



Applied Practice Experience
Spring 2024

Overview of this session

- APE & ILE overview
- Planning for starting your project
- Filling out the APE form
- Roles & Responsibilities

What are the APE & ILE ?

- A public health practice project with a public health agency
- The APE has a short report documenting competencies
- The ILE is a formal written report documenting the entire experience and competencies

Applied Practice Experience (APE)

- An application of your courses & academic experiences
- An experience at a public health agency with deliverables/products
- The APE products demonstrate Public Health Foundational Competencies
- The APE report summarizes the products
- The APE report demonstrates foundational competencies

Integrated Learning Experience (ILE)

- A Graduate School requirement for a “culminating” experience
- A high-quality written document and oral presentation of your project
- The ILE report describes the project
- The ILE demonstrates Foundational & Emphasis area Competencies

Combinations of the APE & ILE*

- The APE and ILE may be carried out at the same agency
- The APE products may be part of the project carried out for the ILE
- The APE and ILE may be 2 separate events
- The ILE may be made up of more than 1 project, a project plus a rotation etc.
- *All of this is subject to prior approval

Agency & Preceptor

- Visit with the MPH office to talk about your ideas
- Identify a Public health agency
- Agency preceptor with public health training (MPH) and/or significant experience
- List of agencies: <https://www.k-state.edu/mphealth/current/ape/ideas/>
- Project reports: <https://www.k-state.edu/mphealth/current/culminating/k-rex/>

How to prepare for your ILE & APE

- MPH 840 = enrollment requires approval*
- 6 Semester Credit hours = 240 Contact hours
- 3 Semester Credit hours = 180 Contact hours for those completing a thesis
- May be split over two semesters (3 credits each)
- APE Form approved before start*
- Save 1 hr for the semester you defend/graduate

How to fill out the APE syllabus/form

- Syllabus for MPH 840 Applied Practical Experience Agreement
- www.k-state.edu/mphealth/ape/forms/

APE Form Highlights

- Please make sure names, email addresses, and titles are spelled correctly
- Make sure you add in mailing address with zip code of the agency

Applied Practical Experience Information:

Beginning Date

Ending Date

Total number
of projected
hours

Total number of
credit hours

Payment Type:

☐

Unpaid

☐

Paid

☐

Other

APE Form Highlights

The Applied Practical Experience (APE) is an application of knowledge in a practice setting; therefore, the preferred timing for the APE is at the end of the MPH coursework. Please list below the courses you have completed that qualify you for your APE:

Check MPH Core Courses Completed:

☐

Biostatistics:
(MPH/STAT 701)

☐

Environmental Health Sciences:
(MPH/DMP 802)

☐

**Social and Behavioral
Sciences:** (MPH/KIN 818)

☐

Epidemiology:
(MPH/DMP 754)

☐

Health Services Administration:
(MPH/FNDH 720)

Other MPH Courses Completed:

Number and Name of MPH
Emphasis Area Required
Courses Completed:

Number and Name of MPH
Emphasis Area Elective
Courses Completed:

APE Form Highlights

Instructions: Briefly describe your overall APE below and what you anticipate doing/experiencing during your placement. Include details about the project(s) you expect to complete during your placement.

Scope of Work or Primary Focus:

APE Form Highlights

Instructions: In consultation with your agency mentor/preceptor and major professor, determine the **Learning Objectives** for your APE, the **Activities to be Performed** to accomplish the objectives, and the **Anticipated Products** (reports, surveys, training modules, brochures, etc.) that will be submitted to your faculty advisor and supervisory committee at the end of your APE.

Learning Objectives:

Write SMART objectives, use Bloom's taxonomy to chose verbs

Activities to be Performed:

APE Form Highlights

Anticipated Products:

- Oral presentation with PowerPoint slides and/or other media to public health agency staff and preceptor, and/or other public health audience.
- Poster to external audience(s) such as a conference, K-12 student group, other group appropriate to your project, etc.
- Educational materials specific to agency/project such as: brochures, flyers, training modules, update or create web materials, or other creative modalities used to convey information.
- Other examples videos, multi-media presentations, spreadsheets, websites, posters, photos or other digital artifacts of learning. Materials may be produced and maintained (either by the program or by individual students) in any physical or electronic form chosen by the program.

In the space below, describe and explain at least two anticipated products from your APE.

If you are developing written products, do you need to check reading level?
Where will your products be housed?

APE Form Highlights

- IRB, privacy, confidentiality, training
 - You may have to complete agency training
 - You may be expected to complete K-State IRB training
 - You are responsible for obtaining written approval from the agency to share data/materials/other in your reports and presentation(s)

Compliance Requirements:

Will you need an IRB number for Human Subjects? An IACUC number for Live Vertebrates? Yes No

NOTE: If you need either number, check with the University Compliance Office located in 203 Fairchild Hall (785-532-3224).

Competencies

- What are the Public Health Competencies that you will address?
- The competencies can be attained, addressed, applied, integrated, skill improved.
- You must address at least 5 competencies.

Systems Thinking in MPH 840

- Discuss systems thinking in the context of your project.
- Module in the MPH 840 canvas site
 - Complete this during the planning stages and/or during the early project stages

Reports

- APE Report – short summary (~ 5 pages) of products and competencies
- ILE report – more extensive report with project description and summary of competencies
- Thesis students: thesis = ILE
- ETDR requirements do not apply to MPH APE/ILE
- Writing Center for help, references

APE Template

- Everyone completes an APE report.
- The template outlines the information to include in the report.
- The APE report follows the APE agreement and documents your Portfolio Products and Competencies (CEPH requirement for accreditation).

ILE Template

- Everyone completes a “high-quality written document” either the ILE report or a thesis.
- A thesis **MUST** use the ETDR template and guidelines on the Graduate School’s website.

ILE Template

- ILE report describes the project you completed during your APE.
- ILE report demonstrates Foundational & Emphasis Area Competencies.
- If you prepare a manuscript for publication (journal article, etc.), that may be used as your ILE, with committee permission.

Presentation

- An oral presentation of your ILE
- 20-30 minutes in length, followed by questions
- It may include a description of your APE products
- It should include a summary of your competencies
- Your Major Professor will assist with the content of the presentation
- We will help you find a room for your defense, etc.
- Invite your Preceptor to the presentation and make sure they have approved your reports

Graduation Deadlines

- You must be enrolled in at least 1 credit hour the semester you plan to graduate.
- Graduate School deadlines are posted on their website. (updated each semester.)
- Form to schedule Final Exam must be in a minimum of 2 weeks before you “defend” and requires your committee’s signatures.
- Final draft of report is due a minimum of 2 weeks before you defend.

How to finish up...

- Apply for graduation in KSIS
- Complete APE survey and have your Preceptor complete survey.
- Send the MPH Office:
 - your APE products
 - the final copy of ILE and APE reports (in Word)
 - presentation slides (in PowerPoint)
- Share a non-KSU email/contact details
- Attend MPH Graduation celebration

Sessions 2 & 3 this semester

- Only for students currently enrolled in MPH 840
- Dates TBD

Drop in anytime!

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Questions?

- If you have questions, email, call, Zoom, or come and see us.