

N/R

0 (0%)

Other Text:

- GRA
- Student Advisors
- GTA
- Graduate student/GRA
- Advisor
- Instructor
- Instructor
- vet student
- Collegian writer
- staff
- GRA
- No Response
- GTA
- Extension Service
- Administrator Dept. Head
- Graduate Teaching Assistant
- graduate student
- part time staff
- Foundation
- High School
- Retired
- student employee
- No Response
- GRA
- family and friends
- Graduate Student
- Student Employee
- Administrator
- Retired Classified Staff
- Grad Student
- Extension
- campus worker
- Graduate student
- Student Worker
- TA
- Extension
- GRA
- Student on campus worker
- Extension Clientele
- Kansas 4-H Foundation, Memo of Understanding with KSU
- No Response

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Question 2

Please rate the criticality of each of the following functions as they relate to an integrated

Please rate the criticality of each of the following functions as they relate to an integrated email/calendar system.


2.1 Web accessibility (ability to access most features with any Web browser)

Mandatory		1797 (62.44%)
Highly Desirable		412 (14.32%)
Desirable		171 (5.94%)
No Opinion		109 (3.79%)
N/R		389 (13.52%)


2.2 Handheld/mobile accessibility and synchronization (email)

Mandatory		408 (14.18%)
Highly Desirable		642 (22.31%)
Desirable		805 (27.97%)
No Opinion		634 (22.03%)
N/R		389 (13.52%)

2.3 Handheld/mobile accessibility and synchronization (calendar)

Mandatory		357 (12.4%)
Highly Desirable		601 (20.88%)
Desirable		836 (29.05%)
No Opinion		695 (24.15%)
N/R		389 (13.52%)

2.4 Large mailbox/account storage limit

Mandatory		1071 (37.21%)
Highly Desirable		886 (30.79%)
Desirable		419 (14.56%)


412


No Opinion		113 (3.93%)
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N/R		389 (13.52%)
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2.5 Operating system independent (Unix, Mac, etc.)

Mandatory		861 (29.92%)
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Highly Desirable		515 (17.89%)
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Desirable		415 (14.42%)
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No Opinion		698 (24.25%)
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N/R		389 (13.52%)
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2.6 Integrated file sharing (ability to share files among users, groups, etc. from a single location)

Mandatory		630 (21.89%)
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Highly Desirable		889 (30.89%)
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Desirable		664 (23.07%)
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No Opinion		306 (10.63%)
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N/R		389 (13.52%)
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2.7 Integrated instant messaging (instant messaging included as part of email, calendar, and other functions)

Mandatory		293 (10.18%)
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Highly Desirable		707 (24.57%)
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Desirable		945 (32.84%)
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No Opinion		544 (18.9%)
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N/R		389 (13.52%)
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2.8 Integrated personal contacts (personal contacts not just stored on local computer, but are accessible via the web client as well)





Mandatory		706 (24.52%)
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		(24.53%)
Highly Desirable		903 (31.38%)
Desirable		573 (19.91%)
No Opinion		307 (10.67%)
N/R		389 (13.52%)


2.9 Integrated task/to-do lists (task/to-do lists not just stored on local computer, but are accessible via the web client as well)

Mandatory		350 (12.16%)
Highly Desirable		767 (26.65%)
Desirable		867 (30.13%)
No Opinion		505 (17.55%)
N/R		389 (13.52%)

2.10 Integrated global/enterprise address list (integrated, automated list of all K-State users by last name, first name, eID, or email; not required to exit email to look up any KSU user address)

Mandatory		537 (18.66%)
Highly Desirable		934 (32.45%)
Desirable		712 (24.74%)
No Opinion		306 (10.63%)
N/R		389 (13.52%)


2.11 Easily exportable (email, contacts, schedules can be exported to a file for transfer to a different system)

Mandatory		709 (24.64%)
Highly Desirable		947 (32.9%)
Desirable		602 (20.92%)

231

No Opinion		260 (8.03%)
N/R		389 (13.52%)

2.12 Ability to compose and cache messages and appointments when Internet connectivity is unavailable, for distribution when Internet connectivity is established

Mandatory		602 (20.92%)
Highly Desirable		923 (32.07%)
Desirable		659 (22.9%)
No Opinion		305 (10.6%)
N/R		389 (13.52%)

2.13 Capable of defining designees (ability to authorize another person to act on behalf of the user)

Mandatory		260 (9.03%)
Highly Desirable		521 (18.1%)
Desirable		883 (30.68%)
No Opinion		825 (28.67%)
N/R		389 (13.52%)

2.14 Easy addition of contacts from received e-mail

Mandatory		934 (32.45%)
Highly Desirable		966 (33.56%)
Desirable		471 (16.37%)
No Opinion		118 (4.1%)
N/R		389 (13.52%)

2.15 Easy search capabilities (email/calendar)

Mandatory		960 (33.36%)
Highly Desirable		952 (33.36%)

		(33.08%)
Desirable		444 (15.43%)
No Opinion		133 (4.62%)
N/R		389 (13.52%)

2.16 Easy creation of groups to share documents, update a group calendar, add group calendar to personal calendar, maybe have a default group web page





Mandatory		610 (21.2%)
Highly Desirable		907 (31.51%)
Desirable		674 (23.42%)
No Opinion		298 (10.35%)
N/R		389 (13.52%)

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Question 3




Please rate the criticality of each of the following functions as they relate to an integrated email/calendar system.

