

Kansas Driver's License, Motorcycle License and ID Card Application Procedures

Required Documents

To apply for a driver's license, motorcycle license or identification card (ID card) you need to bring proof of lawful presence, age, identity, residency and address to the Manhattan Exam Station (address listed below). Dependents who are applying for a license or ID card must bring their documents along with the documents for the person from whom their status is derived. Please note that F-1 & J-1 students and J-1 Scholars are only eligible to obtain a license or identification card that is valid for a maximum of one year. H-1Bs are eligible to receive a license until the expiration date listed on the I-94 card. Renewals are possible.

- **To prove lawful presence and age you need one of the following documents:**
 - Valid foreign passport with I-94
 - Valid photo Employment Authorization Document (issued by USCIS)
- **To prove identity you will need to bring your K-State ID card**
- **To prove residency and address you need one of the following and it must be in the applicant's name and have a Kansas residence noted:**
 - Kansas school forms; such as tuition invoices, receipts, class schedules, report cards, DE-99, or transcripts
 - Utility bills
 - Kansas property tax bill or receipt
 - Residential rental and/or lease agreement; credit card statement issued within the last 90 days
 - Payroll check stub issued within the last two months
 - Original monthly bank statement not more than two months old issued by a bank
 - Utility bill, not more than two months old (cellular phone and pager bills are not acceptable)
- **F-1 & J-1 students and J-1 scholars must also present their current I-20 or DS-2019; H-1Bs must present the I-797 Approval Notice.**
- Fees are subject to change, currently fees are \$27 for persons under the age of 21; \$22 for persons over 21 for your driver's license or identification card (cash or check only). The testing fee is \$25.

Driver's License Examination (Class C)

Your initial driver's license examination is divided into three parts: vision, written, and driving. Be sure to study adequately; if you fail the written or driving exam 4 times you must wait 6 months before taking it again. **To renew** an expired or expiring license, you must present the required documentation, pay the applicable fees, and pass both a vision and a written exam.

1. **Vision Exam:** If you wear corrective lenses be sure to wear them for all parts of the examination.
2. **Written Exam:** The written test will ask questions over Kansas driving laws, as well as questions about the shape and meaning of road signs. To study you will need a Kansas driving handbook. You can get one at the website listed below or you can obtain one at the exam station.
3. **Driving Exam:** You may only take the driving test after the other tests have been passed. To complete this step, you need to bring a car (if the car is rented it must be in your name) in which to take the test.

International Driving Permit (IDP)

If you have a valid driver license from your home country, you may drive for up to one year within Kansas as determined from the date of entry stamped on your I-94. Although it is not required, you should also have an International Driving Permit (IDP). An IDP serves as an official translation of the holder's driver's license into 10 foreign languages. The purpose of an IDP is to supplement, not replace, valid government issued licenses. It serves as a translation of a driver's license and assists with understanding, but does not provide driving privileges by itself. Be wary of IDP scams. For more information on the IDP please visit:

http://www.usa.gov/Topics/Foreign_Visitors_Driving.shtml

Motorcycle License (Class M)

A person with a regular Class C license (see above) is eligible to drive a moped (scooter) whose engine capacity is 130 cubic centimeters (cc) or under. However, if the engine capacity is over 130 cc the driver must obtain a Motorcycle License (Class M). To earn your motorcycle license, you must pass a knowledge test and an on-cycle skill test. For more information on obtaining a motorcycle license please see the *Kansas Motorcycle Operator Manual*: <http://www.ksrevenue.org/pdf/forms/mchdbk.pdf>

Manhattan Exam Station

Department of Motor Vehicles
3003 Anderson Ave, Suite 1001 AB
Manhattan, KS 66502

Hours: Tuesday-Friday from 7 a.m. until 5:45 p.m.
Phone: 785-537-2140.

Kansas Driving Handbook: <http://www.ksrevenue.org/pdf/dlhb.pdf>

Please note that state driving laws vary. If you plan on driving in another state, you should investigate their laws.

For more information on driving in Kansas please go to: <http://www.ksrevenue.org/vehicle.htm>

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