
  - Industrial and Manufacturing Systems Engineering: 1
- Human Ecology: 19 (8.77 FTE)
  - Hospitality Management and Dietetics: 2
  - Human Nutrition: 12
  - Kinesiology: 5
- Veterinary Medicine: 19 (7.84 FTE)
  - Clinical Sciences: 3
  - Diagnostic Medicine and Pathobiology: 16
- Total: 55 (23.34 FTE)

### Travel Awards / Scholarships
- MPH Travel Awards: (for students in all areas)
  - 2010: $2,500
  - 2011: $2,000
  - 2012: $7,000
  - 2013: $5,000
- Graduate School Travel Awards to MPH Students
  - 2013: $250
- CVM Travel Awards / Scholarships to MPH Students (IDZ)
  - 2009: $2,600
  - 2010: $2,600
  - 2011: $3,500
  - 2012: $8,000
  - 2013: $4,300
- TOTAL (2009-2013): $37,050 (24 different students)