3.1 Capable of out-of-office message/auto reply

Mandatory		530 (18.42%)
Highly Desirable		724 (25.16%)
Desirable		712 (24.74%)
No Opinion		443 (15.39%)
N/R		469 (16.3%)

3.2 Capable of flagging, labeling, prioritizing messages

Mandatory		573 (19.91%)
Highly Desirable		887 (30.82%)
Desirable		679

		(23.59%)
No Opinion		271 (9.42%)
N/R		468 (16.26%)

3.3 Customized creation of folders with nesting capabilities (ability to organize emails as if they were in a file cabinet)

Mandatory		1001 (34.78%)
Highly Desirable		827 (28.74%)
Desirable		450 (15.64%)
No Opinion		131 (4.55%)
N/R		469 (16.3%)

3.4 Customizable spam filter (user has option to block senders, designate safe senders, etc.)

Mandatory		1257 (43.68%)
Highly Desirable		753 (26.16%)
Desirable		279 (9.69%)
No Opinion		119 (4.13%)
N/R		470 (16.33%)

3.5 Capable of sending/receiving large attachments (up to 15 MB)

Mandatory		1346 (46.77%)
Highly Desirable		723 (25.12%)
Desirable		237 (8.23%)
No Opinion		103 (3.58%)
N/R		469 (16.3%)

3.6 Ability to archive and retrieve e-mail and calendar data quickly and easily

Mandatory		1028 (35.72%)
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Highly Desirable		865 (30.06%)
Desirable		403 (14%)
No Opinion		112 (3.89%)
N/R		470 (16.33%)

3.7 Capable of sending encrypted messages (secure)

Mandatory		842 (29.26%)
Highly Desirable		777 (27%)
Desirable		476 (16.54%)
No Opinion		311 (10.81%)
N/R		472 (16.4%)






3.8 Customizable filters/rules for message management (allows user to automatically distribute messages as they are received into specific folders, to delete them, or to otherwise remove them from the inbox)

Mandatory		674 (23.42%)
Highly Desirable		883 (30.68%)
Desirable		615 (21.37%)
No Opinion		234 (8.13%)
N/R		472 (16.4%)

3.9 Grammar check

Mandatory		998 (34.68%)
Highly Desirable		713 (24.77%)
Desirable		506 (17.58%)
No Opinion		189 (6.57%)
N/R		472 (16.4%)

3.10 Ability to paste screen shots into an email

Mandatory		586 (20.36%)
Highly Desirable		775 (26.93%)
Desirable		693 (24.08%)
No Opinion		352 (12.23%)
N/R		472 (16.4%)


3.11 Capable of threading messages (automatically keeps messages that relate to the same email grouped together chronologically)

Mandatory		576 (20.01%)
Highly Desirable		895 (31.1%)
Desirable		653 (22.69%)
No Opinion		281 (9.76%)
N/R		473 (16.44%)

3.12 Capable of maintaining existing email address (such as found.ksu.edu, alumni.ksu.edu, etc.)

Mandatory		1021 (35.48%)
Highly Desirable		745 (25.89%)
Desirable		434 (15.08%)
No Opinion		208 (7.23%)
N/R		470 (16.33%)

3.13 Capable of recalling sent message (allows retrieval of message sent in error)

Mandatory		982 (34.12%)
Highly Desirable		863 (29.99%)
Desirable		422 (14.66%)


No Opinion		140 (4.86%)
N/R		471 (16.37%)

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Question 4

Please rate the criticality of each of the following functions as they relate to an integrated email/calendar system.





4.1 Customizable calendar access control capabilities (full, read only, no access, etc.)

Mandatory		541 (18.8%)
Highly Desirable		731 (25.4%)
Desirable		641 (22.27%)
No Opinion		480 (16.68%)
N/R		485 (16.85%)

4.2 Resource scheduling (ability to use calendaring function to schedule rooms, equipment, etc.)

Mandatory		499 (17.34%)
Highly Desirable		798 (27.73%)
Desirable		579 (20.12%)
No Opinion		512 (17.79%)
N/R		490 (17.03%)

4.3 Integrated with campus calendar system (ability to "add event" from the campus calendar to personal calendar)

Mandatory		563 (19.56%)
Highly Desirable		845 (29.36%)
Desirable		656 (22.79%)
No Opinion		328 (11.29%)

(11.4%)

N/R



486

(16.89%)

4.4 Integrated functionality between email and calendar ("Add to calendar" option in e-mails provides quick addition of meeting to personal calendars)

Mandatory



509

(17.69%)

Highly Desirable



878

(30.51%)

Desirable



656

(22.79%)

No Opinion



348

(12.09%)

N/R



487

(16.92%)

4.5 Capable of viewing simultaneous calendars (several personal calendars at once)

Mandatory



476

(16.54%)

Highly Desirable



724

(25.16%)

Desirable



713

(24.77%)

No Opinion



479

(16.64%)

N/R



486

(16.89%)

4.6 Capable of sending a meeting notice/alert (advises user of an approaching meeting)

Mandatory



605

(21.02%)

Highly Desirable



887

(30.82%)

Desirable



566

(19.67%)

No Opinion



333

(11.57%)

N/R



487

(16.92%)