

INSTRUCTIONS FOR COMPLETING FORM I-539

I-539 is available at www.uscis.gov

- ▶ Form I-539 is ONLY to be completed by dependents of the H-1B visa beneficiary who are adjusting from another visa status in the U.S. to H-4 status or by dependents already in H-4 status that must extend their H-4 status based on the H-1B extension application.
- ▶ Form I-539 should be completed and signed by the H-4 applicant, NOT the H-1B.
- ▶ If more than one dependent of the H-1B is applying for or extending H-4 status, the eldest H-4 dependent applicant (normally, the spouse of the H-1B) should complete and sign the application and the additional dependents should be listed on Supplement-1.
- ▶ If all dependents applying for H-4 status are minors (under the age of 18 years), the H-1B should sign the I-539 in Part 5 and Part 6, indicating “Parent of Minor” in the section entitled Firm Name and Address.
- ▶ Dependent children 21 years of age and older are NOT eligible to apply for H-4 dependent status.
- ▶ The fee for Form I-539 is \$300, regardless of the number of applicants.