



iSIS Tips for Students

- **Enrollment Date:** the date you are eligible to enroll for Fall 2008. To see the exact time on that day, select the **details** link. Enrollment dates for Summer 2008 are available at <http://courses.k-state.edu/summer2008/information/ETimeChart.htm>. These dates may vary slightly from the Fall 2008 enrollment date schedule.
- **Browser back button:** use is not recommended for navigation in iSIS. Instead use the iSIS navigation buttons. (**Return to Previous Page**, **Sign Out**, etc.)
- **Quickest way to enroll:** pre-select your classes prior to enrollment date either through iSIS under **Search for Classes**, or from the Fall Course schedule <http://courses.k-state.edu/fall2008/schedule.html>. Use the 5-digit Class Number (formerly called Reference Number) to enroll.
- **Pre-requisites:** will be enforced in iSIS. Spring 2008 current enrollments will be considered as completed in order to meet pre-requisites. If you have met the pre-requisite but iSIS does not recognize so, contact the instructor of the class for further action.
- **Summer 2008 enrollment:** completed in KATS. Although summer enrollments will not yet exist in iSIS, you are advised to enroll in Summer first if possible so the instructor of the fall class requiring the pre-requisite will be able to view the summer enrollment and may grant permission for the fall enrollment.
- **Classes with a lecture and multiple lab sections:** If you are enrolled and then want to change lab times, select the **edit** button which will then allow you to select a different lab.
- **Personal Information:** viewable in the iSIS Student Center, but must be updated in KATS through June 2.
- **Help with iSIS:** visit the iSIS Help site at www.k-state.edu/isishelp/student.
- **IT Help Desk:** 214 Hale Library, (785) 532-7722, helpdesk@k-state.edu



More key changes in the enrollment experience in iSIS

- Total possible enrollment, including waitlisted classes, is set at 21 hours per term.
- You are limited to enroll in only one class (section) of a course at one time.
- You may only enroll in one course or related component in a particular timeslot; time conflicts will not be allowed, including waitlisted classes. Questions concerning time conflicts should be directed to your dean's office.
- You are able to view the total number of seats available for a class, the number of seats still open, and the number of students waitlisted for the class, when applicable.
- You may choose to automatically waitlist for a class during enrollment if the class is full. To view classes for possible wait list enrollment, uncheck **Show Open Classes Only** when searching for classes. If a seat opens for a closed class and you are next on the waitlist, enrollment in the class will be automatic. You will receive an e-mail notification of the enrollment from the waitlist.